



**ECONOMIC DEVELOPMENT AUTHORITY
COUNTY OF POWHATAN**

November 14, 2022 at 6:00 P.M.

**Village Building
Conference Room
3910 Old Buckingham Road
Powhatan, Virginia 23139**

MEETING AGENDA

A. Call to Order

B. Minutes (Action Item)

Pages 1-3

- a. September 12, 2022

C. Treasurer's Report

- a. Monthly Report

D. Old Business

- a. County Entrance Signage Update & Phase II Sign Program
- b. BoS/EDA Meeting on Real Estate Follow-Up

E. New Business

- a. Capital Region SBDC Office Presentation
- b. Workforce Development for Adult Education Update
- c. PLI Sponsorship Requests

F. Closed Session & Certification

1. Va. Code 2.2-3711A3: Discussion or consideration of the lease or sale of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body concerning a parcel along Urbine Road.

G. Adjournment

**MEETING OF THE POWHATAN COUNTY ECONOMIC DEVELOPMENT AUTHORITY
HELD IN THE VILLAGE BUILDING CONFERENCE ROOM, 4290 ANDERSON HIGHWAY
IN POWHATAN COUNTY, VIRGINIA, SEPTEMBER 12, 2022 AT 6:00 PM**

EDA Members Present: Dan Jones, Chairman
Frank Rennie, Vice-Chairman
Tim Benusa, Treasurer
Matt Schiefer
Russ Holland, Jr.

Staff Members Present: Bret Schardein, Deputy County Administrator
Roxanne Salerno, Economic Development Manager

Guest: Susan Winiecki, Habitat for Humanity
Justin Harris, Whitting Turner Contracting Co.

A. Call to Order

Chairman Jones called the meeting to order at 6:00 p.m. and noted that all members were present. A quorum was established.

B. Meeting minutes from July 11th, 2022 – Mr. Rennie motioned to approve the meeting minutes. Mr. Holland seconded the motion. Mr. Rennie, Mr. Holland, Mr. Benusa, Mr. Schiefer, and Chairman Jones voted AYE. **MOTION Passed (5/0).**

C. Treasurer’s Report-

Mr. Benusa presented the board with the treasurer’s report. The balances of the EDA accounts were \$3,523.58 for the checking account and \$57,219.12 in the Certificate of Deposit account.

D. Old Business-

a. Habitat for Humanity Request for Lease Amendment on Urbine Property- Mrs. Winiecki formally requested on behalf of Habitat an amendment to the lease of the Urbine Road Property to increase the notice of termination from the original lease timing of 120 days to 180 days for the two-year extension duration. Mrs. Winiecki also asked if the EDA would be open to selling the Urbine property. The EDA informed her that the discussion of lease negotiations and sale of the property would need to happen in closed session.

- b. County Entrance Signage Discussion-** Mrs. Salerno gave the board an update on the county entrance sign which has an estimated installation time of early October. The EDA discussed doing an unveiling of the sign once installed.
- c. BoS/EDA Meeting Follow-Up-** Mr. Schardein reported to the board that there had been no further discussion from the Board of Supervisors on the joint meeting from August. Mr. Schardein suggested that reporting on the strategic plan would be a good time to suggest further movement on Economic Development goals and EDA's involvement.

The board requested that it be stated that the Economic Development Authority board is available and eager to assist in recommendations of properties for Economic Development purposes.

E. New Business-

- a. Economic Development Report for July & August-** Mrs. Salerno presented the report to the board with mention of certain business highlights of interest and asked if there were any questions.

F. Closed Session-

WHEREAS, the Economic Development Authority of Powhatan County desires to discuss in Closed Meeting the following matter(s):

Discussion or consideration of the lease of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body concerning a parcel along Urbine Road.

WHEREAS, pursuant to: §2.2-3711(A)(1) (A)(3) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Economic Development Authority of Powhatan County does hereby authorize discussion of the aforesated matters in Closed Meeting. Mr. Rennie made a motion to approve a closed meeting by the state code of Virginia. Mr. Schiefer seconded the motion. Mr. Rennie, Mr. Benusa, Mr. Schiefer, Mr. Holland and Chairman Jones voted AYE. **MOTION Passed (5/0).**

Certification of Closed Meeting as authorized by the Code of Virginia.

To the best of your knowledge, were the only matters discussed in the closed meeting public business matters lawfully exempted from open meeting requirements, and that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.

