



**AGENDA**  
**POWHATAN COUNTY BOARD OF SUPERVISORS**  
**EMERGENCY MEETING**  
**MAY 17, 2023**  
**3:00 PM CALL TO ORDER**

This meeting is being held in the Village Building and is open to the public to attend in person, but several remote options remain available to participate or watch the meeting.

If you would like to participate in the meeting, go to <https://us02web.zoom.us/j/83998792911> by computer or smartphone with the Zoom app.

To participate by phone, dial 1-301-715-8592 or 1-312-626-6799 or 1-929-205-6099 or 1-253-215-8782 or 1-346-248-7799 or 1-669-900-6833

Type Webinar ID: 839 9879 2911

\*\*During the public comment period, you may raise your hand using the zoom controls on your screen or press \*9 on your phone. Visit the Zoom Help Center for more information.

If you would like to watch in real-time, use this link: <http://powhatanva.gov/432/Live-Stream-of-Powhatan-County-Meetings>

If you would like to watch the meeting later, at your convenience, use this link: <http://powhatanva.gov/433/County-Meetings-and-Workshop-Videos-On-D>

Public comments may also be submitted to [administration@powhatanva.gov](mailto:administration@powhatanva.gov) or by leaving a voicemail at (804) 598-5612. Any comments received up until 12:00 PM of the day of the meeting shall be entered into the meeting minutes.



1. **Call to Order**
2. **Pledge of Allegiance**
3. **Invocation**
4. **Requests to Postpone Agenda Items and Additions, Deletions or Changes in the Order of Presentation**
5. **Formal Approval of Agenda**
6. **Public Comment** (time limit 3 minutes per individual/5 minutes per group, 30 minutes total time limit that can be extended by the Board)
7. **New Business**
  - A. Emergency Ordinance **O-2023-06**, Extension of Tax Due Date
8. **Public Comment** (time limit 3 minutes per individual/5 minutes per group, 30 minutes total time limit that can be extended by the Board)
9. **Board Comments**
10. **Adjournment**



# Powhatan County Board of Supervisors Agenda Item

Meeting Date: May 17, 2023

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Agenda Item Title: Emergency Ordinance O-2023-06, Extension of Tax Due Date

Motion: Move to approve Ordinance O-2023-06

Dates Previously  
Considered by Board: N/A

Summary of Item: Staff in the offices of the Treasurer, Commissioner of the Revenue and Administration offices have worked diligently and tirelessly with the goal of having accurate and on-time tax bills for 2023. Unfortunately, due to continued issues with the implementation of the new county-wide software system, the mailing of bills will be delayed, and thus staff is recommending the due date be extended to allow citizens the full time to pay without penalty. Staff understands and shares in the frustration, and we have expressed our frustration with the software vendor. We have been and will continue to work with them to understand the issues that resulted in the delay of this important function and to prevent it again in the future.

Staff:                                      X   Approve                         Disapprove                         See Comments

Commission/Board:                      N/A   Approve                         Disapprove                         See Comments

Comments: None

Budget/Fiscal Impact: n/a

Attachments: Ordinance

Staff/Contact: Bret Schardein, County Administrator, 598-5612; [bschardein@powhatanva.gov](mailto:bschardein@powhatanva.gov)

**ORDINANCE O-2023-06**

**WHEREAS**, in accordance with §58.1-3916 of the Code of Virginia, the governing body of any county, city, or town may, by ordinance, provide dates for filing returns, set penalties and interest, and the like, related to the enforcement and collection of local taxes; and

**WHEREAS**, the governing body may further provide, by ordinance, for reasonable extensions of time, not to exceed 90 days, for the payment of real estate and personal property taxes and for filing returns on tangible personal property, machinery and tools, and merchants' capital, and the business, professional, and occupational license tax, whenever good cause exists; and

**WHEREAS**, the governing body has determined that good cause exists to extend the due date by fifteen (15) days;

**NOW, THEREFORE, BE IT ORDAINED** on this 17<sup>th</sup> day of May, 2023, that the Powhatan County Board of Supervisors hereby extends the due date for first half taxes for 2023 from June 5, 2023, to June 20, 2023, with no interest or penalty; and

**BE IT FURTHER ORDAINED**, that all taxpayers of Powhatan County, Virginia shall automatically receive said extension without interest or penalty; and

**BE IT FINALLY ORDAINED**, that penalties shall be calculated retroactive to the due date of June 5, 2023, and should be effective for payments made after June 20, 2023; interest shall be calculated on payments made after June 30, 2023, should payment of the taxes not occur by the extended due date.

**ADOPTED BY THE POWHATAN COUNTY BOARD OF SUPERVISORS ON MAY 17, 2023, AS AN EMERGENCY ORDINANCE.**

**The Ordinance shall be advertised and placed on the June Regular Board of Supervisors Meeting agenda for readoption in compliance with the law.**

**ATTEST:**

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**Bret Schardein, Clerk**  
**Powhatan County Board of Supervisors**

\_\_\_\_\_  
**Michael W. Byerly, Chairman**  
**Powhatan County Board of Supervisors**

*Recorded Vote:*

*David T. Williams*    \_\_\_    *Steve M. McClung*    \_\_\_    *Michael W. Byerly*    \_\_\_  
*Bill L. Cox*        \_\_\_    *Karin M. Carmack*    \_\_\_