



**AGENDA
POWHATAN COUNTY BOARD OF SUPERVISORS
SPECIAL MEETING
SEPTEMBER 22, 2020
6:30 PM CALL TO ORDER**

This meeting is being held in the Powhatan Landmark Center and is open to the public to attend in person, but several remote options remain available to participate or watch the meeting.

If you would like to participate in the meeting, go to <https://us02web.zoom.us/j/83998792911> by computer or smartphone with the Zoom app.

or by phone, dial 1-301-715-8592 or 1-312-626-6799 or 1-929-205-6099 or 1-253-215-8782 or 1-346-248-7799 or 1-669-900-6833

Type Webinar ID: 839 9879 2911

Or iPhone one-tap :

US: +13017158592, 83998792911# or +13126266799, 83998792911#

**During the public comment period, you may raise your hand using the zoom controls on your screen or press *9 on your phone. Visit the Zoom Help Center for more information.

If you would like to watch in real-time, use this link: <http://powhatanva.gov/432/Live-Stream-of-Powhatan-County-Meetings>

If you would like to watch the meeting at your convenience later use this link: <http://powhatanva.gov/433/County-Meetings-and-Workshop-Videos-On-D>

Public comments may also be submitted to administration@powhatanva.gov. Any comments received up until 5:00 PM of the day of the meeting shall be entered into the meeting minutes.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Invocation**
- 4. Requests to Postpone Agenda Items and Additions, Deletions or Changes in the Order of Presentation**
- 5. Formal Approval of Agenda**
- 6. Public Comment** (time limit 3 minutes per individual/5 minutes per group, 30 minutes total time limit that can be extended by the Board)
- 7. New Business**
 - a. Discussion of Comprehensive Plan Updates with Planning Commission Page 3
 - b. Expanded budgetary process and review, including ten-year financial projections of operating and capital improvement budgets. Discussion on the scheduling impact of new procedures. Page 8
- 8. Public Comment** (time limit 3 minutes per individual/5 minutes per group, 30 minutes total time limit that can be extended by the Board)
- 9. County Attorney Comments**
- 10. County Administrator Comments**
- 11. Board Comments**
- 12. Adjournment**



AGENDA ITEM 7A

Discussion of Comprehensive Plan Updates
with Planning Commission

Board of Supervisors
David T. Williams
Larry J. Nordvig
Michael W. Byerly
William L. Cox
Karin M. Carmack



Planning Director
Andrew Pompei

The County Of
Powhatan

TO: Powhatan County Board of Supervisors
FROM: Andrew Pompei (Planning Director)
DATE: September 17, 2020
SUBJECT: Joint Workshop: Comprehensive Plan Update

Project Initiation

The *2019 Long-Range Comprehensive Plan* was adopted on June 24, 2019, after nearly three years of review by the Planning Commission and Board of Supervisors.

At its workshop on August 17, 2020, the Board of Supervisors expressed interest in updating the *2019 Long-Range Comprehensive Plan*. To begin this process, the Board of Supervisors requested that a joint meeting be organized with the Planning Commission.

Discussion Items

The following items are suggested for discussion at the joint workshop on September 22, 2020:

1. *Existing Conditions*

Staff will provide a brief overview of existing conditions and development trends in Powhatan County.

2. *Vision and Goals*

A discussion of a County vision for growth and development, focusing on how development may occur within designated growth areas.

3. *Concerns + Actions*

Discussion of concerns with current land use policies (including the *2019 Long-Range Comprehensive Plan*), helping staff and the Planning Commission determine what actions can be taken in the coming months to address these concerns.

The following pages include additional information regarding each of these discussion items.

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Existing Conditions

When considering land use policies and creating long-range plans, a variety of factors should be considered, including the following:

- Existing Land Uses
- Current Development Trends
- Transportation Network and Other Public Infrastructure

Staff will provide high-level information regarding existing land uses and development trends.

Vision and Goals

As part of previous zoning cases and planning efforts, members of the Board of Supervisors, Planning Commission, and the general public have identified the following areas of interest:

- *Sense of Place*
Ensure that new development (building architecture, landscaping, signage, etc.) helps create a unique sense of place that reflects Powhatan County's rural character.
- *Transportation Network*
Ensure that new development minimizes negative impacts to the functionality of major thoroughfares.
- *Public Infrastructure*
Ensure that existing infrastructure is used efficiently to facilitate economic development.

Members of the Planning Commission and Board of Supervisors will briefly share their vision for growth and development in Powhatan County, focusing on how development may occur within designated growth areas.

Concerns + Actions

Members of the Board of Supervisors have expressed concerns regarding the *2019 Long-Range Comprehensive Plan*. These concerns are summarized below, along with possible actions that could be taken to address them.

- **Part #1: Polishing the [Countywide Future Land Use Plan](#)**
 - *Concern #1A*
Land use designations applied to some parcels located along and near U.S. Route 60 within designated growth areas do not reflect the Board of Supervisors' current vision for future development.
 - *Action #1A*
Review land use designations shown within the Route 60 Corridor East and Courthouse Village growth areas and make modifications as needed.
 - *Concern #1B*
The names of some land use designations are not intuitive and match the names of zoning districts, which causes confusion.

- *Action #1B*
Review name and description of each land use designation and make modifications as needed (Example of Possible Change: Change *Village Center* to *Mixed Use*).
- **Part #2: Additional Guidance in Growth Areas**
 - *Concern #2A*
There is not enough guidance regarding the desired character of new development within each designated growth area.
 - *Action #2A*
Provide additional descriptions (maps, photos, diagrams, etc.) regarding the desired architecture and form for new development tailored to each growth area, providing the development community with additional guidance when creating zoning proposals.
- **Part #3: Updating the Major Thoroughfare Plan**
 - *Concern #3A*
The [Major Thoroughfare Plan](#) has not undergone an in-depth analysis since 2010 and may not reflect current best practices in transportation planning.
 - *Action #3A*
Engage a consultant to update the Major Thoroughfare Plan, based upon current data and the latest best practices.
 - *Concern #3B*
The size and scope of projects recommended in the Major Thoroughfare Plan may be unrealistic, considering current financial constraints and resources.
 - *Action #3B*
Develop a list of projects that includes lower-cost projects that can easily be implemented relatively quickly with the resources available, along with large-scale, visionary projects that may be higher cost and implemented over a longer period. Projects would be prioritized based upon an adopted methodology.

Timeline

If the scope of the different components listed above remains as-is (does not expand), a possible timeline is below.

Component	Timeline
Part #1: Polishing the Countywide Future Land Use Plan	September 2020 – December 2020
Part #2: Additional Guidance within Growth Areas	December 2020 – April 2021
Part #3: Updating the Major Thoroughfare Plan	January 2021 – August 2021

Future Actions

Once the comprehensive plan (a visionary document) is updated, development-related ordinances (zoning ordinance and subdivision ordinance) could be amended to implement recommendations made in the updated plan.

References

Links to recently-completed plans and studies can be found online at <http://powhatanva.gov/1631/Informational-Documents>.



AGENDA ITEM 7B

Expanded budgetary process and review, including ten-year financial projections of operating and capital improvement budgets. Discussion on the scheduling impact of new procedures.



CIP Preparation Timeline

Preparation Activities	Actual FY21 Dates	Proposed FY22 Dates
CIP Requests to Departments	Nov. 18, 2019	Sept. 18, 2020
CIP Requests Returned	Dec. 23, 2019	Oct. 30, 2020
County Admin. Reviews Requests	<i>35 Days to Review</i>	<i>13 Days to Review</i>
County Depts. & Schools Presentations/Meetings	Jan. 27-30, 2020	Nov. 12, 2020
County Admin./Finance Review & Create Recommendation	<i>25 Days to Create</i>	<i>63 Days to Create</i>
County Admin. 1-on-1's with BOS	N/A	Dec. 1-3, 2020
BOS Workshop on CIP	N/A	Dec. 10, 2020
CIP Presented to PC (if needed)	N/A	Jan. 5, 2021
Proposed CIP Presented to BOS and PC	Feb. 24, 2020	Jan. 14, 2021