



AGENDA
POWHATAN COUNTY BOARD OF SUPERVISORS
REGULAR MEETING
JUNE 22, 2020
6:30 PM CALL TO ORDER

This meeting is being held in the Village Building Auditorium and is open to the public to attend in person, but several remote options remain available to participate or watch the meeting.

If you would like to participate in the meeting, go to <https://us02web.zoom.us/j/83998792911> by computer or smartphone with the Zoom app.

or by phone, dial 1-301-715-8592 or 1-312-626-6799 or 1-929-205-6099 or 1-253-215-8782 or 1-346-248-7799 or 1-669-900-6833

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**During the public comment period, you may raise your hand using the zoom controls on your screen or press *9 on your phone. Visit the Zoom Help Center for more information.

If you would like to watch in real-time, use this link: <http://powhatanva.gov/432/Live-Stream-of-Powhatan-County-Meetings>

If you would like to watch the meeting at your convenience later use this link: <http://powhatanva.gov/433/County-Meetings-and-Workshop-Videos-On-D>

Public comments may also be submitted to administration@powhatanva.gov. Any comments received up until 5:00 PM of the day of the meeting shall be entered into the meeting minutes.

1. **Call to Order**
 - a. Identify Public Entity members physically and/or electronically present
 - b. Identify opportunities for the public to access and participate in the electronic meeting
2. **Pledge of Allegiance**
3. **Invocation**
4. **Requests to Postpone Agenda Items and Additions, Deletions or Changes in the Order of Presentation**
5. **Formal Approval of Agenda**
6. **Public Comment** (time limit 3 minutes per individual/5 minutes per group, 30 minutes total time limit that can be extended by the Board)
7. **Consent Agenda**
 - a. Minutes March 30, 2020 Emergency Meeting Page 4
 - b. Minutes March 30, 2020 Regular Meeting Page 8
 - c. Minutes April 16th Special Meeting Page 18
 - d. Bonded Projects Update Page 25
 - e. Treasurer’s Report Page 55
 - f. Lake Shawnee Lot Owners Association tax refund Page 61
 - g. Skaggs Road Building Renovations Contract Page 62
 - h. Skaggs Road Building Renovations Budget Transfer Page 64
 - i. Resolution R-2020-36 Hooper Chesterfield Water Connection Page 66
 - j. CARES Funding allocation plan Page 76
8. **Appointments to Boards, Commissions, Committees, etc.**
 - a. Board of Zoning Appeals (“BZA”) – One member Page 86
 - b. Community Policy and Management Team (“CPMT”) – One member Page 91

c.	Central Virginia Transportation Authority (“CVTA”) – One member; and CVTA Technical Advisory Committee (“TAC”) – One member and an alternate	Page 95
d.	Economic Development Authority (“EDA”) – Two members	Page 106
e.	Powhatan Community Action Agency Advisory Board (“PCAAAB”) – Five members	Page 112
9.	Proclamation	
a.	Proclamation P-2020-04 Recognizing the Powhatan Clothes Closet	Page 124
10.	Old Business	
a.	Ordinance #O-2020-08 (Case #20-01-REZC): Berk and Alp LLC (District #2: Powhatan Station/Graceland) requests the amendment of the proffer statement for three parcels (Tax Map Parcels #43-33, 43-33A, and 43-35) zoned Light Industrial (I-1) with proffered conditions and Commerce Center (CC) with proffered conditions (Case #18-04-REZC: Ordinance #O-2018-28).	Page 126
11.	Public Hearing	
a.	FY20 Budget Amendment (CARES Funds)	Page 173
b.	FY21 Budget	Page 175
c.	FY21 Fee Schedule	Page 176
12.	Old Business (continued)	
a.	FY21 Budget Discussion	
13.	Public Comment (time limit 3 minutes per individual/5 minutes per group, 30 minutes total time limit that can be extended by the Board)	
14.	County Attorney Comments	
15.	County Administrator Comments	
16.	Board Comments	
17.	Adjournment	

**VIRGINIA: AT AN EMERGENCY MEETING OF THE BOARD OF SUPERVISORS
HELD IN THE POWHATAN VILLAGE BUILDING AUDITORIUM, 3910 OLD
BUCKINGHAM ROAD IN POWHATAN COUNTY, VIRGINIA, ON MARCH 30, 2020
AT 6:30 P.M.**

Board of Supervisors Present: David T. Williams, District 1, Chairman, in the auditorium
Larry J. Nordvig, District 2, in the auditorium
Michael W. Byerly, District 3, in the auditorium
Bill L. Cox, District 4, remotely from the conference room
Karin M. Carmack, District 5, Vice Chairman, remotely
from her place of business

Board of Supervisors Absent: None

County Staff Present: Bret Schardein, Interim County Administrator, remotely
from his home
Tom Lacheney, County Attorney, remotely from his home
Tom Nolan, Director of Public Safety Communications,
remotely from his office

Constitutional Officers Present: Brad Nunnally, Sheriff

Guests Present: None.

As a result of the current COVID-19 pandemic limiting the ability to gather in person, Board of Supervisors meetings will be held virtually until further notice. This meeting was held electronically in accord with Virginia Code Section 2.2-3708.2(A)(3).

1. Call to Order

Chairman Williams called the meeting to order at 6:30 p.m.

- a. Identify Public Entity members physically and/or electronically present

Mr. Williams identified the Board members, Mr. Schardein, and Mr. Lacheney and their locations.

County Administration staff accepted emailed comments at administration@powhatanva.gov. Any comments received until 6:30 PM March 30th were entered into the meeting minutes.

- c. Identify opportunities for the public to access the electronic meeting

The public was able to participate in the meeting by using: <https://zoom.us/j/398095011> by computer. Phone access was possible by dialing: US: 1-929-205-6099 or 1-312-626-6799. As always, the public could view the live feed from the County website.

- d. Identify opportunities for the public to participate in such electronic meeting

The public was able to view and participate in the meeting live with the Zoom meeting link. During the public comment period the public could raise their hand using the zoom controls on their screens or press *9 on their phone.

2. Requests to Postpone Agenda Items and Additions, Deletions or Changes in the Order of Presentation

There were no requests to amend the Agenda.

3. Formal Approval of Agenda

Chairman Williams made a motion to approve the agenda as presented. Mr. Nordvig seconded the motion.

David T. Williams, Larry J. Nordvig, Michael W. Byerly, Bill L. Cox, Karin M. Carmack voted AYE

**VOTE 5-0
MOTION Passed**

4. New Business

- a. R-2020-23 Resolution Ratification of Declaration of Local Emergency Page 3

Mr. Williams requested that Mr. Schardein briefly explain the Resolution. Mr. Schardein explained that he and Mr. Curt Nellis, the Director of Emergency Management issued a Local Emergency Declaration which must be ratified by the Board of Supervisors within 45 days. The declaration of Local Emergency primarily relaxes procurement deadlines and helps with

reimbursement from the state and federal government for expenses related to pandemic response.

Mr. Nordvig reminded his colleagues and the public that declaring an emergency is the “biggest hammer a government can drop” except in time of war. We have to be careful to balance the power we are given with respect to our charge to protect health and public safety and with our constitutional rights to civil liberties.

Mr. Williams made a motion to pass R-2020-23 Resolution Ratification of Declaration of Local Emergency. Mr. Byerly seconded the motion.

Mr. Williams called for a roll call vote.
Mr. Schardein conducted a roll call vote:

Mr. Williams Aye
Mr. Nordvig Aye
Mr. Byerly Aye
Mr. Cox Aye
Mrs. Carmack Aye

VOTE 5-0
MOTION Passed

- b. Adoption of O-2020-06 Emergency Ordinance on Continuity of Government – Powhatan pursuant to Va. Code §15.2-1413 Page 4

Mr. Williams asked Mr. Schardein to provide background. Mr. Schardein stated that ordinance must be passed to hold regular Board of Supervisors remotely.

Mr. Williams made a motion for adoption of O-2020-06 Emergency Ordinance on Continuity of Government – Powhatan. Mr. Cox seconded the motion.

Mr. Williams called for a roll call vote.
Mr. Schardein conducted a roll call vote:

Mr. Williams Aye
Mr. Nordvig Aye
Mr. Byerly Aye
Mr. Cox Aye
Mrs. Carmack Aye

VOTE 5-0
MOTION Passed

Mr. Lacheney commented that as this ordinance was adopted as an emergency, it must be ratified in 60 days at a subsequent Board meeting with a public hearing after being properly advertised to the public. Mr. Williams thanked Mr. Lacheney for his comment.

5. Adjournment to Regular Meeting

Chairman Williams adjourned the emergency meeting at 6:38 pm.

Bret Schardein, Interim Clerk Date
Powhatan County Board of Supervisors

David T. Williams, Chairman
Powhatan County Board of Supervisors

DRAFT

VIRGINIA: AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS HELD IN THE POWHATAN VILLAGE BUILDING AUDITORIUM, 3910 OLD BUCKINGHAM ROAD, AND REMOTELY IN POWHATAN COUNTY, VIRGINIA, ON MARCH 30, 2020 AT 6:39 P.M.

Board of Supervisors Present: David T. Williams, District 1, Chairman, in the auditorium
Larry J. Nordvig, District 2, in the auditorium
Michael W. Byerly, District 3, in the auditorium
Bill L. Cox, District 4, remotely from the conference room
Karin M. Carmack, District 5, Vice Chairman, remotely from her residence

Board of Supervisors Absent: None

County Staff Present: Bret Schardein, Interim County Administrator, remotely from his home
Tom Lacheney, County Attorney, remotely from his home
Tom Nolan, Director of Public Safety Communications, remotely from his office
Curt Nellis, Emergency Management Coordinator, remotely from the Emergency Operations Center
Phil Warner, Fire & Rescue Chief, at the Village Building Auditorium

Constitutional Officers Present: Brad Nunnally, Sheriff

Guests Present: None

As a result of the current COVID-19 pandemic limiting the ability to gather in person, Board of Supervisors meetings will be held virtually until further notice. This meeting was held electronically in accord with Virginia Code Section 2.2-3708.2(A)(3).

1. Call to Order

Chairman Williams called the Regular Meeting of the Powhatan County Board of Supervisors to order at 6:39 p.m.

- a. Identify Public Entity members physically and/or electronically present

Mr. Williams identified the Board members, Mr. Schardein, and Mr. Lacheney, and their locations.

- b. Identify the persons responsible for receiving public comment

County Administration staff accepted emailed comments at administration@powhatanva.gov. Any comments received until 6:30 pm, March 30th were entered into the meeting minutes.

- c. Identify opportunities for the public to access the electronic meeting

The public was able to participate in the meeting by using: <https://zoom.us/j/398095011> by computer. Phone access was possible by dialing: US: 1-929-205-6099 or 1-312-626-6799. As always, the public could view the live feed from the County website.

- d. Identify opportunities for the public to participate in such an electronic meeting

The public was able to view and participate in the meeting live with the Zoom meeting link. During the public comment period, members of the public could raise their hands using the zoom controls on their screens, or press *9 on their phone.

2. Pledge of Allegiance

Mr. Byerly led the Pledge of Allegiance.

3. Invocation

Mr. Nordvig led the Invocation.

4. Requests to Postpone Agenda Items and Additions, Deletions or Changes in the Order of Presentation

No requests to make changes to the Agenda were made.

5. Formal Approval of Agenda

Mr. Williams made a motion to approve the Agenda as amended. Mr. Nordvig seconded the motion.

David T. Williams, Larry J. Nordvig, Michael W. Byerly, Bill L. Cox, Karin M. Carmack voted AYE

VOTE 5-0
MOTION Passed

6. Presentations

- a. Update on County's COVID response

POWHATAN COUNTY BOARD OF SUPERVISORS
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MARCH 30, 2020

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1. Dr. Alexander Samuel, Dir. Chesterfield Health District

Dr. Samuel presented the current case counts:

- Worldwide- 775k cases and 37k deaths
- United States- 141k cases and 2,400 deaths
- Virginia- 1,020 cases 25 deaths
- Chesterfield- 24 cases 0 deaths
- Powhatan- 3 cases 0 deaths

He stated that case numbers are trending up as more testing becomes available. The health District has tracing staff to find where individuals are becoming infected. The pattern is that individuals do not know where they have been exposed. That indicates community transmission. The Governor's stay at home order today will keep the sick away from those who are well and will protect the vulnerable. Without vaccines or medicines, our concern is the health care system being overwhelmed. Social distancing will flatten the curve.

He went on to describe the testing situation, saying that the Health Department is working "at a loss and behind the curve" due to a lack of testing capacity. Demand is outpacing supply. The ability to do contact tracing is improving. Individuals who are concerned about being infected should contact their primary care physician, who will determine if they should be tested.

Dr. Samuels provided the following prevention recommendations to the public:

1. Remain home except for essential outings.
2. Maintain a six-foot distance from others.
3. If you are vulnerable, stay home.
4. If you are ill, stay at home.
5. Wash hands frequently.
6. Avoid close contact with sick individuals
7. Don't touch your face.

The Health District is trying to provide more resources to answer questions. A call center for the Health District is available at 804-318-8207. Health care providers may call 804-717-6440. The lines are available from 8:00 a.m. to 4:30 p.m. Monday through Friday. After hours, call the Virginia Department of Health at 877-275-8343, 24 hours a day, seven days a week.

Mr. Nordvig said that people are asking how COVID-19 is different from the flu, and why should we be more concerned. He asked for Dr. Samuels' comments.

Dr. Samuels said that COVID-19 presents a higher risk of severe outcomes with a 10 to 20 times greater risk of death as compared to flu.

Mr. Williams thanked Dr. Samuels for his presentation.

2. Curt Nellis, Emergency Management Coordinator

Mr. Nellis reviewed the status of infection cases and seven critical lifelines affected by the outbreak. He explained that red indicates service is disrupted with no government plan for a solution, Yellow indicates the area has been impacted, but there is a plan in place to improve. Green means that the lifeline is normal. He went on to review the slide.

Security and Safety is listed as yellow. He described the subcategories under Security and Safety:

Community sense of security- heightened fear and anxiety in the community.

Emergency Operations Center- activated

Government Services- impacted by limited hours and many staff members working remotely.

Public Schools- closed for the rest of the academic year.

Food Water and Shelter is listed as red.

There are some shortages. The food distribution network cannot keep up with demand.

Health and Medical:

Public Health is in red due to the impact of the pandemic

Mr. Nordvig asked Mr. Nellis to comment on telemedicine and how it might help Powhatan residents.

Mr. Nellis said that telemedicine would be up to providers and is not the place of government.

Energy is indicated as green.

Communications is listed as yellow.

External internet access is limited. Social Media requires a high volume of posts. Financial Services disrupted due to banks being closed except for drive-through service.

Transportation and Hazardous materials are green.

Next, Mr. Nellis reviewed the activities of the Emergency Operations Center. A planning group has been formed. County departments are working on a modified schedule. Fire and Rescue, Sheriff and Public Safety Communications were asked to create a plan for operations if 10-25% staff reduction due to illness. Public Safety Communications has modified how they respond to calls.

Mr. Nellis described outstanding issues and challenges. One challenge is lack of sufficient quantities for PPE for nonpublic safety departments who interface with the public. Managing the message is another challenge. A unified message in one voice is essential. Telework setup was a challenge, but IT and Schools collaborated to get the job done.

Mr. Nellis reviewed the anticipated priorities and actions of the EOC:

Continue to monitor the situation in the County.

Provide support to field incident commanders.

Continue to develop effective Situational Awareness and Common Operating Picture.

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REGULAR MEETING

MARCH 30, 2020

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Proactively manage the Public Information message.
Seek PPE (personal protective equipment) and sanitizing sources.
Implement an expense tracking system for the public assistance reimbursement program. He noted that reimbursement might take years.

Leaders Intent (Goals):

Conduct all planning and operations in a collaborative fashion.

Ensure that all departments, agencies, and partners involved have situational awareness and a common operating picture.

Develop short and long-term plans that address all Critical Lifeline elements and components.

Address gaps of shortfalls in critical resources, supplies, or services.

Mr. Nellis asked if this reflects the Board's intent.

Mr. Williams stated that this is an opportunity for other members of the Board of Supervisors to provide input. He asked the Board to contact Mr. Nellis with their thoughts.

Mr. Nordvig asked Mr. Lacheney if, as we are under a state of emergency, the County may assist with control, rationing, or determination of how much of a product a business may sell to a customer. Mr. Lacheney gave his opinion that, as we are a Dillon Rule state, the state has not given localities that power.

Mr. Williams thanked Mr. Nellis and his team for excellent work and long hours. He wants the public to know that we are following the emergency operation plan and that it is working.

3. Phil Warner, Fire & Rescue Chief

Chief Warner thanked Mr. Nellis for his efforts. Business as usual. For non-life-threatening emergencies, they will send transport units, not first responders. The public will see responders in PPE for everyone's protection when they enter the home. They have worked with 911 centers to question callers to be sure they have all relevant exposure information for first responders. Chief Warner wanted the Board to know that mental and physical health of first responders is high, and a good routine is established. Currently, the PPE supply is sufficient for a month, and they are working on procurement.

Mr. Nordvig asked what the Board and County staff can do to assist with PPE procurement?

Chief Warner replied that he is confident that they will be able to procure adequate supplies through their normal suppliers.

Sheriff Nunnally and Mr. Nolan were invited to speak, although they were not on the Agenda. Sheriff Nunnally stated that his department is doing well with no staff members quarantined. They are still out safeguarding life and property. Crime has not seen an uptick. In terms of equipment, they are doing well.

Mr. Williams thanked Sheriff Nunnally for his efforts.

Mr. Nolan gave a brief update for the Public Safety Communications Department. His department is keeping their offices very clean. He has considered emergency staffing needs and may use retired deputies and firefighters with 911 experience by providing them with additional training on how to handle nonemergency calls. He noted that questions communications officers ask will not delay response. Call volume has been moderate.

4. Bret Schardein, Interim County Administrator

Mr. Schardein brought to the attention of the public that Mr. Nellis and the Board had just updated the Emergency Operations Plan in January. County Departments are working on a modified opening plan to reduce staff and public exposure. County Offices are open by appointment with many staff working remotely. There is a COVID-19 information page on the county website. Mr. Schardein listed update calls and virtual meetings at local and state levels in which he participates to gather and share information each week. Mr. Schardein reviewed work that is being done in the Economic Development department to assist local businesses with information gathering, planning, and other resources. He noted that there is now a COVID-19 page on yespowhatan.com, the County economic development website.

Mr. Williams commented that Mr. Schardein has done an outstanding job keeping the Board informed and communicating with Mr. Nellis and others in the County. He is putting in long hours. Mr. Williams thanked Mr. Schardein for his hard work.

7. **Public Comment** (time limit 3 minutes per individual/5 minutes per group, 30 minutes total time limit that can be extended by the Board)

Chairman Williams opened the first public comment period. Mr. Schardein listed the options for public comment, including emailing comments, calling in to the meeting, or if they were on the Zoom meeting, the public could raise their hands virtually.

Alan Blackman, 1918 Judes Ferry, asked what options are available for students without internet service being homeschooled for the duration of the year.

Chairman Williams, seeing no further speakers, closed the public comment period.

8. **Consent Agenda**

- a. Approval of January 27, 2020, Regular Board of Supervisors Meeting Minutes Page 4
- b. Approval of February 11, 2020, Special Board of Supervisors Meeting Minutes Page 18

- c. P-2020-22 Proclamation Recognizing National Telecommunicators Week Page 23
- d. Tax Relief Request Disabled Veteran – Cosby Page 24
- e. Tax Relief Request Disabled Veteran - Markel Page 25
- f. Bonded Projects update 2016 & 2018 Page 26
- g. R-2020-17 Budgeting and Appropriating \$65,000 from the Capital Maintenance Reserve to Purchase Equipment for the Heavy Rescue Page 55
- h. R-2020-18 Budgeting and Appropriating \$24,164 from the State Compensation Board for the Clerk of Circuit Court Equipment and Redaction of Social Security Numbers Page 57
- i. R-2020-19 Budgeting and Transferring \$36,079.64 from FCP Lighting Upgrade and Village Paving Projects to Fire Station Driveway Improvements Page 59
- j. R-2020-20 Budgeting and Appropriating \$70,000 from the State Office of Emergency Management Services for Heart Monitors Page 61
- k. Resolution R-2020-21: A Resolution Requesting Road Acceptance by VDOT for a Street within Section 1 of Founders Bridge Page 63

Mr. Byerly made a motion to remove item 8a. from the consent agenda to 9a. Mr. Williams seconded the motion.

David T. Williams, Larry J. Nordvig, Michael W. Byerly, Bill L. Cox, Karin M. Carmack voted AYE

**VOTE 5-0
MOTION Passed**

Mr. Williams made a motion to approve the consent agenda as amended. Mr. Nordvig seconded the motion.

David T. Williams, Larry J. Nordvig, Michael W. Byerly, Bill L. Cox, Karin M. Carmack voted AYE

**VOTE 5-0
MOTION Passed**

9. Old Business

POWHATAN COUNTY BOARD OF SUPERVISORS
REGULAR MEETING
MARCH 30, 2020

- a. Discussion of the Minutes of January 27, 2020, Board of Supervisors Regular Meeting.

Mr. Byerly asked that staff edit the minutes of January 27, 2020, Board of Supervisors Regular Meeting agenda item 18 b. Determination of the Interim County Administrator stipend to reflect the correct vote of 3-2.

- b. Budget considerations in response to local emergency

County Administration continues to monitor the impact of the pandemic on the county budget. Sales tax collection is predicted to be lower. High unemployment for an extended period may result in a reduction of collections of real estate taxes. For June expenditures, some departments saw increases due to COVID-19 preparations, while some saw reductions from cutting discretionary spending. Mr. Schardein will continue to monitor state and federal aid. Mr. Schardein stated that the Board needs to adopt the school budget on-time, separately from the County budget. The County side can be pushed to June 29, 2020, to gain additional information. Mr. Schardein is working with Mrs. Schubert, the Finance Director, to run scenarios on revenues and expenditures. Staff is tracking time and expense related to COVID for reimbursement. Hiring is on hold. Capital spending will be reviewed and may be pushed out to future years. The County will halt projects in the design phase. Staff will continue to look for efficiencies.

Mr. Cox commented that the County needs to take into consideration that there is a 90-day lag in the effect of COVID-19 pandemic on sales tax receipts. The County may see some changes in income from Food Lion and Walmart. There will be major impacts to the 2021 budget. He stated that due to escrow we should see no change in collection on the June tax bills.

10. New Business

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- a. Resolution R-2020-16 Fixing Calendar Year 2020 Personal Property Tax Rates

Mr. Williams made a motion to approve Resolution R-2020-16 Fixing Calendar Year 2020 Personal Property Tax Rates as presented. Mr. Cox seconded the motion.

Mr. Nordvig pointed out that this rate is rarely changed and last changed in the '80s.

Mr. Williams called for a roll call vote.
Mr. Schardein conducted a roll call vote:

Mr. Williams Aye
Mr. Nordvig Aye
Mr. Byerly Aye
Mr. Cox Aye
Mrs. Carmack Aye

VOTE 5-0
MOTION Passed

- b. Authorization to Advertise Publication of the FY2021 School Budget Page 69

Mr. Schardein provided a background. The School budget must be adopted in mid-May. The County is requesting the Board's permission to advertise the Superintendent's original FY21 budget. The advertised school budget must not be exceeded, but the Board may adopt a lesser amount. The budget may change due to circumstances before adoption.

The Board discussed the impacts of the COVID-19 pandemic on the FY20 and FY21 budgets.

Mr. Williams stated that the Board has a consensus to go forward with advertising the proposed school budget.

Mr. Williams opened the second public comment period.

Seeing no speakers, he closed the second comment period.

12. County Attorney Comments

Mr. Lacheney congratulated the IT department for a flawless job facilitating the first virtual Board meeting.

13. County Administrator Comments

Mr. Schardein noted that the next meeting of the Board of Supervisors, scheduled for April 9, 2020, had been put on hold for now. April 27, 2020 will be the next regular meeting of the Board of Supervisors. He thanked the IT department for their efforts to continue to provide this important public forum.

14. Board Comments

Mr. Nordvig stated that if any family is struggling with homeschooling, they may contact him or his wife, who would both be glad to provide advice and support. The school's teachers will also provide support. He advised the public not to go out unless they have to, to follow the protocol, and do the right thing to keep each other safe.

Mr. Byerly stated that everyone must work as a team.

Mrs. Carmack had no comments.

Mr. Cox said that he was delighted with Mr. Nellis, Chief Warner, Sheriff Nunnally, and Mr. Noland's efforts and that it is comforting to have such effective staff during the coronavirus pandemic.

Mr. Williams thanked Mr. Schardein, Mr. Nellis, and County staff, adding that the citizens have a good Board of Supervisors and that we will get through the crisis together.

15. Adjournment

Chairman Williams adjourned the meeting at 8:07 p.m.

Bret Schardein, Interim Clerk **Date**

David T. Williams, Chairman **Date**

VIRGINIA: AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS HELD IN THE POWHATAN VILLAGE BUILDING AUDITORIUM, 3910 OLD BUCKINGHAM ROAD IN POWHATAN COUNTY, VIRGINIA, AND REMOTELY BY ELECTRONIC MEANS ON APRIL 16, 2020, AT 6:30 P.M.

Board of Supervisors Present: David T. Williams, District 1, Chairman, in the auditorium
Larry J. Nordvig, District 2, remotely from his home
Michael W. Byerly, District 3, in the auditorium
Bill L. Cox, District 4, remotely from the conference room
Karin M. Carmack, District 5, Vice Chairman, in the auditorium

Board of Supervisors Absent: None

County Staff Present: Bret Schardein, Interim County Administrator, remotely from his home
Charla Schubert, Director of Finance, remotely from her home
Curt Nellis, Emergency Management Coordinator, remotely from the Emergency Operations Center
Tom Lacheney, County Attorney, remotely from his home

Constitutional Officers Present: Brad Nunnally, Sheriff

Guests Present: Dr. Eric Jones, Superintendent Powhatan County Public Schools

1. Call to Order

Chairman Williams called the Regular Meeting of the Powhatan County Board of Supervisors to order at 6:30 p.m.

- a. Identify Public Entity members physically and/or electronically present

Mr. Williams identified the Board members, Mr. Schardein, and Mrs. Schubert and their locations as listed above.

- b. Identify the persons responsible for receiving public comment

County Administration staff accepted emailed comments at administration@powhatanva.gov. Any comments received until 6:30 pm, April 16th, were entered into the meeting minutes.

- c. Identify opportunities for the public to access the electronic meeting

The public was able to participate in the meeting by using: <https://zoom.us/j/99454071029> by computer. Phone access was possible by dialing: US: 1-929-205-6099 or 1-312-626-6799. As always, the public could view the live feed from the County website.

- d. Identify opportunities for the public to participate in the electronic meeting

The public was able to view and participate in the meeting live with the Zoom meeting link. During the public comment period, members of the public could raise their hands using the zoom controls on their screens, or press *9 on their phone.

2. Pledge of Allegiance

Mrs. Carmack led the Pledge of Allegiance

3. Invocation

Mr. Nordvig led the Invocation.

4. Requests to Postpone Agenda Items and Additions, Deletions or Changes in the Order of Presentation

There were no requests to amend the Agenda.

5. Formal Approval of Agenda

Mrs. Carmack made a motion to approve the agenda as presented. Mr. Byerly seconded the motion.

David T. Williams, Larry J. Nordvig, Michael W. Byerly, Bill L. Cox, Karin M. Carmack voted AYE

VOTE 5-0
MOTION Passed

6. Presentations

- a. Update on County's COVID Response

Mr. Nellis presented a slideshow update on the County's COVID response.

He listed the increases in COVID-19 cases across the United States, Virginia, and Powhatan County. Powhatan currently has 5 cases with no deaths reported.

Review of the Seven Critical Lifelines:

Food and Water now listed in yellow instead of red because distribution has improved. It is still impacted, but a plan by the private sector is in place.

Health and Medical is still listed in red.

POWHATAN COUNTY BOARD OF SUPERVISORS
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Leaders Intent:

Mr. Nellis has added “Facilitate the recovery process utilizing “a whole community” approach.” He asked if the Board would give consensus to add this to the Leaders Intent.

Mr. Nordvig asked for further elaboration.

Mr. Nellis replied that it is bringing the entire community together for a strategy for recovery.

Mr. Nordvig further asked what would this look like to citizens who want to get involved?

Mr. Nellis replied that will create a system once the Board approves this addition to his goals.

For right now, citizens should wait for instructions.

The Board gave its approval for this addition.

Activities of the EOC:

- Virtual EOC remains active with a planning cell.

- Weekly conference call with departments

- County offices closed or on modified schedule

- Deep cleaning in areas used by employees

- Schools continue food distribution and support county operations

- Public Safety call volumes are normal

Outstanding Issues

- PPE is a challenge to obtain. They have stayed ahead by the proper management of resources.

- Access to antibody and exposure testing

- Not giving in to public pressure to resume government operations until we get appropriate guidance from the Virginia Department of Health

Priorities

- Consistent, high-quality public safety services

- Conduct advanced recovery planning

- Capturing costs for FEMA public assistance program

- Provide support to departments and agencies who assist seniors and others who need help

- Provide support to businesses

- Continue to manage the “message”

Mr. Schardein presented a slideshow update to the County Administration’s response to the COVID-19 pandemic.

Mr. Schardein told the Board with five confirmed cases, Powhatan presently has a low per-capita rate of infection. He cautioned vigilance, noting that the infection rate per-capita in a similarly sized rural Iowa county had risen to a level similar to that of New York City.

He reiterated that Powhatan should follow proper hygiene recommendations.

Mr. Schardein reviewed models showing the effects of continued mitigation on the infection curve.

He encouraged citizens not to call 911 but rather to use the VDH hotline 804-318-8207 for questions on coronavirus.

Next, he discussed the refresh of the County website, noting that it has a new look and better functionality. Staff added a COVID-19 FAQ document with answers to frequently asked questions and departmental status listings. The Library created a COVID-19 resource page and pamphlet for seniors.

He reviewed some employment status metrics noting that 35percent of staff is working remotely. 89% of part-time staff is working, and 11% of part-time positions are not working or vacant.

Next, Mr. Schardein reviewed Economic Development.

He has studied the potential for harm level to the Powhatan economy as a result of the COVID-19 pandemic economic downturn. We are rated slightly lower harm level as we do not receive the bulk of our revenue from sales tax collections.

He reviewed the latest unemployment data for the county.

The Economic Development department has been working to assist the business community. They developed COVID-19 resources for businesses, prepared a restaurant status map, created signage directing citizens to business assistance, and conducted a survey of hundreds of businesses with the assistance of EDA members to learn what assistance Powhatan businesses require. The Economic Development website, www.yespowhatan.com has information for businesses.

Other updates:

SMART Scale application was submitted on April 16.

New Development:

Classic Granite and marble broke ground, Artistry multi-family apartments broke ground

A carwash broke ground in Flat Rock

Crazy Rooster Brewery announcing their April 18th opening with curbside service.

VOF Grants:

Appomattox River trail and kayak launch will be the first such access in Powhatan.

New signage will be installed in Fighting Creek Park.

Mr. Williams congratulated Mr. Schardein on his handling of emergency management and regular administrative duties. He went on to further praise Mr. Schardein, staff and the Board for their efforts during the pandemic.

- 7. Public Comment** (time limit 3 minutes per individual/5 minutes per group, 30 minutes total time limit that can be extended by the Board)

Chairman Williams opened the first public comment period. Mr. Schardein reviewed the procedures for the public to address the Board.

Mike Asip, 3673 Old Buckingham Road Powhatan, Virginia spoke via Zoom. He stated from a citizen's perspective, he wanted thanked the Board and staff for their efforts. He went on to encourage everyone to order takeout and support our local restaurants.

Seeing no further speakers, Mr. Williams closed the first public comment period.

8. Old Business

a. Update on Schools FY20 & FY21 budgets

Dr. Jones presented an update on the School's budgets. PCPS is monitoring the FY20 budget, reducing spending. School purchases are normally made in the spring. PCPS has restricted purchases except items related to distance learning. They are monitoring payroll.

Dr. Jones went on to review information related to the FY21 budget. He stated that the CARES act will provide up to \$200,000 for reimbursement of COVID-19 related expenses. He predicts that PCPS will receive \$450,000-\$500,000 less from the state than the General Assembly's approved budget of late spring. PCPS was slated to receive a one-million-dollar increase, so this will be only half of the requested increase amount. PCPS will present its budget at the April 27th Board of Supervisors meeting.

Mr. Williams invited the Board to ask questions of Dr. Jones.

Mr. Cox stated that this year's change is about revenues. Localities are going to "take a huge hit." He recommends that as little as possible is spent, that a contingency fund is built up, and that the budget is looked at quarterly or monthly. He went on to say that in his opinion, the \$904,000 transfer will not happen. Look for ways to reduce the FY21 transfer from the FY20 transfer from the County.

Mr. Williams stated that other localities are looking at keeping residential real estate rates at current levels and cutting the budget by 5%. He is concerned that tax collections will be lower. He said that states must help localities. He congratulated Dr. Jones for adapting to the new circumstances.

Dr. Jones replied that PCPS is ready to do its part and look for reductions.

Mr. Nordvig commented that he encourages the school board to look at reductions of positions, line items, benefits, and salary increases.

Mr. Schardein reviewed the budget.

He said that the Board will adopt the School Budget but will still have time to evaluate the situation on the county side. He said that we are in good shape for FY20 and have cut discretionary spending and looked at all necessary spending.

The Board further discussed the potential reductions in the PCPS proposed FY21 budget.

b. Update on County's FY20 & FY21 budgets

Mr. Williams directed Mr. Schardein to speak to Dr. Jones and officials from other localities to see how a budget reduction of five percent could be shared or not shared with the school system.

Mr. Schardein shared a chart and presented the impact of 94% vs. 100% tax receipts and the impact on the budget.

Mr. Schardein reviewed possible cuts to the budget, including eliminating new positions and cutting operating expenses.

He reviewed Capital Projects in the planning stage.

ERP

Administration and Village Building public bathroom renovations

Eastern Convenience Center

Courthouse Parking Expansion

Mrs. Carmack, noting that the County has already borrowed the money for some of these projects and is paying interest on that money, asked why the County should not complete projects that do not require ongoing operating expenses.

Mr. Williams said that the County should study why or why not to proceed with each of these projects under the current circumstances.

Mr. Cox questioned whether the Courthouse Parking Expansion project makes sense at all. Mr. Williams asked Mr. Schardein to come back to the Board with more information on the Courthouse parking project.

Mr. Byerly asked if it would be possible to renegotiate these projects in order to realize a savings.

Mr. Schardein said he would investigate renegotiations.

Mr. Schardein listed projects that would be pushed into future years.

Mr. Cox stated that the County should consider moving money from other projects into projects that will save money in the future, like the Flat Rock Chloramine Booster Station evaluation.

Mr. Schardein reviewed projects continuing to move forward.

Mr. Schardein reviewed the budget calendar.

10. Public Comment (time limit 3 minutes per individual/5 minutes per group, 30 minutes total time limit that can be extended by the Board)

Chairman Williams opened the second public comment period.

Curtis Newton 2000 Judes Ferry Road, stated that he would submit his questions on the budget to the Board.

Seeing no further speakers, Mr. Williams closed the second public comment period.

11. County Attorney Comments

Mr. Lacheney advised the Board that they may adopt the budget but not appropriate funds and amend the budget later.

12. County Administrator Comments

Mr. Schardein thanked staff for their hard work, the public for their understanding, and the Board for their engagement and patience.

13. Board Comments

Mr. Byerly said that the Board should prepare for the worst and hope for the best with regards to finances. He supports quarterly appropriation and monthly analysis.

Mr. Cox remarked that with 22 million United States citizens out of work, the Board should be concerned with the FY21 collections and with a reduction in revenue in late 2020. He advised reducing spending and increasing cash reserves.

Mr. Nordvig asked the public to wear masks when out.

Mrs. Carmack praised the Library for the excellent job they did preparing information for senior citizens.

Mr. Williams recommended that the County create a revenue stabilization fund like Goochland and the State have. He asked Mr. Schardein to hold monthly meetings with Mrs. Schubert and Constitutional Officers to monitor revenue and expenses and inform the Board of Supervisors, so they have the information and flexibility to adjust as they move throughout the year.

14. Adjournment

Chairman Williams adjourned the meeting at 8:10 p.m.

These minutes were approved on (date), 2020, with a motion, second, and 5/0 vote.

Bret Schardein, Interim Clerk Date
Powhatan County Board of Supervisors

David T. Williams, Chairman Date
Powhatan County Board of Supervisors

Powhatan County
 2016 Bond Funded Projects
 Total All Projects

as of 5/31/2020

	<u>Grant Funded</u>	<u>Cash Proffers Funded</u>	<u>General Fund Funded</u>	<u>Bond Funded</u>	<u>Total Budget</u>
Budget	150,000.00	367,396.00	3,218,704.47	54,841,139.25	58,577,239.72
Spent	(150,000.00)	(367,396.00)	(3,218,704.47)	(45,278,598.84)	(49,014,699.31)
Total remaining	<u>-</u>	<u>-</u>	<u>-</u>	<u>9,562,540.41</u>	<u>9,562,540.41</u>

Powhatan County
 2016 Bond Funded Projects
 New Middle School
 4-301-062100-8302

as of 5/31/2020

			FUNDING SOURCES		Total
			General Fund	Bonds	Budget
10.29.19	BT# 0000366	R-2019-50	1,466,120.00	33,861,000.00 (426,124.48)	35,327,120.00 34,900,995.52
PAYMENTS					
Date	Vendor	Amount			
11.20.15	Moseley Architects	108,423.20	(108,423.20)	-	(108,423.20)
12.18.15	Moseley Architects	100,823.20	(100,823.20)	-	(100,823.20)
1.14.16	Moseley Architects	92,423.20	(92,423.20)	-	(92,423.20)
2.12.16	Moseley Architects	103,672.80	(103,672.80)	-	(103,672.80)
3.14.16	Moseley Architects	113,097.60	(113,097.60)	-	(113,097.60)
3.24.16	ECS Mid Atlantic	900.00	(900.00)	-	(900.00)
4.15.16	Moseley Architects	115,128.00	(115,128.00)	-	(115,128.00)
4.29.16	Work Environment	3,695.00	(3,695.00)	-	(3,695.00)
5.15.16	Moseley Architects	136,482.20	(136,482.20)	-	(136,482.20)
5.31.16	ECS Mid Atlantic	725.00	(725.00)	-	(725.00)
6.21.16	Moseley Architects	71,008.40	(71,008.40)	-	(71,008.40)
6.21.16	Treasurer of VA	4,500.00	(4,500.00)	-	(4,500.00)
6.21.16	RTD	214.80	(214.80)	-	(214.80)
7.29.16	Moseley Architects	213,025.20	(213,025.20)	-	(213,025.20)
8.19.16	Moseley Architects	222,865.20	(222,865.20)	-	(222,865.20)
9.15.16	Moseley Architects	146,966.80	(146,966.80)	-	(146,966.80)
9.15.16	Work Environment	5,390.00	(5,390.00)	-	(5,390.00)
9.27.16	S.B. Cox #1	219,141.00	-	(219,141.00)	(219,141.00)
10.14.16	Moseley Architects	164,589.72	(26,779.40)	(137,810.32)	(164,589.72)
10.14.16	Richmond Times	198.80	-	(198.80)	(198.80)
11.8.16	Moseley Architects	23,265.66	-	(23,265.66)	(23,265.66)
11.8.16	S.B. Cox #2	406,357.60	-	(406,357.60)	(406,357.60)
11.8.16	S.B. Cox #3	114,106.40	-	(114,106.40)	(114,106.40)
12.16.16	Moseley Architects	7,814.02	-	(7,814.02)	(7,814.02)
1.20.17	Moseley Architects	15,079.68	-	(15,079.68)	(15,079.68)
1.20.17	Work Environment	6,385.00	-	(6,385.00)	(6,385.00)
1.31.17	Kenbridge Construction	929,697.00	-	(929,697.00)	(929,697.00)
2.13.17	Moseley Architects	14,869.73	-	(14,869.73)	(14,869.73)
3.3.17	Kenbridge Construction	539,630.00	-	(539,630.00)	(539,630.00)
3.24.17	S.B. Cox	34,375.00	-	(34,375.00)	(34,375.00)
3.24.17	Moseley Architects	20,349.60	-	(20,349.60)	(20,349.60)
3.24.17	Kenbridge Construction	913,299.27	-	(913,299.27)	(913,299.27)
4.20.17	Moseley Architects	36,018.56	-	(36,018.56)	(36,018.56)
4.28.17	Kenbridge Construction	2,090,145.88	-	(2,090,145.88)	(2,090,145.88)
5.15.17	Kenbridge Construction	1,222,790.27	-	(1,222,790.27)	(1,222,790.27)
5.25.17	Moseley Architects	12,809.76	-	(12,809.76)	(12,809.76)
6.9.17	Moseley Architects	63,799.27	-	(63,799.27)	(63,799.27)
6.14.17	Kenbridge Construction	1,669,150.19	-	(1,669,150.19)	(1,669,150.19)

Powhatan County
 2016 Bond Funded Projects
 New Middle School
 4-301-062100-8302

as of 5/31/2020

FUNDING SOURCES		Total
General Fund	Bonds	Budget
1,466,120.00	33,861,000.00	35,327,120.00
	(426,124.48)	34,900,995.52

10.29.19 BT# 0000366 R-2019-50

PAYMENTS

Date	Vendor	Amount			
7.21.17	Kenbridge Construction	2,607,880.19	-	(2,607,880.19)	(2,607,880.19)
7.21.17	Moseley Architects	35,839.25	-	(35,839.25)	(35,839.25)
8.11.17	Moseley Architects	27,114.68	-	(27,114.68)	(27,114.68)
8.11.17	Kenbridge Construction	1,825,786.31	-	(1,825,786.31)	(1,825,786.31)
9.15.17	Kenbridge Construction	1,902,894.80	-	(1,902,894.80)	(1,902,894.80)
10.6.17	Moseley Architects	18,849.60	-	(18,849.60)	(18,849.60)
10.6.17	Absolute Pest Control	5,346.00	-	(5,346.00)	(5,346.00)
10.13.17	Kenbridge Construction	1,573,338.00	-	(1,573,338.00)	(1,573,338.00)
11.17.17	Moseley Architects	23,833.60	-	(23,833.60)	(23,833.60)
11.17.17	Kenbridge Construction	1,711,175.73	-	(1,711,175.73)	(1,711,175.73)
12.14.17	Kenbridge Construction	1,858,048.18	-	(1,858,048.18)	(1,858,048.18)
12.14.17	Moseley Architects	21,982.40	-	(21,982.40)	(21,982.40)
1.19.18	Kenbridge Construction	1,616,307.53	-	(1,616,307.53)	(1,616,307.53)
1.19.18	Moseley Architects	21,412.80	-	(21,412.80)	(21,412.80)
2.9.18	Kenbridge Construction	1,780,019.14	-	(1,780,019.14)	(1,780,019.14)
2.16.18	Moseley Architects	41,537.38	-	(41,537.38)	(41,537.38)
3.2.18	Hurricane Fence	5,274.00	-	(5,274.00)	(5,274.00)
3.16.18	Kenbridge Construction	1,708,653.27	-	(1,708,653.27)	(1,708,653.27)
3.16.18	Moseley Architects	25,818.00	-	(25,818.00)	(25,818.00)
4.19.18	Moseley Architects	19,424.92	-	(19,424.92)	(19,424.92)
4.19.18	Kenbridge Construction	2,238,295.78	-	(2,238,295.78)	(2,238,295.78)
6.1.18	Kenbridge Construction	1,626,888.67	-	(1,626,888.67)	(1,626,888.67)
6.1.18	Moseley Architects	22,619.52	-	(22,619.52)	(22,619.52)
6.21.18	Kenbridge Construction	1,599,847.50	-	(1,599,847.50)	(1,599,847.50)
6.21.18	C&W-Tesco, Inc	10,300.00	-	(10,300.00)	(10,300.00)
6.21.18	Moseley Architects	20,829.60	-	(20,829.60)	(20,829.60)
7.5.18	CDW Government	35,699.00	-	(35,699.00)	(35,699.00)
7.5.18	CDW Government	306.00	-	(306.00)	(306.00)
7.5.18	CDW Government	1,700.00	-	(1,700.00)	(1,700.00)
7.5.18	CDW Government	6,443.00	-	(6,443.00)	(6,443.00)
7.23.18	Atlantic Geotechnical	4,653.75	-	(4,653.75)	(4,653.75)
7.23.18	Dell Marketing	108,407.28	-	(108,407.28)	(108,407.28)
7.23.18	Moseley Architects	19,674.60	-	(19,674.60)	(19,674.60)
7.26.18	Kenbridge Construction	828,635.36	-	(828,635.36)	(828,635.36)
8.1.18	Ball Office products	53,705.01	-	(53,705.01)	(53,705.01)
8.1.18	Atlantic Geotechnical	464.00	-	(464.00)	(464.00)
8.1.18	Ball Office products	250,735.52	-	(250,735.52)	(250,735.52)
8.29.18	C&W-Tesco, Inc	1,800.00	-	(1,800.00)	(1,800.00)

Powhatan County
 2016 Bond Funded Projects
 New Middle School
 4-301-062100-8302

as of 5/31/2020

			FUNDING SOURCES		Total
			General Fund	Bonds	Budget
10.29.19	BT# 0000366	R-2019-50	1,466,120.00	33,861,000.00 (426,124.48)	35,327,120.00 34,900,995.52
PAYMENTS					
Date	Vendor	Amount			
8.29.18	Dominion Energy	16,123.76		(16,123.76)	(16,123.76)
8.29.18	Hy-Tech	12,250.00		(12,250.00)	(12,250.00)
8.29.18	Kenbridge Construction	191,503.49		(191,503.49)	(191,503.49)
9.12.18	CDW Government	5,491.00		(5,491.00)	(5,491.00)
9.12.18	Supply Room Companies	151,945.22		(151,945.22)	(151,945.22)
9.14.18	Creative office	87,673.90		(87,673.90)	(87,673.90)
9.14.18	Diversified Education	67,984.40		(67,984.40)	(67,984.40)
9.14.18	JMJ Corporation	1,752.00		(1,752.00)	(1,752.00)
9.14.18	JMJ Corporation	39,508.22		(39,508.22)	(39,508.22)
9.21.18	School Specialty	100,016.50		(100,016.50)	(100,016.50)
9.27.18	Atlantic Geotechnical	766.00		(766.00)	(766.00)
9.27.18	C&W-Tesco, Inc	19,200.00		(19,200.00)	(19,200.00)
10.4.18	Hy-Tech	1,050.00		(1,050.00)	(1,050.00)
10.11.18	Supply Room Companies	2,795.36		(2,795.36)	(2,795.36)
10.11.18	Kenbridge Construction	114,584.57		(114,584.57)	(114,584.57)
10.11.18	Kenbridge Construction	114,537.05		(114,537.05)	(114,537.05)
10.19.18	Kenbridge Construction	200.00		(200.00)	(200.00)
10.19.18	Interiors by Guernsey	5,592.00		(5,592.00)	(5,592.00)
10.19.18	Interiors by Guernsey	15,710.04		(15,710.04)	(15,710.04)
10.19.18	Proseal Services	38,760.00		(38,760.00)	(38,760.00)
11.9.18	C&W-Tesco, Inc	9,000.00		(9,000.00)	(9,000.00)
11.9.18	Wenger	4,048.00		(4,048.00)	(4,048.00)
11.9.18	Kenbridge Construction	134,201.93		(134,201.93)	(134,201.93)
11.16.18	Lowes	853.10		(853.10)	(853.10)
11.20.18	Moseley Architects	20,597.68		(20,597.68)	(20,597.68)
11.20.18	Solarfilm	1,694.00		(1,694.00)	(1,694.00)
12.7.18	CDW Government	1,615.00		(1,615.00)	(1,615.00)
12.7.18	Communications Specialist	2,463.06		(2,463.06)	(2,463.06)
12.27.18	Commtronics	12,744.07		(12,744.07)	(12,744.07)
1.10.19	Hurricane Fence	10,631.00		(10,631.00)	(10,631.00)
2.7.19	Supply Room Companies	8,703.88		(8,703.88)	(8,703.88)
2.14.19	Moseley Architects	3,597.15		(3,597.15)	(3,597.15)
2.14.19	Moseley Architects	15,079.68		(15,079.68)	(15,079.68)
2.14.19	Moseley Architects	18,556.47		(18,556.47)	(18,556.47)
2.22.19	Royalwood Assoc.	17,977.00		(17,977.00)	(17,977.00)
4.17.19	Kenbridge Construction	14,512.49		(14,512.49)	(14,512.49)
5.9.19	Radio Communications	8,543.00		(8,543.00)	(8,543.00)
5.9.19	CTSI	15,260.33		(15,260.33)	(15,260.33)

Powhatan County
 2016 Bond Funded Projects
 New Middle School
 4-301-062100-8302

as of 5/31/2020

			<u>FUNDING SOURCES</u>		<u>Total</u>
			<u>General Fund</u>	<u>Bonds</u>	<u>Budget</u>
10.29.19	BT# 0000366	R-2019-50	1,466,120.00	33,861,000.00 (426,124.48)	35,327,120.00 34,900,995.52
<u>PAYMENTS</u>					
<u>Date</u>	<u>Vendor</u>	<u>Amount</u>			
5.9.19	Clerk of Works	8,720.79		(8,720.79)	(8,720.79)
		-	-	-	-
Total Spent		<u>34,900,995.52</u>	<u>(1,466,120.00)</u>	<u>(33,434,875.52)</u>	<u>(34,900,995.52)</u>
Total Budget Remaining			<u>-</u>	<u>0.00</u>	<u>0.00</u>

Powhatan County
2016 Bond Funded Projects
Village Water Tower
4-301-046000-8301

as of **5/31/2020**

			<u>FUNDING SOURCE</u>	<u>Total</u>
			<u>Bonds</u>	<u>Budget</u>
R-2017-73	10.23.17		3,000,000.00	3,000,000.00
			(740,000.00)	2,260,000.00
10.29.19	BT# 0000366	R-2019-50	(260,441.79)	1,999,558.21

PAYMENTS

<u>Date</u>	<u>Vendor</u>	<u>Amount</u>		
9.15.16	Moseley Architects	30,334.22	(30,334.22)	(30,334.22)
10.14.16	Moseley Architects	10,833.65	(10,833.65)	(10,833.65)
11.8.16	Moseley Architects	4,333.46	(4,333.46)	(4,333.46)
12.16.16	Moseley Architects	8,666.92	(8,666.92)	(8,666.92)
1.20.17	Moseley Architects	30,334.22	(30,334.22)	(30,334.22)
2.13.17	Moseley Architects	6,500.19	(6,500.19)	(6,500.19)
4.20.17	Moseley Architects	26,000.76	(26,000.76)	(26,000.76)
5.25.17	Moseley Architects	15,167.11	(15,167.11)	(15,167.11)
6.9.17	Moseley Architects	13,000.38	(13,000.38)	(13,000.38)
6.14.17	Kenbridge Construction	121,950.00	(121,950.00)	(121,950.00)
7.21.17	Kenbridge Construction	33,080.00	(33,080.00)	(33,080.00)
7.21.17	Moseley Architects	8,666.92	(8,666.92)	(8,666.92)
9.8.17	Phoenix Fabricators	434,762.00	(434,762.00)	(434,762.00)
9.15.17	Kenbridge Construction	6,900.11	(6,900.11)	(6,900.11)
10.6.17	Moseley Architects	6,500.19	(6,500.19)	(6,500.19)
10.13.17	Phoenix Fabricators	441,612.00	(441,612.00)	(441,612.00)
10.27.17	Quinn Consulting	1,052.38	(1,052.38)	(1,052.38)
11.9.17	Phoenix Fabricators	178,750.00	(178,750.00)	(178,750.00)
12.1.17	Quinn Consulting	2,104.76	(2,104.76)	(2,104.76)
12.8.17	Phoenix Fabricators	45,500.00	(45,500.00)	(45,500.00)
12.21.17	Moseley Architects	6,500.19	(6,500.19)	(6,500.19)
1.19.18	Moseley Architects	6,500.19	(6,500.19)	(6,500.19)
1.19.18	Phoenix Fabricators	15,000.00	(15,000.00)	(15,000.00)
1.19.18	Quinn Consulting	2,508.72	(2,508.72)	(2,508.72)
3.16.18	Moseley Architects	6,500.19	(6,500.19)	(6,500.19)
3.22.18	Daniel & Company	79,735.00	(79,735.00)	(79,735.00)
4.12.18	Phoenix Fabricators	51,023.00	(51,023.00)	(51,023.00)
4.19.18	Moseley Architects	6,500.19	(6,500.19)	(6,500.19)
6.1.18	Moseley Architects	6,500.19	(6,500.19)	(6,500.19)
6.14.18	Phoenix Fabricators	55,681.50	(55,681.50)	(55,681.50)
6.14.18	Quinn Consulting	1,421.10	(1,421.10)	(1,421.10)
6.21.18	Moseley Architects	4,333.46	(4,333.46)	(4,333.46)
7.5.18	Quinn Consulting	17,604.22	(17,604.22)	(17,604.22)
7.10.18	Phoenix Fabricators	67,518.79	(67,518.79)	(67,518.79)
7.23.18	Moseley Architects	2,166.73	(2,166.73)	(2,166.73)
8.29.18	FDM Testing	4,940.00	(4,940.00)	(4,940.00)
8.29.18	Phoenix Fabricators	162,549.69	(162,549.69)	(162,549.69)

Powhatan County
 2016 Bond Funded Projects
 Village Water Tower
 4-301-046000-8301

as of 5/31/2020

			<u>FUNDING SOURCE</u>	<u>Total</u>
			<u>Bonds</u>	<u>Budget</u>
R-2017-73	10.23.17		3,000,000.00	3,000,000.00
			(740,000.00)	2,260,000.00
10.29.19	BT# 0000366	R-2019-50	(260,441.79)	1,999,558.21

<u>PAYMENTS</u>				
<u>Date</u>	<u>Vendor</u>	<u>Amount</u>		
9.6.18	Quinn Consulting	34,468.52	(34,468.52)	(34,468.52)
11.9.18	Phoenix Fabricators	26,151.02	(26,151.02)	(26,151.02)
11.20.18	Quinn Consulting	912.40	(912.40)	(912.40)
11.20.18	Moseley Architects	4,333.46	(4,333.46)	(4,333.46)
1.10.19	Moseley Architects	3,250.09	(3,250.09)	(3,250.09)
2.14.19	Moseley Architects	6,500.19	(6,500.19)	(6,500.19)
2.14.19	Moseley Architects	3,250.10	(3,250.10)	(3,250.10)
2.25.19	Phoenix Fabricators	(6,140.00)	6,140.00	6,140.00
5.8.19	Village Building Comp	3,800.00	(3,800.00)	(3,800.00)
			-	-
Total spent		<u>1,999,558.21</u>	<u>(1,999,558.21)</u>	<u>(1,999,558.21)</u>
Total Budget Remaining			<u>0.00</u>	<u>-</u>

Powhatan County
2016 Bond Funded Projects
Public Radio System
4-301-031200-6001

as of **5/31/2020**

			FUNDING SOURCES		Total
			General Fund	Bonds	Budget
			90,000.00	9,235,000.00	9,325,000.00
R-2017-12 3.27.17				5,300.19	9,330,300.19
9.22.17 - interest earned on bonds				89,779.20	9,420,079.39
7.31.18 - interest earned on bonds	R-2018-35			291,059.86	9,711,139.25
8.1.19 - interest earned on Bonds	R-2019-39			233,546.37	9,944,685.62
10.29.19 BT# 0000366	R-2019-50			726,013.88	10,670,699.50

PAYMENTS					
Date	Vendor	Amount			
7.29.16	CDI	50,912.15	(50,912.15)	-	(50,912.15)
8.19.16	CDI	1,071.24	(1,071.24)	-	(1,071.24)
9.15.16	CDI	731.16	(731.16)	-	(731.16)
7.12.17	Altairis	18,287.50	(18,287.50)	-	(18,287.50)
7.28.17	Altairis	25,856.25	(18,997.95)	(6,858.30)	(25,856.25)
9.1.17	Altairis	15,787.80	-	(15,787.80)	(15,787.80)
9.15.17	Altairis	18,258.00	-	(18,258.00)	(18,258.00)
10.27.17	Altairis	11,590.25	-	(11,590.25)	(11,590.25)
11.17.17	Altairis	11,482.85	-	(11,482.85)	(11,482.85)
1.19.18	Altairis	26,862.25	-	(26,862.25)	(26,862.25)
1.25.18	Altairis	18,974.00	-	(18,974.00)	(18,974.00)
2.23.18	CDI	3,750.00	-	(3,750.00)	(3,750.00)
3.2.18	Altairis	13,181.75	-	(13,181.75)	(13,181.75)
3.16.18	Altairis	5,459.50	-	(5,459.50)	(5,459.50)
5.22.18	Altairis	16,782.25	-	(16,782.25)	(16,782.25)
6.14.18	Altairis	9,666.00	-	(9,666.00)	(9,666.00)
6.21.18	Altairis	23,912.25	-	(23,912.25)	(23,912.25)
7.23.18	Altairis	21,166.75	-	(21,166.75)	(21,166.75)
8.10.18	Carolina Recording	42,168.44	-	(42,168.44)	(42,168.44)
8.24.18	Altairis	37,030.63	-	(37,030.63)	(37,030.63)
9.6.18	Floyd Greene	105.00	-	(105.00)	(105.00)
10.24.18	Altairis	35,583.19	-	(35,583.19)	(35,583.19)
10.24.18	Altairis	23,000.00	-	(23,000.00)	(23,000.00)
11.20.18	Altairis	30,268.00	-	(30,268.00)	(30,268.00)
11.20.18	Floyd Greene	120.00	-	(120.00)	(120.00)
12.19.18	Floyd Greene	135.00	-	(135.00)	(135.00)
12.27.18	Altairis	28,556.80	-	(28,556.80)	(28,556.80)
1.10.19	Floyd Greene	165.00	-	(165.00)	(165.00)
1.24.19	Altairis	16,468.00	-	(16,468.00)	(16,468.00)
2.22.19	Floyd Greene	150.00	-	(150.00)	(150.00)
2.26.19	Amazon	13.14	-	(13.14)	(13.14)
2.26.19	Amazon	13.47	-	(13.47)	(13.47)
2.26.19	Amazon	17.33	-	(17.33)	(17.33)
2.26.19	Amazon	76.21	-	(76.21)	(76.21)

Powhatan County
 2016 Bond Funded Projects
 Public Radio System
 4-301-031200-6001

as of 5/31/2020

			FUNDING SOURCES		Total
			General Fund	Bonds	Budget
			90,000.00	9,235,000.00	9,325,000.00
R-2017-12 3.27.17				5,300.19	9,330,300.19
9.22.17 - interest earned on bonds				89,779.20	9,420,079.39
7.31.18 - interest earned on bonds	R-2018-35			291,059.86	9,711,139.25
8.1.19 - interest earned on Bonds	R-2019-39			233,546.37	9,944,685.62
10.29.19	BT# 0000366	R-2019-50		726,013.88	10,670,699.50

PAYMENTS					
Date	Vendor	Amount			
2.26.19	Amazon	97.30	(97.30)		(97.30)
2.27.19	Altairis	45,632.00	(45,632.00)		(45,632.00)
3.28.19	Floyd Greene	150.00	(150.00)		(150.00)
3.28.19	Altairis	42,625.91	(42,625.91)		(42,625.91)
4.24.19	Altairis	51,796.00	(51,796.00)		(51,796.00)
4.26.19	Commonwealth Spectrum	8,400.00	(8,400.00)		(8,400.00)
5.1.19	Floyd Greene	135.00	(135.00)		(135.00)
5.22.19	Commonwealth Spectrum	8,900.00	(8,900.00)		(8,900.00)
5.22.19	Floyd Greene	150.00	(150.00)		(150.00)
6.20.19	Altairis	34,270.00	(34,270.00)		(34,270.00)
6.20.19	Altairis	36,731.00	(36,731.00)		(36,731.00)
6.20.19	Floyd Greene	150.00	(150.00)		(150.00)
7.18.19	Altairis	17,204.00	(17,204.00)		(17,204.00)
7.18.19	Floyd Greene	135.00	(135.00)		(135.00)
8.7.19	Harris Corporation	970,000.00	(970,000.00)		(970,000.00)
8.7.19	Apex Towers	4,500.00	(4,500.00)		(4,500.00)
8.14.19	Christopher Martin	1,000.00	(1,000.00)		(1,000.00)
8.20.19	Floyd Greene	135.00	(135.00)		(135.00)
9.4.19	Commonwealth Spectrum	16,800.00	(16,800.00)		(16,800.00)
9.11.19	Altairis	5,821.60	(5,821.60)		(5,821.60)
9.25.19	Floyd Greene	210.00	(210.00)		(210.00)
10.29.19	Floyd Greene	150.00	(150.00)		(150.00)
11.13.19	Altairis	6,915.40	(6,915.40)		(6,915.40)
11.13.19	Altairis	7,003.00	(7,003.00)		(7,003.00)
11.19.19	Crown Castle	250.00	(250.00)		(250.00)
11.26.19	Crown Castle	2,500.00	(2,500.00)		(2,500.00)
11.26.19	Floyd Greene	150.00	(150.00)		(150.00)
11.26.19	Crown Castle	250.00	(250.00)		(250.00)
12.3.19	Capital Lighting	39.98	(39.98)		(39.98)
12.11.19	Altairis	25,850.00	(25,850.00)		(25,850.00)
1.22.20	Altairis	22,748.00	(22,748.00)		(22,748.00)
2.20.20	Commonwealth Spectrum	606.25	(606.25)		(606.25)
2.20.20	Commonwealth Spectrum	275.00	(275.00)		(275.00)
2.20.20	Altairis	29,328.00	(29,328.00)		(29,328.00)

Powhatan County
 2016 Bond Funded Projects
 Public Radio System
 4-301-031200-6001

as of 5/31/2020

			FUNDING SOURCES		Total
			General Fund	Bonds	Budget
			90,000.00	9,235,000.00	9,325,000.00
R-2017-12 3.27.17				5,300.19	9,330,300.19
9.22.17 - interest earned on bonds				89,779.20	9,420,079.39
7.31.18 - interest earned on bonds		R-2018-35		291,059.86	9,711,139.25
8.1.19 - interest earned on Bonds		R-2019-39		233,546.37	9,944,685.62
10.29.19	BT# 0000366	R-2019-50		726,013.88	10,670,699.50

PAYMENTS					
Date	Vendor	Amount			
2.20.20	Spectator Enterprise	44,510.00	(44,510.00)		(44,510.00)
3.2.20	Commonwealth Spectrum	562.50	(562.50)		(562.50)
3.2.20	Crown Castle	15,000.00	(15,000.00)		(15,000.00)
3.9.20	Commonwealth Spectrum	712.50	(712.50)		(712.50)
3.9.20	Altairis	22,278.00	(22,278.00)		(22,278.00)
3.26.20	Altairis	30,926.00	(30,926.00)		(30,926.00)
3.26.20	Commonwealth Spectrum	625.00	(625.00)		(625.00)
4.2.20	Commonwealth Spectrum	1,187.50	(1,187.50)		(1,187.50)
4.9.20	Computer Cabling	14,101.18	(14,101.18)		(14,101.18)
4.16.20	Harris Corporation	22,886.10	(22,886.10)		(22,886.10)
4.16.20	Comm Gear Supply	199.99	(199.99)		(199.99)
					-
Total Spent		2,001,499.37	(90,000.00)	(1,911,499.37)	(2,001,499.37)
Total Budget Remaining			-	8,669,200.13	8,669,200.13

Powhatan County
 2016 Bond Funded Projects
 CAD System
 4-301-032200-0005

as of 5/31/2020

	FUNDING SOURCES			Total
	General Fund	Grant	Bonds	Budget
		150,000.00	600,000.00	750,000.00
R-2017-43 6.26.17	212,000.00			962,000.00

PAYMENTS						
Date	Vendor	Amount				
				-	-	-
10.27.17	CDW Government	15,176.50	-	(15,176.50)	-	(15,176.50)
11.9.17	Spillman Technologies	86,554.00	-	(86,554.00)	-	(86,554.00)
11.9.17	Spillman Technologies	173,107.00	-	(48,269.50)	(124,837.50)	(173,107.00)
11.9.17	Spillman Technologies	86,553.00	-	-	(86,553.00)	(86,553.00)
11.9.17	Cas Severn	5,883.57	(5,883.57)	-	-	(5,883.57)
11.9.17	Carahsoft Technology	9,873.62	(9,873.62)	-	-	(9,873.62)
12.1.17	CDW Government	54,600.00	(54,600.00)	-	-	(54,600.00)
12.1.17	Radio Communications	2,979.00	(2,979.00)	-	-	(2,979.00)
12.1.17	Radio Communications	59,500.00	(59,500.00)	-	-	(59,500.00)
12.21.17	CDW Government	19,226.48	(19,226.48)	-	-	(19,226.48)
2.16.18	Marcus Buckland	665.00	(665.00)	-	-	(665.00)
3.29.18	Marcus Buckland	1,400.00	(1,400.00)	-	-	(1,400.00)
3.29.18	Radio Communications	10,800.00	(10,800.00)	-	-	(10,800.00)
3.29.18	Radio Communications	1,280.00	(1,280.00)	-	-	(1,280.00)
3.29.18	Radio Communications	20,750.00	(20,750.00)	-	-	(20,750.00)
4.26.18	Marcus Buckland	1,610.00	(1,610.00)	-	-	(1,610.00)
5.18.18	Red Hat, Inc	799.00	(799.00)	-	-	(799.00)
5.22.18	Marcus Buckland	840.00	(840.00)	-	-	(840.00)
5.22.18	Marcus Buckland	1,540.00	(1,540.00)	-	-	(1,540.00)
6.6.18	Spillman Technologies	86,554.00	-	-	(86,554.00)	(86,554.00)
6.27.18	Dell Marketing	2,704.83	(2,704.83)			(2,704.83)
7.5.18	Marcus Buckland	1,575.00	-		(1,575.00)	(1,575.00)
7.5.18	Marcus Buckland	1,120.00	-		(1,120.00)	(1,120.00)
7.26.18	Dell Marketing	5,470.66	(5,470.66)			(5,470.66)
8.16.18	Marcus Buckland	1,680.00			(1,680.00)	(1,680.00)
8.16.18	Marcus Buckland	1,225.00			(1,225.00)	(1,225.00)
8.24.18	AT&T	1,201.25	(1,201.25)			(1,201.25)
9.6.18	Spillman Technologies	57,702.00			(57,702.00)	(57,702.00)
9.6.18	Spillman Technologies	57,702.00			(57,702.00)	(57,702.00)
10.11.18	Marcus Buckland	1,190.00			(1,190.00)	(1,190.00)
10.11.18	Marcus Buckland	980.00			(980.00)	(980.00)
11.20.18	AT&T	3.75	(3.75)			(3.75)
12.14.18	AT&T	5.00	(5.00)			(5.00)
12.27.18	Marcus Buckland	2,100.00			(2,100.00)	(2,100.00)
12.27.18	Marcus Buckland	1,470.00			(1,470.00)	(1,470.00)
2.14.19	Marcus Buckland	1,330.00			(1,330.00)	(1,330.00)
2.14.19	Marcus Buckland	980.00			(980.00)	(980.00)
3.28.19	Marcus Buckland	1,470.00			(1,470.00)	(1,470.00)
4.17.19	Dell Marketing	4,300.00	(4,300.00)			(4,300.00)
4.17.19	Dell Marketing	1,100.00	(1,100.00)			(1,100.00)
4.17.19	Dell Marketing	(2,681.45)	2,681.45			2,681.45

Powhatan County
 2016 Bond Funded Projects
 CAD System
 4-301-032200-0005

as of 5/31/2020

	FUNDING SOURCES			Total
	General Fund	Grant	Bonds	Budget
		150,000.00	600,000.00	750,000.00
R-2017-43 6.26.17	212,000.00			962,000.00

PAYMENTS						
Date	Vendor	Amount				
5.8.19	Cas Severn	15,824.56		(15,824.56)	(15,824.56)	
6.13.19	Marcus Buckland	1,435.00		(1,435.00)	(1,435.00)	
7.12.19	Marcus Buckland	840.00		(840.00)	(840.00)	
9.4.19	Commsys	5,000.00		(5,000.00)	(5,000.00)	
10.8.19	Marcus Buckland	425.00		(425.00)	(425.00)	
10.8.19	Marcus Buckland	875.00		(875.00)	(875.00)	
11.7.19	Dell Marketing	17,100.00	(8,149.29)	(8,950.71)	(17,100.00)	
11.7.19	Dell Marketing	3,975.00		(3,975.00)	(3,975.00)	
11.7.19	Marcus Buckland	840.00		(840.00)	(840.00)	
11.13.19	Radio Communications	1,174.00		(1,174.00)	(1,174.00)	
11.13.19	Radio Communications	7,058.25		(7,058.25)	(7,058.25)	
1.14.20	Motorola Solutions	2,620.00		(2,620.00)	(2,620.00)	
1.14.20	Motorola Solutions	2,620.00		(2,620.00)	(2,620.00)	
3.9.20	Motorola Solutions	2,620.00		(2,620.00)	(2,620.00)	
3.26.20	Motorola Solutions	2,620.00		(2,620.00)	(2,620.00)	
3.26.20	APCO International	15,500.00		(15,500.00)	(15,500.00)	
4.16.20	Timemachines	302.33		(302.33)	(302.33)	
4.23.20	Motorola Solutions	2,620.00		(2,620.00)	(2,620.00)	
4.23.20	Marcus Buckland	420.00		(420.00)	(420.00)	
5.7.20	Carolina Recording	4,995.00		(4,995.00)	(4,995.00)	
5.11.20	Reverse APCO	(15,500.00)		15,500.00	15,500.00	
5.14.20	Clyde Reams	2,500.00		(2,500.00)	(2,500.00)	
5.21.20	Motorola Solutions	2,620.00		(2,620.00)	(2,620.00)	
					-	
Total Spent		860,803.35	(212,000.00)	(150,000.00)	(498,803.35)	(860,803.35)
Total Budget Remaining			-	-	101,196.65	101,196.65

Powhatan County
 2016 Bond Funded Projects
 Radio Towers
 4-301-012510-0001

as of 5/31/2020

			<u>FUNDING SOURCE</u>	<u>Total</u>
			<u>Bonds</u>	<u>Budget</u>
			1,035,000.00	1,035,000.00
PAYMENTS				
<u>Date</u>	<u>Vendor</u>	<u>Amount</u>		
			-	-
4.20.17	Malouf Engineering	2,500.00	(2,500.00)	(2,500.00)
5.5.17	Malouf Engineering	1,000.00	(1,000.00)	(1,000.00)
6.14.17	Duley's Electric	5,810.00	(5,810.00)	(5,810.00)
			-	-
			-	-
Total Spent		<u>9,310.00</u>	<u>(9,310.00)</u>	<u>(9,310.00)</u>
Total Budget Remaining			<u>1,025,690.00</u>	<u>1,025,690.00</u>

Powhatan County
2016 Bond Funded Projects
Courthouse Expansion
4-301-031200-6002

as of **5/31/2020**

	FUNDING SOURCES		Total
	General Fund	Bonds	Budget
	300,000.00	2,400,000.00	2,700,000.00
R-2017-43 6.26.17	283,000.00		2,983,000.00
R-2017-73 10.23.17		740,000.00	3,723,000.00
R-2017-76 10.23.17	200,000.00		3,923,000.00

PAYMENTS

Date	Vendor	Amount Paid			
12.18.15	Moseley Architects	10,220.00	(10,220.00)	-	(10,220.00)
1.26.16	Moseley Architects	1,110.00	(1,110.00)	-	(1,110.00)
2.12.16	Moseley Architects	11,260.00	(11,260.00)	-	(11,260.00)
3.14.16	Moseley Architects	1,745.00	(1,745.00)	-	(1,745.00)
4.8.16	Moseley Architects	12,215.00	(12,215.00)	-	(12,215.00)
5.13.16	Moseley Architects	17,470.00	(17,470.00)	-	(17,470.00)
7.12.16	Moseley Architects	6,980.00	(6,980.00)	-	(6,980.00)
7.14.16	Moseley Architects	34,725.00	(34,725.00)	-	(34,725.00)
8.12.16	Moseley Architects	11,575.00	(11,575.00)	-	(11,575.00)
2.3.17	Moseley Architects	34,047.74	(34,047.74)	-	(34,047.74)
2.13.17	Moseley Architects	37,240.00	(37,240.00)	-	(37,240.00)
3.10.17	Moseley Architects	45,101.00	(45,101.00)	-	(45,101.00)
4.6.17	Moseley Architects	2,793.00	(2,793.00)	-	(2,793.00)
5.5.17	Moseley Architects	4,040.48	(4,040.48)	-	(4,040.48)
6.9.17	Moseley Architects	11,825.94	(11,825.94)	-	(11,825.94)
9.8.17	Moseley Architects	2,000.00	(2,000.00)	-	(2,000.00)
10.6.17	Moseley Architects	2,500.00	(2,500.00)	-	(2,500.00)
10.27.17	RC Goodwyn	54.81	(54.81)	-	(54.81)
11.9.17	Moseley Architects	5,000.00	(5,000.00)	-	(5,000.00)
11.9.17	Daniel & Co	334,172.00	-	(334,172.00)	(334,172.00)
11.17.17	ECS Mid Atlantic	809.87	-	(809.87)	(809.87)
12.8.17	Moseley Architects	8,840.00	(8,840.00)	-	(8,840.00)
12.14.17	Daniel & Co	358,439.00	-	(358,439.00)	(358,439.00)
1.19.18	Daniel & Co	113,110.00	-	(113,110.00)	(113,110.00)
1.19.18	Moseley Architects	8,840.00	(8,840.00)	-	(8,840.00)
2.2.18	ECS Mid Atlantic	2,092.59	-	(2,092.59)	(2,092.59)
2.9.18	Daniel & Co	215,815.00	-	(215,815.00)	(215,815.00)
2.9.18	J&W Tree Service	600.00	-	(600.00)	(600.00)
2.16.18	ECS Mid Atlantic	4,404.78	-	(4,404.78)	(4,404.78)
3.7.18	Moseley Architects	11,840.00	-	(11,840.00)	(11,840.00)
3.16.18	Daniel & Co	144,455.00	-	(144,455.00)	(144,455.00)
3.22.18	ECS Mid Atlantic	1,855.86	-	(1,855.86)	(1,855.86)
4.26.18	ECS Mid Atlantic	690.56	-	(690.56)	(690.56)

Powhatan County
2016 Bond Funded Projects
Courthouse Expansion
4-301-031200-6002

as of **5/31/2020**

	FUNDING SOURCES		Total
	General Fund	Bonds	Budget
	300,000.00	2,400,000.00	2,700,000.00
R-2017-43 6.26.17	283,000.00		2,983,000.00
R-2017-73 10.23.17		740,000.00	3,723,000.00
R-2017-76 10.23.17	200,000.00		3,923,000.00

PAYMENTS

Date	Vendor	Amount Paid			
4.26.18	Moseley Architects	8,000.00	-	(8,000.00)	(8,000.00)
4.26.18	Moseley Architects	8,840.00	-	(8,840.00)	(8,840.00)
5.10.18	Daniel & Co	173,843.00		(173,843.00)	(173,843.00)
5.10.18	Daniel & Co	224,835.00		(224,835.00)	(224,835.00)
5.10.18	Moseley Architects	5,000.00	(5,000.00)	-	(5,000.00)
5.18.18	ECS Mid Atlantic	690.12	(690.12)	-	(690.12)
6.6.18	Moseley Architects	7,250.00	(7,250.00)	-	(7,250.00)
6.21.18	Daniel & Co	192,471.00	-	(192,471.00)	(192,471.00)
7.23.18	Daniel & Co	234,998.00		(234,998.00)	(234,998.00)
7.23.18	ECS Mid Atlantic	318.06		(318.06)	(318.06)
8.10.18	JE#5111 correction	100.00	(100.00)		(100.00)
8.16.18	Daniel & Co	175,293.00		(175,293.00)	(175,293.00)
9.6.18	ECS Mid Atlantic	467.37	(467.37)		(467.37)
9.12.18	Daniel & Co	344,142.00		(344,142.00)	(344,142.00)
9.12.18	ECS Mid Atlantic	1,421.86		(1,421.86)	(1,421.86)
10.4.18	Moseley Architects	2,310.00	(2,310.00)	-	(2,310.00)
10.4.18	Moseley Architects	2,750.72	(2,750.72)	-	(2,750.72)
10.11.18	Daniel & Co	164,367.00		(164,367.00)	(164,367.00)
11.9.18	Moseley Architects	646.64	(646.64)		(646.64)
11.16.18	Daniel & Co	97,739.00		(97,739.00)	(97,739.00)
12.19.18	Adams Oil	864.16		(864.16)	(864.16)
12.19.18	Daniel & Co	214,906.00		(214,906.00)	(214,906.00)
12.19.18	Monarch Consulting	2,062.50		(2,062.50)	(2,062.50)
12.19.18	Staples Business	1,718.18		(1,718.18)	(1,718.18)
1.10.19	Moseley Architects	800.00	(800.00)		(800.00)
1.10.19	Russ Bassett Corp	71,990.00	(71,990.00)		(71,990.00)
1.10.19	Amazon	209.97	(209.97)		(209.97)
1.10.19	Amazon	69.99	(69.99)		(69.99)
1.10.19	Amazon	466.90	(466.90)		(466.90)
1.10.19	Amazon	1,897.98	(1,897.98)		(1,897.98)
1.10.19	Amazon	449.24	(449.24)		(449.24)
1.11.19	Russ Bassett Corp	525.00	(525.00)		(525.00)
1.11.19	Atlantic Corporate	5,101.39	(5,101.39)		(5,101.39)
1.11.19	Daniel & Co	123,456.00	(17,559.42)	(105,896.58)	(123,456.00)
1.11.19	Virginia Correctional	6,684.36	(6,684.36)		(6,684.36)
2.7.19	Arhitectural product	96.00	(96.00)		(96.00)

Powhatan County
2016 Bond Funded Projects
Courthouse Expansion
4-301-031200-6002

as of **5/31/2020**

	FUNDING SOURCES		Total
	General Fund	Bonds	Budget
R-2017-43 6.26.17	300,000.00	2,400,000.00	2,700,000.00
R-2017-73 10.23.17	283,000.00		2,983,000.00
R-2017-76 10.23.17		740,000.00	3,723,000.00
	200,000.00		3,923,000.00

PAYMENTS

Date	Vendor	Amount Paid		
2.7.19	Capital Tristate	142.97	(142.97)	(142.97)
2.14.19	Daniel & Co	136,735.00	(136,735.00)	(136,735.00)
2.14.19	Radio Communications	2,774.00	(2,774.00)	(2,774.00)
2.22.19	ECS Mid Atlantic	699.87	(699.87)	(699.87)
2.27.19	Farmville Wholesale	100.00	(100.00)	(100.00)
3.14.19	Farmville Wholesale	25.00	(25.00)	(25.00)
3.20.19	Radio Communications	31,903.00	(31,903.00)	(31,903.00)
3.20.19	Communications Specialist	850.07	(850.07)	(850.07)
3.20.19	Daniel & Co	22,270.00	(22,270.00)	(22,270.00)
3.28.19	Farmville Wholesale	50.00	(50.00)	(50.00)
3.28.19	Farmville Wholesale	25.00	(25.00)	(25.00)
4.3.19	ECS Mid Atlantic	482.62	(482.62)	(482.62)
4.11.19	Daniel & Co	29,705.00	(29,705.00)	(29,705.00)
4.11.19	Eagle Fire	566.00	(566.00)	(566.00)
4.11.19	R.C. Goodwyn	103.96	(103.96)	(103.96)
4.11.19	R.C. Goodwyn	11.98	(11.98)	(11.98)
4.17.19	ECS Mid Atlantic	532.56	(532.56)	(532.56)
4.11.19	Russ Bassett Corp	495.00	(495.00)	(495.00)
4.17.19	Russ Bassett Corp	525.00	(525.00)	(525.00)
4.11.19	Staples Business	46,084.20	(46,084.20)	(46,084.20)
4.11.19	Lowe's	1,541.58	(1,541.58)	(1,541.58)
5.1.19	Radio Communications	80,782.88	(80,782.88)	(80,782.88)
5.1.19	Yard works	112.00	(112.00)	(112.00)
5.1.19	Yard works	112.00	(112.00)	(112.00)
5.8.19	Bound Tree Medical	1,330.00	(1,330.00)	(1,330.00)
5.16.19	Daniel & Co	14,732.00	(14,732.00)	(14,732.00)
5.16.19	Grainger	51.29	(51.29)	(51.29)
5.16.19	Courtois	15.00	(15.00)	(15.00)
5.16.19	RC Goodwyn	131.54	(131.54)	(131.54)
5.22.19	Amazon	2,061.44	(2,061.44)	(2,061.44)
5.29.19	Russ Bassett Corp	30.00	(30.00)	(30.00)
6.5.19	Farmville Wholesale	79.56	(79.56)	(79.56)
6.5.19	Eagle Fire	1,625.00	(1,625.00)	(1,625.00)
6.5.19	Eagle Fire	300.00	(300.00)	(300.00)
6.5.19	First Witness Security	234.50	(234.50)	(234.50)
6.5.19	CTSI	4,220.33	(4,220.33)	(4,220.33)

Powhatan County
 2016 Bond Funded Projects
 Courthouse Expansion
 4-301-031200-6002

as of 5/31/2020

	FUNDING SOURCES		Total
	General Fund	Bonds	Budget
	300,000.00	2,400,000.00	2,700,000.00
R-2017-43 6.26.17	283,000.00		2,983,000.00
R-2017-73 10.23.17		740,000.00	3,723,000.00
R-2017-76 10.23.17	200,000.00		3,923,000.00

PAYMENTS			
Date	Vendor	Amount Paid	
6.5.19	Price Supply	33.97	(33.97)
6.5.19	R.E.M. Concrete	800.00	(800.00)
6.13.19	Monarch Consulting	1,125.00	(1,125.00)
7.1.19	CTSI	1,526.44	(1,526.44)
8.28.19	Powhatan Lock Services	300.57	(300.57)
12.3.19	Daniel & Co	3,125.60	(3,125.60)
		-	-
Total spent		3,923,000.00	(783,000.00)
			(3,140,000.00)
			(3,923,000.00)
Total Budget Remaining		0.00	-

Powhatan County
 2016 Bond Funded Projects
 Field Improvements
 4-301-071120-8301
 4-301-071120-8303

as of 5/31/2020

	FUNDING SOURCES		Total
	General Fund	Bonds	Budget
	42,000.00	668,000.00	710,000.00
BT 6.19.18	(123.53)		709,876.47

PAYMENTS

Date	Vendor	Amount			
8.12.16	Innovative Turf	39,180.00	(39,180.00)	-	(39,180.00)
8.19.16	RC Goodwyn	47.35	(47.35)	-	(47.35)
9.2.16	Gulfstream Whirlpool	2,555.00	(2,555.00)	-	(2,555.00)
10.28.16	Musco Lighting	327,406.00	-	(327,406.00)	(327,406.00)
11.4.16	RC Goodwyn	62.50	(62.50)		(62.50)
11.16.16	Hercules Fence	36,700.00	-	(36,700.00)	(36,700.00)
11.16.16	Home Depot	31.62	(31.62)		(31.62)
12.16.16	Hercules Fence	15,800.00	-	(15,800.00)	(15,800.00)
12.16.16	Musco Lighting	243,382.00	-	(243,382.00)	(243,382.00)
1.20.17	R.C. Goodwyn	107.64	-	(107.64)	(107.64)
1.31.17	Merchant Metals	406.80	-	(406.80)	(406.80)
2.3.17	BSN Sports, LLC	1,370.00	-	(1,370.00)	(1,370.00)
2.22.17	Village Building Co.	5,875.00	-	(5,875.00)	(5,875.00)
3.3.17	Merchant Metals	59.99	-	(59.99)	(59.99)
3.3.17	Luck Stone	70.68	-	(70.68)	(70.68)
3.10.17	Fens Land Services	2,395.00	-	(2,395.00)	(2,395.00)
3.10.17	R.C Goodwyn	242.56	-	(242.56)	(242.56)
3.10.17	Icon Sign	4,892.00	-	(4,892.00)	(4,892.00)
4.6.17	R.C. Goodwyn	755.69	-	(755.69)	(755.69)
6.14.17	Time Technologies	8,708.75	-	(8,708.75)	(8,708.75)
12.14.17	Innovative Turf	8,500.00	-	(8,500.00)	(8,500.00)
12.14.17	Innovative Turf	6,480.00	-	(6,480.00)	(6,480.00)
11.29.18	BSN Sports, LLC	3,387.00	-	(3,387.00)	(3,387.00)
12.20.19	Icon Sign	1,460.89	-	(1,460.89)	(1,460.89)
			-		-
Total spent		709,876.47	(41,876.47)	(668,000.00)	(709,876.47)
Total Budget Remaining			-	-	-

Powhatan County
 2016 Bond Funded Projects
 Joint Transportation Facility
 4-301-042000-8301

as of 5/31/2020

Resolutions	FUNDING SOURCES			Total Budget
	Cash Proffers	General Fund	Bonds	
		500,000.00	3,656,000.00	4,156,000.00
R-2016-98 12.19.16	367,396.00	125,708.00		4,649,104.00
10.29.19 BT# 0000366 R-2019-50			(39,447.61)	4,609,656.39

PAYMENTS						
Date	Vendor	Amount				
7.2.15	Powhatan RE	211,264.78	-	(211,264.78)	-	(211,264.78)
11.20.15	BCWH Inc	11,505.65	-	(11,505.65)	-	(11,505.65)
12.18.15	BCWH Inc	36,402.45	-	(36,402.45)	-	(36,402.45)
1.14.16	BCWH Inc	34,202.05	-	(34,202.05)	-	(34,202.05)
2.5.16	BCWH Inc	39,667.60	-	(39,667.60)	-	(39,667.60)
3.18.16	BCWH Inc	33,833.20	-	(33,833.20)	-	(33,833.20)
4.15.16	BCWH Inc	42,126.48	-	(42,126.48)	-	(42,126.48)
5.19.16	BCWH Inc	22,279.92	-	(22,279.92)	-	(22,279.92)
6.9.16	BCWH Inc	9,725.65	-	(9,725.65)	-	(9,725.65)
6.21.16	Treasurer of VA	2,700.00	-	(2,700.00)	-	(2,700.00)
7.29.16	Work Environment	3,495.00	-	(3,495.00)	-	(3,495.00)
8.12.16	Powhatan RE	748.33	-	(748.33)	-	(748.33)
9.30.16	BCWH Inc	7,823.09	-	(7,823.09)	-	(7,823.09)
11.18.16	BCWH Inc	4,088.11	-	(4,088.11)	-	(4,088.11)
12.16.16	BCWH Inc	6,448.96	-	(6,448.96)	-	(6,448.96)
1.20.17	BCWH Inc	6,455.34	-	(6,455.34)	-	(6,455.34)
2.3.17	BCWH Inc	6,698.96	-	(6,698.96)	-	(6,698.96)
2.3.17	Daniel & Co	291,595.00	(145,352.57)	(146,242.43)	-	(291,595.00)
2.3.17	Dominion Va Power	228.50	(228.50)	-	-	(228.50)
2.22.17	Southside Electric	5,135.76	(5,135.76)	-	-	(5,135.76)
3.16.17	BCWH, Inc	6,115.34	(6,115.34)	-	-	(6,115.34)
3.16.17	Daniel & Company	317,332.00	(210,563.83)	-	(106,768.17)	(317,332.00)
4.6.17	BCWH, Inc	9,817.58	-	-	(9,817.58)	(9,817.58)
4.6.17	Daniel & Company	279,883.00	-	-	(279,883.00)	(279,883.00)
5.5.17	Daniel & Company	511,571.00	-	-	(511,571.00)	(511,571.00)
5.18.17	BCWH, Inc	12,142.15	-	-	(12,142.15)	(12,142.15)
6.2.17	Rotary Lift Vehicle	47,482.05	-	-	(47,482.05)	(47,482.05)
6.9.17	Daniel & Company	235,695.00	-	-	(235,695.00)	(235,695.00)
6.9.17	BCWH, Inc	9,348.96	-	-	(9,348.96)	(9,348.96)
7.21.17	BCWH, Inc	5,948.96	-	-	(5,948.96)	(5,948.96)
7.21.17	Daniel & Company	282,523.00	-	-	(282,523.00)	(282,523.00)
8.11.17	BCWH, Inc	5,577.15	-	-	(5,577.15)	(5,577.15)
8.11.17	Daniel & Company	245,992.00	-	-	(245,992.00)	(245,992.00)
9.15.17	Daniel & Company	227,380.00	-	-	(227,380.00)	(227,380.00)
9.29.17	BCWH, Inc	5,948.96	-	-	(5,948.96)	(5,948.96)
10.13.17	Victor Products	2,199.31	-	-	(2,199.31)	(2,199.31)
10.27.17	Daniel & Company	181,872.00	-	-	(181,872.00)	(181,872.00)
10.27.17	HIKO Inc	20,520.00	-	-	(20,520.00)	(20,520.00)
10.27.17	CDW Government	7,862.22	-	-	(7,862.22)	(7,862.22)
11.9.17	Ohio Rack Inc	565.00	-	-	(565.00)	(565.00)
11.17.17	Supply Room	10,073.73	-	-	(10,073.73)	(10,073.73)

Powhatan County
 2016 Bond Funded Projects
 Joint Transportation Facility
 4-301-042000-8301

as of 5/31/2020

Resolutions	FUNDING SOURCES			Total Budget
	Cash Proffers	General Fund	Bonds	
		500,000.00	3,656,000.00	4,156,000.00
R-2016-98 12.19.16	367,396.00	125,708.00		4,649,104.00
10.29.19 BT# 0000366 R-2019-50			(39,447.61)	4,609,656.39

PAYMENTS						
Date	Vendor	Amount				
11.17.17	JMS Group	6,227.94	-	-	(6,227.94)	(6,227.94)
11.17.17	Ingersol Rand	7,391.25	-	-	(7,391.25)	(7,391.25)
11.17.17	Daniel & Company	284,396.00	-	-	(284,396.00)	(284,396.00)
11.17.17	Grainger	3,592.26	-	-	(3,592.26)	(3,592.26)
12.1.17	HIKO Inc	45,081.02	-	-	(45,081.02)	(45,081.02)
12.1.17	Ingersol Rand	2,365.00	-	-	(2,365.00)	(2,365.00)
12.8.17	Grainger	7,545.60	-	-	(7,545.60)	(7,545.60)
12.8.17	Ingersol Rand	650.00	-	-	(650.00)	(650.00)
12.8.17	Lyon	13,716.46	-	-	(13,716.46)	(13,716.46)
12.8.17	Supply Room	1,355.10	-	-	(1,355.10)	(1,355.10)
12.14.17	BCWH, Inc	12,580.34	-	-	(12,580.34)	(12,580.34)
12.14.17	JMS Group	1,679.25	-	-	(1,679.25)	(1,679.25)
12.14.17	Rental Works	404.95	-	-	(404.95)	(404.95)
12.14.17	Richmond Alarm	19,791.25	-	-	(19,791.25)	(19,791.25)
12.21.17	Cummins-Wagner	5,200.00	-	-	(5,200.00)	(5,200.00)
12.21.17	JH Pence Company	400.00	-	-	(400.00)	(400.00)
1.19.18	Daniel & Company	74,354.00	-	-	(74,354.00)	(74,354.00)
1.19.18	Daniel & Company	102,014.00	-	-	(102,014.00)	(102,014.00)
1.19.18	Ingersol Rand	300.00	-	-	(300.00)	(300.00)
1.19.18	Rental Works	404.95	-	-	(404.95)	(404.95)
1.19.18	Richmond Alarm	8,513.24	-	-	(8,513.24)	(8,513.24)
1.19.18	Richmond Alarm	2,199.03	-	-	(2,199.03)	(2,199.03)
1.19.18	Seacomm	2,019.17	-	-	(2,019.17)	(2,019.17)
1.25.18	Void check	(404.95)	-	-	404.95	404.95
2.9.18	AM Davis	20,823.00	-	-	(20,823.00)	(20,823.00)
2.9.18	ACE Signs	651.00	-	-	(651.00)	(651.00)
2.9.18	Daniel & Co	64,129.00	-	-	(64,129.00)	(64,129.00)
2.16.18	Baird Petroleum	4,000.00	-	-	(4,000.00)	(4,000.00)
2.16.18	HIKO Inc	50,116.40	-	-	(50,116.40)	(50,116.40)
2.16.18	J.H. Pence	1,277.00	-	-	(1,277.00)	(1,277.00)
2.16.18	JMS Group LLC	717.96	-	-	(717.96)	(717.96)
2.16.18	Tire-Rack	7,492.00	-	-	(7,492.00)	(7,492.00)
3.16.18	Baird Petroleum	2,475.00	-	-	(2,475.00)	(2,475.00)
3.22.18	Daniel & Co	73,393.00	-	-	(73,393.00)	(73,393.00)
4.12.18	Blossman Gas	1,341.00	-	-	(1,341.00)	(1,341.00)
4.12.18	Daniel & Co	161,768.00	-	-	(161,768.00)	(161,768.00)
4.12.18	Grainger	4,198.50	-	-	(4,198.50)	(4,198.50)
4.19.18	Tate & Hill	1,500.00	-	-	(1,500.00)	(1,500.00)
4.19.18	Supply Room	6,586.18	-	-	(6,586.18)	(6,586.18)
4.26.18	Baird Petroleum	4,960.00	-	-	(4,960.00)	(4,960.00)

Powhatan County
 2016 Bond Funded Projects
 Joint Transportation Facility
 4-301-042000-8301

as of 5/31/2020

Resolutions			FUNDING SOURCES			Total Budget
			Cash Proffers	General Fund	Bonds	
				500,000.00	3,656,000.00	4,156,000.00
R-2016-98	12.19.16		367,396.00	125,708.00		4,649,104.00
10.29.19	BT# 0000366	R-2019-50			(39,447.61)	4,609,656.39
PAYMENTS						
Date	Vendor	Amount				
4.26.18	Spatco Energy	12,972.00	-	-	(12,972.00)	(12,972.00)
5.22.18	Baird Petroleum	2,695.99	-	-	(2,695.99)	(2,695.99)
5.22.18	Daniel & Co	195,343.00	-	-	(195,343.00)	(195,343.00)
6.1.18	BCWH, Inc	5,921.55	-	-	(5,921.55)	(5,921.55)
6.1.18	Spatco Energy	31,741.64	-	-	(31,741.64)	(31,741.64)
6.1.18	Tate & Hill	536.00	-	-	(536.00)	(536.00)
6.6.18	Grainger	1,661.18	-	-	(1,661.18)	(1,661.18)
6.6.18	Spatco Energy	5,329.00	-	-	(5,329.00)	(5,329.00)
7.31.18	Clerk Salary	57,521.53	-	-	(57,521.53)	(57,521.53)
7.5.18	Baird Petroleum	1,181.95	-	-	(1,181.95)	(1,181.95)
7.5.18	Richmond Alarm	4,281.08	-	-	(4,281.08)	(4,281.08)
7.26.18	Daniel & Co	12,005.00	-	-	(12,005.00)	(12,005.00)
8.1.18	Daniel & Co	10,906.00	-	-	(10,906.00)	(10,906.00)
3.28.19	BCWH, Inc	5,921.55	-	-	(5,921.55)	(5,921.55)
4.24.19	Lyon	4,569.28	-	-	(4,569.28)	(4,569.28)
8.20.19	Daniel & Co	42,666.00	-	-	(42,666.00)	(42,666.00)
8.20.19	Quinn Evans	3,664.00	-	-	(3,664.00)	(3,664.00)
9.26.19	Russell Wilson	1,261.50	-	-	(1,261.50)	(1,261.50)
		-	-	-	-	-
Total spent		4,609,656.39	(367,396.00)	(625,708.00)	(3,616,552.39)	(4,609,656.39)
Total Budget Remaining			-	-	(0.00)	-

Powhatan County
 2018 Bond Funded Projects
 Total All Projects

as of 5/31/2020

	<u>General Fund Funded</u>	<u>Bond Funded</u>	<u>Total Budget</u>
Budget	530,000.00	9,543,117.04	10,073,117.04
Spent	(197,242.17)	(5,431,210.49)	(5,628,452.66)
Total remaining	<u>332,757.83</u>	<u>4,111,906.55</u>	<u>4,444,664.38</u>

Powhatan County
 2018 Bond Funded Projects
 PMS Repurpose
 4-301-062100-8304

as of 5/31/2020

FUNDING SOURCES		Total
General Fund	Bonds	Budget
-	1,284,000.00	1,284,000.00
		1,284,000.00

PAYMENTS

Date	Vendor	Amount		
3.20.19	Roof Consulting Svc	8,125.00	(8,125.00)	(8,125.00)
3.20.19	Roof Consulting Svc	7,125.00	(7,125.00)	(7,125.00)
3.20.19	Quinn Evans	3,399.00	(3,399.00)	(3,399.00)
3.20.19	Quinn Evans	2,163.00	(2,163.00)	(2,163.00)
5.29.19	Quinn Evans	7,048.00	(7,048.00)	(7,048.00)
5.29.19	Roof Consulting Svc	2,000.00	(2,000.00)	(2,000.00)
7.17.19	Lot Scapes	2,800.00	(2,800.00)	(2,800.00)
7.17.19	Village Building	63,019.50	(63,019.50)	(63,019.50)
7.31.19	Roof Systems of VA	288,100.00	(288,100.00)	(288,100.00)
8.28.19	Global Equipment	290.95	(290.95)	(290.95)
8.28.19	Global Equipment	395.03	(395.03)	(395.03)
8.28.19	Global Equipment	180.00	(180.00)	(180.00)
8.28.19	Global Equipment	1,307.66	(1,307.66)	(1,307.66)
8.28.19	Budget Blinds	4,668.05	(4,668.05)	(4,668.05)
8.28.19	Roof Systems of VA	59,140.00	(59,140.00)	(59,140.00)
9.18.19	Bronson Contractors	29,700.00	(29,700.00)	(29,700.00)
9.25.19	JMS Group	11,326.00	(11,326.00)	(11,326.00)
10.3.19	Bronson Contractors	2,340.00	(2,340.00)	(2,340.00)
10.3.19	Bronson Contractors	6,445.00	(6,445.00)	(6,445.00)
10.3.19	Servpro	6,440.00	(6,440.00)	(6,440.00)
11.7.19	DMA Floors	26,950.00	(26,950.00)	(26,950.00)
11.7.19	Watkins Nurseries	2,728.20	(2,728.20)	(2,728.20)
11.7.19	Watkins Nurseries	375.50	(375.50)	(375.50)
11.7.19	Supply Room Co	33,472.27	(33,472.27)	(33,472.27)
11.7.19	Proseal Services	16,800.00	(16,800.00)	(16,800.00)
11.13.19	DMA Floors	22,729.00	(22,729.00)	(22,729.00)
11.13.19	Village Building	28,180.50	(28,180.50)	(28,180.50)
11.13.19	Village Building	10,826.07	(10,826.07)	(10,826.07)
11.19.19	Ferguson Enterprises	483.00	(483.00)	(483.00)
11.19.19	Ferguson Enterprises	5,501.42	(5,501.42)	(5,501.42)
11.19.19	Roof Systems of VA	51,620.00	(51,620.00)	(51,620.00)
12.17.19	Roof Consulting Svc	1,500.00	(1,500.00)	(1,500.00)
2.3.20	JMS Group	4,853.00	(4,853.00)	(4,853.00)
2.3.20	CTSI	65,674.00	(65,674.00)	(65,674.00)
3.19.20	Bronson Contractors	10,000.00	(10,000.00)	(10,000.00)
3.26.20	Roof Systems of VA	38,730.00	(38,730.00)	(38,730.00)
3.26.20	Roof Systems of VA	82,710.00	(82,710.00)	(82,710.00)
4.2.20	Village Building	24,484.00	(24,484.00)	(24,484.00)

Powhatan County
 2018 Bond Funded Projects
 PMS Repurpose
 4-301-062100-8304

as of 5/31/2020

			FUNDING SOURCES		Total
			General Fund	Bonds	Budget
			-	1,284,000.00	1,284,000.00
					1,284,000.00
PAYMENTS					
Date	Vendor	Amount			
4.2.20	Bronson Contractors	14,800.00		(14,800.00)	(14,800.00)
4.2.20	Bronson Contractors	14,750.00		(14,750.00)	(14,750.00)
4.9.20	Bronson Contractors	800.00		(800.00)	(800.00)
4.9.20	Bronson Contractors	4,750.00		(4,750.00)	(4,750.00)
4.9.20	Bronson Contractors	1,000.00		(1,000.00)	(1,000.00)
4.9.20	R.C. Goodwyn	37.99		(37.99)	(37.99)
4.9.20	Roof Systems of VA	124,100.00		(124,100.00)	(124,100.00)
4.16.20	Goodwyn Trucking Svc	50.00		(50.00)	(50.00)
4.30.20	Costen Floors	6,818.00		(6,818.00)	(6,818.00)
4.30.20	Costen Floors	21,170.00		(21,170.00)	(21,170.00)
4.30.20	R.C. Goodwyn	13.07		(13.07)	(13.07)
4.30.20	R.C. Goodwyn	30.97		(30.97)	(30.97)
5.7.20	R.C. Goodwyn	75.96		(75.96)	(75.96)
5.7.20	R.C. Goodwyn	10.11		(10.11)	(10.11)
5.7.20	R.C. Goodwyn	65.94		(65.94)	(65.94)
5.7.20	Time Technologies	5,959.00		(5,959.00)	(5,959.00)
5.14.20	Work Environment	3,995.00		(3,995.00)	(3,995.00)
5.14.20	R.C. Goodwyn	25.70		(25.70)	(25.70)
5.21.20	Farmville Wholesale	50.24		(50.24)	(50.24)
5.21.20	Goodwyn Trucking Svc	700.00		(700.00)	(700.00)
5.21.20	AGA Janitorial	1,800.00		(1,800.00)	(1,800.00)
5.29.20	R.C. Goodwyn	14.37		(14.37)	(14.37)
5.29.20	R.C. Goodwyn	119.99		(119.99)	(119.99)
					-
Total Spent		<u>1,134,765.49</u>	<u>-</u>	<u>(1,134,765.49)</u>	<u>(1,134,765.49)</u>
Total Budget Remaining			<u>-</u>	<u>149,234.51</u>	<u>149,234.51</u>

Powhatan County
 2018 Bond Funded Projects
 Athletic Field Improvements
 4-301-071120-8304

as of 5/31/2020

			FUNDING SOURCES		Total
			General Fund	Bonds	Budget
				1,258,000.00	1,258,000.00
PAYMENTS					
Date	Vendor	Amount			
3.28.19	Balzer	500.00	-	(500.00)	(500.00)
7.31.19	Musco Lighting	739,759.00	-	(739,759.00)	(739,759.00)
7.31.19	Luck Stone	339.84	-	(339.84)	(339.84)
7.31.19	Luck Stone	343.58	-	(343.58)	(343.58)
7.31.19	Luck Stone	334.23	-	(334.23)	(334.23)
7.31.19	Luck Stone	343.16	-	(343.16)	(343.16)
7.31.19	Luck Stone	333.94	-	(333.94)	(333.94)
7.31.19	Luck Stone	342.29	-	(342.29)	(342.29)
7.31.19	Luck Stone	41.79	-	(41.79)	(41.79)
7.31.19	Luck Stone	39.27	-	(39.27)	(39.27)
7.31.19	Luck Stone	42.84	-	(42.84)	(42.84)
7.31.19	Luck Stone	40.53	-	(40.53)	(40.53)
8.20.19	Draper Aden	1,190.00		(1,190.00)	(1,190.00)
8.20.19	Draper Aden	765.00		(765.00)	(765.00)
9.25.19	R.C. Goodwyn	74.71		(74.71)	(74.71)
10.3.19	Hurricane Fence	8,656.00		(8,656.00)	(8,656.00)
10.3.19	Musco Lighting	251,017.50		(251,017.50)	(251,017.50)
10.3.19	Musco Lighting	24,650.00		(24,650.00)	(24,650.00)
11.7.19	Musco Lighting	228,941.08		(228,941.08)	(228,941.08)
11.26.19	Luck Stone	245.24		(245.24)	(245.24)
Total Spent		1,258,000.00	-	(1,258,000.00)	(1,258,000.00)
Total Budget Remaining			-	-	-

Powhatan County
 2018 Bond Funded Projects
 Powhatan and Pocahontas EPC
 4-301-062100-8305

as of 5/31/2020

		FUNDING SOURCE		Total
		General Fund	Bonds	Budget
2.27.19	BA #415	500,000.00	2,945,000.00	3,445,000.00
PAYMENTS				
Date	Vendor	Amount		
12.27.18	TRANE	327,889.00	(327,889.00)	(327,889.00)
3.20.19	TRANE	287,028.80	(287,028.80)	(287,028.80)
4.17.19	TRANE	606,621.55	(606,621.55)	(606,621.55)
5.8.19	TRANE	179,529.55	(179,529.55)	(179,529.55)
7.12.29	TRANE	587,583.95	(587,583.95)	(587,583.95)
7.23.19	TRANE	466,064.75	(466,064.75)	(466,064.75)
8.28.19	TRANE	296,818.75	(296,818.75)	(296,818.75)
10.3.19	TRANE	22,000.45	(22,000.45)	(22,000.45)
11.19.19	TRANE	135,439.68	(135,439.68)	(135,439.68)
12.17.19	TRANE	142,900.72	(101,588.20) (41,312.52)	(142,900.72)
3.2.20	TRANE	43,488.20	(43,488.20)	(43,488.20)
3.2.20	TRANE	(5,289.00)	- 5,289.00	5,289.00
5.14.20	McGuire Woods	29,849.95	(29,849.95)	(29,849.95)
Total Spent		<u>3,119,926.35</u>	<u>(174,926.35)</u> <u>(2,945,000.00)</u>	<u>(3,119,926.35)</u>
Total Budget Remaining			<u>325,073.65</u> <u>-</u>	<u>325,073.65</u>

Powhatan County
 2018 Bond Funded Projects
 ERP Replacement
 4-301-012510-0003

as of 5/31/2020

FUNDING SOURCES		Total
General Fund	Bonds	Budget
	1,500,000.00	1,500,000.00
		1,500,000.00
		1,500,000.00
		1,500,000.00

PAYMENTS			FUNDING SOURCES		Total
Date	Vendor	Amount Paid	General Fund	Bonds	Budget
			-	-	-
8.14.19	BerryDunn	16,990.00	-	(16,990.00)	(16,990.00)
9.4.19	BerryDunn	15,690.00	-	(15,690.00)	(15,690.00)
9.18.19	BerryDunn	6,195.00	-	(6,195.00)	(6,195.00)
12.17.19	BerryDunn	1,700.00	-	(1,700.00)	(1,700.00)
12.17.19	BerryDunn	18,545.00	-	(18,545.00)	(18,545.00)
1.22.20	BerryDunn	5,360.00	-	(5,360.00)	(5,360.00)
3.2.20	BerryDunn	1,580.00	-	(1,580.00)	(1,580.00)
3.26.20	BerryDunn	1,430.00	-	(1,430.00)	(1,430.00)
4.16.20	BerryDunn	955.00	-	(955.00)	(955.00)
4.23.20	BerryDunn	14,460.00	-	(14,460.00)	(14,460.00)
			-	-	-
Total spent		<u>82,905.00</u>	<u>-</u>	<u>(82,905.00)</u>	<u>(82,905.00)</u>
Total Budget Remaining			<u>-</u>	<u>1,417,095.00</u>	<u>1,417,095.00</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
TREASURER'S ACCOUNTABILTY FUND					
CASH AND INVESTMENTS					
100-0101	Cash In Office-Treasurer	1,000.00			1,000.00
100-0102	Petty Cash-County Administrator	50.00			50.00
100-0109	NSF Checks	5,897.97	31.95	229.99-	5,699.93
100-0111	Bank of Powhatan - Regular Account	9,694,526.66	4,332,514.99	6,741,029.23-	7,286,012.42
100-0113	BOP- Federal Asset Forfeiture Acct	7,835.37	.67		7,836.04
100-0114	Bank of Powhatan - School Food	1,191,690.43	845.28		1,192,535.71
100-0115	Bank of Powhatan-Ambulance Account	588,443.07		34,542.88-	553,900.19
100-0116	BB&T Fire Truck Lease				
100-0117	Bank of Essex - PGCAA	108,257.47	250,000.00	17,136.99-	341,120.48
100-0118	Signature Bank - Lease				
100-0123	Wachovia - Assets Forfeiture Acct.				
100-0124	Bank of Essex State Asset Forfeitu	10,400.67			10,400.67
100-0126	LGIP (Local Government Invest Pool	17,788.10	14.67		17,802.77
100-0128	Bank of Powhatan-Spec Welfare Acct				
100-0129	School Finance/Capital Project Fun	5.25			5.25
100-0131	CVB - Regular (MMA)				
100-0133	CVB-PSA (Pub Serv Auth) Savings CD				
100-0134	CVB - Regular Savings	17,442.73			17,442.73
100-0135	CVB-PSA (Public Serv Auth) Savings				
100-0138	Bank of America				
100-0139	Virginia SNAP 046 - VRA				
100-0140	Escrow Acct Lease Pur Telephone Sy				
100-0141	VRA SNAP 047				
100-0142	US Bank - 2015 Refunding	496.86			496.86
100-0143	US Bank - VRA2014C refunding				
100-0144	US Bank - 2016 Bonds	9,936,804.18		90,844.00-	9,845,960.18
100-0145	US Bank 2017 A Refunding				
100-0146	SNAP - 2018 Bonds	4,430,940.69		163,145.20-	4,267,795.49
100-0147	US Bank - 2019C Lease	26,211.62			26,211.62
100-0148	US Bank - 2019C Refunding	76,810.99			76,810.99
100-0151	Sigt 1995B Bnd Dbt Resrv(Cty)\$2.2				
100-0154	SNAP Adjusting Entries				
100-0155	New Horizon CD - Purchase 8/2016	500,000.00			500,000.00
100-0156	New Horizon CD 8/2011	500,000.00			500,000.00
100-0157	Bank of Essex - CD Purchase	1,500,000.00			1,500,000.00
100-0179	Virginia SNAP 90 50 New Elem Schoo				
100-0180	Virginia SNAP 90 51 Elem School In				
100-0181	Morgan Keegan Wire Account				
100-0182	24M Lease Rev SNAP 52				
100-0183	Interest Account Snap 53				
100-0184	US Bank Capitalized Interest Acct				
100-0185	VA Snap 90-56 Water/Sewer Prin 201				
100-0186	VA Snap 90-57 Water/Sewer Int. 201				
100-0187	VA Snap 90-58 PS/B Prin 2010A				
100-0188	VA Snap 90-59 PS/B Int 2010A				
100-0189	BB&T-155299673-HPSBVFD-Project Fun				

5/20/20
FUND #-999

GLO70
TREASURER'S ACCOUNTABILTY FUND

COUNTY OF POWHATAN
BALANCE SHEET
4/30/2020

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
100-0190	BB&T-HPSBVPD 155299673-Cap Interes				
100-0191	2011 Rev Refinance (new)				
100-0192	2011 Lease Rev Refinance (new)				
	CASH AND INVESTMENTS	28,614,602.06	4,583,407.56	7,046,928.29-	26,151,081.33
112-0100-0	Crime Solvers Fund				
	Crime Solvers Fund				
	TOTAL ASSETS	28,614,602.06	4,583,407.56	7,046,928.29-	26,151,081.33
	Fund Balances				
	Beginning Fund Balances				
300-0001	General Fund	10,034,952.35-	2,025,237.22	1,322,869.27-	9,332,584.40-
300-0100	VPA Fund	5,249.28-	140,393.10	82,187.82-	52,956.00
300-0102	PEG Fund	26,007.36-			26,007.36-
300-0103	Comprehensive Services Act Fund		190,454.14	57,720.35-	132,733.79
300-0104	Bldg Permit Surcharge Acct	10,624.73-	7,265.53	1,216.03-	4,575.23-
300-0105	Delinquent Tax Collection Fee Acct	2,618.25-			2,618.25-
300-0106	Powhatan PSA Account				
300-0107	Tourism Fund	33,304.32-		3,379.72-	36,684.04-
300-0109	Cash Proffer Fund	815,368.31-		17,751.87-	833,120.18-
300-0110	Crime Solvers Account				
300-0112	Telecommunication Tower				
300-0115	Grants Fund	32,064.26-	8,304.03	2,277.04-	26,037.27-
300-0116	PGCAA Distribution to PCCAA-deposi				
300-0117	Pire and Rescue Fund	549,810.72-	38,509.95	76,553.76-	587,854.53-
300-0120	Trial Jurors/ Witnesses				
300-0121	School Fund	132,627.34-	3,614,325.91	2,218,642.54-	1,263,056.03
300-0205	School Food Fund	275,243.22	105,255.99	19,342.72-	361,156.49
300-0207	SRP Fund				
300-0209	E911 Fund				
300-0213	Forfeited Asset Fund				
300-0215	Forfeiture Asset Proceeds	.62		.67-	.05-
300-0216	General Capital Projects Fund	16,637,345.67-	379,669.32	17,270.00-	16,274,946.35-
300-0301	General Obligation Bond Fund				
300-0302	School Construction Fund				
300-0305	Special Welfare Fund	23,600.55-	6,892.55	11,419.25-	28,127.25-
300-0401	Federal Rev Max Program-Social Ser				
300-0402	Bond Escrow Fund	401,227.37-			401,227.37-
300-0405	PGCAA Fund	91,107.47-	2,625.00	250,013.01-	338,495.48-
300-0410	Water & Sewer Fund	489,687.34	56,277.28	67,466.62-	478,498.00
300-0501	Utilities Capital Projects	607,877.72-	45,180.41	16,200.00-	578,897.31-
300-0502	VRS Retirement Trust Fund				
300-0700	Debt Service Fund				
300-0800	Fund Balances	28,638,854.52-	6,620,390.43	4,164,310.67-	26,182,774.76-
	TOTAL PRIOR YR FUND BALANCE	28,638,854.52-	6,620,390.43	4,164,310.67-	26,182,774.76-
	TOTAL REVENUE				
	TOTAL EXPENDITURE				
	TOTAL CURRENT FUND BALANCE				
	TOTAL LIABILITIES AND FUND BALANCE	28,638,854.52-	6,620,390.43	4,164,310.67-	26,182,774.76-

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
Other Accounts					
400-0101	Treas Deferred Acct - Heath				
400-0102	Cash (Short) And Over				
400-0103	Utility Overpayments	2,392.90-			2,392.90-
400-0105	Overpayments	10,144.79-	17,495.18	8,871.53-	1,521.14-
400-0121	CVA - Current Debit Acct	4,114.73			4,114.73
400-0122	CVA - Current Credit Acct	1,295.00-	131,339.16	135,272.16-	5,228.00-
400-0123	CVA - Unclaimed Property				
400-0125	Employee Escrow Account				
400-0151	Prepaid Taxes - RE	54,361.77		3,371.76-	50,990.01
400-0152	Prepaid Taxes - PP	19,869.79-	19,378.45	13,256.37-	13,747.71-
400-9999	Prepay Property Taxes Reserve				
	Other Accounts	24,774.02	168,212.79	160,771.82-	32,214.99
460-2015	State Income 2015	18,245.00			18,245.00
460-2016	State Income - 2016	5,412.17			5,412.17
460-2017	State Income 2017				
460-2018	State Income - 2018				
460-2019	State Income - 2019		42,142.00	42,142.00-	
460-9999	Reserve - State Income - State	23,657.17-	42,142.00		23,657.17-
	State Income 2015		84,284.00	84,284.00-	
465-2015	Estimated Taxes - 2015	1,286,604.59-			1,286,604.59-
465-2016	Estimated Income 2016	1,595,821.25-			1,595,821.25-
465-2017	Estimated Taxes 2017	1,525,215.51-			1,525,215.51-
465-2018	Estimated Taxes - 2018	1,090,478.00-			1,090,478.00-
465-2019	Estimated Taxes - 2019	1,163,418.76-			1,163,418.76-
465-2020	Estimated Taxes - 2020	9,156.00-		92,748.00-	101,904.00-
465-9999	Reserve - Estimated Taxes - State	6,670,694.11	92,748.00		6,763,442.11
	Estimated Taxes - 2015		92,748.00	92,748.00-	
490-0001	Sheriff's Fees - State	131,261.69-		382.16-	131,643.85-
490-0002	Penalty - State Income - State	6,081.62-			6,081.62-
490-0003	Interest - State Income - State	533.29-			533.29-
490-9999	Reserve - State	137,876.60	382.16		138,258.76
	Sheriff's Fees - State		382.16	382.16-	
		24,774.02	345,626.95	338,185.98-	32,214.99
501-0001	WATER RECEIVABLES	37,758.14		20,762.52-	16,995.62
501-0002	SEWER RECEIVABLES	60,834.30		44,790.97-	16,043.33
501-0003	PENALTY & INTEREST RECEIVABLES	1,975.30		516.00-	1,459.30
501-9999	RESERVE-WATER,SEWER & PENALTY-INT.	101,089.30-	66,069.49		35,019.81-
	WATER RECEIVABLES	521.56-	66,069.49	66,069.49-	521.56-
		521.56-	66,069.49	66,069.49-	521.56-
	Uncollected County Taxes				

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
601-0000	*REAL ESTATE TAXES*				
601-0097	Real Estate Taxes - 1997				
601-0098	Real Estate Taxes - 1998				
601-0099	Real Estate Taxes - 1999	1,598.17			1,598.17
601-1999	Reserve - Real Estate Taxes	15,921,214.99-	241,079.98	3,276.32-	15,683,411.33-
601-2000	Real Estate Taxes - 2000	1,760.01			1,760.01
601-2001	Real Estate Taxes - 2001	2,012.31			2,012.31
601-2002	Real Estate Taxes - 2002	3,260.48			3,260.48
601-2003	Real Estate Taxes - 2003	21,947.52-			21,947.52-
601-2004	Real Estate Taxes - 2004	23,112.55-			23,112.55-
601-2005	Real Estate Taxes - 2005	22,855.16-			22,855.16-
601-2006	Real Estate Taxes - 2006	13,516.10-			13,516.10-
601-2007	Real Estate Taxes - 2007	5,425.89			5,425.89
601-2008	Real Estate Taxes - 2008	6,891.61			6,891.61
601-2009	Real Estate Taxes - 2009	8,549.82			8,549.82
601-2010	Real Estate - 2010	10,273.97		202.06-	10,071.91
601-2011	Real Estate Taxes - 2011	10,747.63			10,747.63
601-2012	Real Estate Taxes - 2012	15,386.62		256.24-	15,130.38
601-2013	Real Estate Taxes - 2013	18,514.61		343.21-	18,171.40
601-2014	Real Estate Taxes 2014	11,265.36			11,265.36
601-2015	Real Estate Taxes - 2015	25,859.75		152.93-	25,706.82
601-2016	Real Estate Taxes - 2016	32,502.25		179.47-	32,322.78
601-2017	Real Estate Taxes-Fiscal Year 2017	52,086.22	613.80	6,459.83-	46,240.19
601-2018	Real Estate Taxes -Fiscal Year 201	114,620.06	603.58	14,292.24-	100,931.40
601-2019	Real Estate - Fiscal Year 2019	298,002.23	2,332.47	15,994.03-	284,340.67
601-2020	Real Estate 2020 - Fiscal Year	15,383,889.33	481.80	203,955.30-	15,180,415.83
	REAL ESTATE TAXES		245,111.63	245,111.63-	
602-0000	PERSONAL PROPERTY TAXES				
602-1999	Reserve - PP Taxes	1,180,849.65-	189,046.62	10,112,884.56-	11,104,687.59-
602-2012	Personal Property Taxes - 2012				
602-2013	Personal Property Taxes - 2013				
602-2014	Personal Property Taxes - 2014	42,758.15		339.45-	42,418.70
602-2015	Personal Property Taxes - 2015	49,044.14	43.87	439.85-	48,648.16
602-2016	Personal Property Taxes - 2016	66,429.73		1,152.34-	65,277.39
602-2017	Personal Property Taxes - 2017	87,562.78	20.74	7,048.85-	80,534.67
602-2018	Personal Property Taxes - 2018	177,831.88	14.16	19,689.25-	158,156.79
602-2019	PERSONAL PROPERTY TAXES - 2019	757,222.97	5,790.49	140,297.21-	622,716.25
602-2020	PERSONAL PROPERTY TAXES - 2020		10,107,016.07	20,080.44-	10,086,935.63
	PERSONAL PROPERTY TAXES		10,301,931.95	10,301,931.95-	
603-0000	PUBLIC SERVICE CORP TAXES				
603-0099	Reserve - PSC Taxes	22.34-			22.34-
603-2015	Public Service - 2015				
603-2016	Public Service Taxes 2016	81.08			81.08
603-2017	Public Service 2017				
603-2018	Public Service - 2018				
603-2019	Public Service 2019	58.74-			58.74-
	PUBLIC SERVICE CORP TAXES				

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
604-0001	Rollback Taxes - Payment	1,191,900.42-		3,826.14-	1,195,726.56-
604-1999	Reserve - Rollback Taxes	1,191,900.42	3,826.14		1,195,726.56
	Rollback Taxes - Payment		3,826.14	3,826.14-	
605-0000	PPTRA ABATEMENT MADE AFTER REQUEST				
605-0099	1999 Possible C/W Reimbursement				
605-1999	Reserve PPTRA-Possible Reimbursemn	24,162,314.23-	984.68	2,930,235.56-	27,091,565.11-
605-2012	PPTRA Abatement Made After Request	3,152,759.58			3,152,759.58
605-2013	PPTRA Abatement Made After Request	2,989,904.75			2,989,904.75
605-2014	PPTRA Abatement made after request	2,932,602.27			2,932,602.27
605-2015	PPTRA Abatements Made After Reques	3,027,686.70		63.59-	3,027,623.11
605-2016	PPTRA Abatements made after reques	3,059,854.91		50.09-	3,059,804.82
605-2017	PPTRA Abatements Made After Reques	3,062,191.79		236.85-	3,061,954.94
605-2018	PPTRA Abatements Made After Reques	2,862,715.70		72.90-	2,862,642.80
605-2019	PPTRA ABATEMENTS MADE AFTER REQUES	3,074,598.53		421.71-	3,074,176.82
605-2020	PPTRA ABATEMENTS MADE AFTER REQUES		2,930,235.56	139.54-	2,930,096.02
	PPTRA ABATEMENT MADE AFTER REQUES		2,931,220.24	2,931,220.24-	
606-0000	Manual STOPS		50.00		50.00
606-1999	Reserve for Manual STOPS			50.00-	50.00-
	Manual STOPS		50.00	50.00-	
			13,482,139.96	13,482,139.96-	
	LTD OBLIGATIONS				
801-0005	Literary Loans - \$1.7- Pow ES #1				
801-0006	Literary Loans - \$5 million				
801-0007	2002 VPSA 7,084,114.00				
801-0008	Literary Loan Anticipation Note				
801-9999	Reserve for Literary Loan Payables				
	Literary Loans - \$1.7- Pow ES #1				
802-0004	1985B School Bonds-\$2.3M, 10-1-85				
802-0010	2005 Lease Revenue Bonds 775,750				
802-0011	2003 Lease Revenue Bond 1,015,000				
802-0012	2002 Lease Revenue Bond 14,135,000				
802-0013	2001 Gen Obl School Bond 27,370,00				
802-0014	2000 Lease Revenue Bond 5,808,405				
802-0015	1999 VRA Lease Rev Bond 2,386,274				
802-0016	1997 Gen Obl Ref Bonds 1,300,000				
802-0017	1995 Lease Rev Bonds 2,200,000				
802-0018	2004 VPSA 4,043,402.95				
802-0019	1996A VPSA 485,000				
802-0020	1994B VPSA 4,046,592				
802-0021	1994A VPSA 4,000,000				
802-0022	1992B VPSA 700,000				
802-0023	6,680,000 VRA Water and Sewer 05/0				
802-0024	2005 Bond Anticipation Note 374k				

5/20/20
FUND #-999

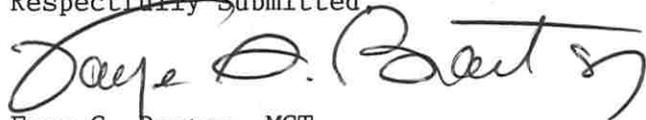
GL070
TREASURER'S ACCOUNTABILITY FUND

COUNTY OF POWHATAN
BALANCE SHEET
4/30/2020

PAGE 6
TIME 13:06

ACCOUNT NUMBER -----	ACCOUNT DESCRIPTION -----	PREVIOUS BALANCE -----	DEBIT -----	CREDIT -----	ENDING BALANCE -----
802-0025	24m Lease Rev Issue 2007				
802-0026	2010A VRA Bonds - Route 60				
802-9999	Reserve for General Oblig Bonds 1985B School Bonds-\$2.3M, 10-1-85				
804-0001	Capital Leases - School - Equipmen	524,975.00			524,975.00
804-0006	\$643,500 Bus Lease 2005	524,975.00-			524,975.00-
804-0007	County Vehicle Lease 12/2005				
804-9999	Reserve for Capital Lease Oblig. Capital Leases - School - Equipme				

Respectfully Submitted,



Faye G. Barton, MGT
Treasurer of Powhatan



COMMISSIONER OF THE REVENUE

3834 Old Buckingham Rd. Ste. C
Powhatan, Virginia 23139
(804) 598-5616

Commissioner
James B. Timberlake, II

Deputies
Cherl L. Jessie
Susan L. Blankenship
Tina H. Durr
Andrea H. Ross
Latoya C. Turner
Latasha C. Bouldin
Travis Delaney

June 2, 2020

Powhatan County Board of Supervisors
3834 Old Buckingham Rd.
Powhatan, VA 23139

Board Members:

Members of the Lake Shawnee Lot Owners Association contacted me last fall to investigate a number of parcels they own. Some were tax exempt and some were not. The parcels in question were Tax Map Number: 29A (1B) 3A, 29A (1C) 1A, 29A (1C) 4A, 29A (1H) 22A, 29A (3K) 1A, 29A (3M) 1A, 29A (4R) 4A, 29A (5I) 17, 29A (6S) 1A, 29A (6T) 1A, 29A (6T) 6A, 29A (7R) 21A and 29A (8) B. After researching the by-laws of the Association and applying State Code section §58.1-3284.1, I have determined they should have been construed as having no value in itself for assessments purposes. This resulted in an overpayment for years 1985-2020. The State Code allows for a refund of the current year plus 3 past years. They are due a tax refund of \$7,550.86. The abatement is over the \$2,500 threshold set by State Code therefore the Board of Supervisors must authorize payment before the Treasurer can issue the refund.

I would appreciate it if you would direct Mrs. Faye Barton, the Treasurer of Powhatan, to issue a refund to Lake Shawnee Lot Owners Association for the amount referenced above.

Thank you for your consideration to this request. I am available to answer any questions on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Timberlake II'.

James B. Timberlake, II
Commissioner of Revenue
Powhatan, VA



Powhatan County Board of Supervisors Agenda Item

Meeting Date: June 22, 2020

Agenda Item Title: Authorization for County Administrator to negotiate and execute contract documents with the lowest responsible and responsive bidder for the Skaggs Road Building Renovations

Motion: Approve R-2020-35

Dates Previously Considered by Board: N/A

Summary of Item: On May 20, 2020 the County received 16 bids for IFB-2020-02 Skaggs Rd Office Building Renovations. This resolution authorizes staff to negotiate with the apparent low bidder and for the County Administrator to execute contract documents after the County Attorney has reviewed all contract documents.

Staff: X Approve ___ Disapprove ___ See Comments

Commission/Board: N/A Approve ___ Disapprove ___ See Comments

County Administrator: X Approve ___ Disapprove ___ See Comments

Comments: None

Budget/Fiscal Impact: \$412,300

Attachments: N/A

Staff/Contact: Ramona Carter, Director of Public Works, 804-598-5764; rcarter@powhatanva.gov

**RESOLUTION
AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE CONTRACT
DOCUMENTS FOR RENOVATIONS OF SKAGGS RD OFFICE BUILDING**

WHEREAS, the Board of Supervisors approved the FY20 Capital Improvement Plan which included \$390,000 for Skaggs Rd Office Building bathrooms; and

WHEREAS, pursuant to the Virginia Public Procurement Act, Powhatan County issued an Invitation for Bids (IFB 2020-02) and received sixteen bids on May 20, 2020; and

WHEREAS, the apparent low bidder was over the allocated budget; and

WHEREAS, County staff have requested transfer of additional funds to cover the construction overages; and

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to execute a contract with the lowest responsive and responsible bidder to IFB 2020-02 upon approval by the County Attorney.

ADOPTED BY THE POWHATAN COUNTY BOARD OF SUPERVISORS ON June 22, 2020.

**David T. Williams, Chairperson
Powhatan County Board of Supervisors**

ATTEST:

**Bret Schardein, Clerk
Powhatan County Board of Supervisors**

Recorded Vote:

David T. Williams ___
Larry J. Nordvig ___
Michael W. Byerly ___
Karin M. Carmack ___
Bill L. Cox ___



Powhatan County Board of Supervisors Agenda Item

Meeting Date: June 22, 2020

Agenda Item Title: Resolution R-2020-34 Amending the FY2020 Powhatan County Operating Budget by Budgeting and Transferring \$222,700 from East Convenience Center to Skaggs Road Office Renovations to Cover the Low Bid Received

Motion: Move to approve Resolution R-2020-34 as presented

Dates Previously
Considered by Board: N/A

Summary of Item: In the FY19 Capital Improvement Plan the Board approved appropriation of \$330,000 for renovations to the Skaggs Rd Office Building. At the October 28, 2019 Board of Supervisors meeting the Board approved R-2019-49 which appropriated \$30,000 for asbestos removal in the Skaggs Rd Building, which needed to be done prior to any renovation work. Powhatan County secured Quinn Evans to conduct an evaluation, design and construction drawings and coordination meetings with the Free Clinic at a cost of \$77,605. In addition to unexpected costs for asbestos removal, the County was required to replace failing septic tanks and upgrade the electrical wiring for the entire building in order to comply with new building codes. Bids were received May 20, 2020 with a low bid of \$412,600. Due to unexpected expenses the County is requesting transfer of \$222,800 from the east Convenience Center budget of \$1,750,000 (2018 bond funded). The initial budget request for the East Convenience Center was based on \$750,000 for land acquisition and \$1,000,000 for construction and initial equipment purchase. Based on comparisons of recently constructed convenience center, staff is confident that the budget can be reduced by \$222,800 with minimal impact to the overall project. This will allow both projects to proceed.

Staff: Approve Disapprove See Comments

Commission/Board: Approve Disapprove See Comments

Approve

County Administrator: Disapprove See Comments

Comments: None

Budget/Fiscal Impact: None – transferring budget from one project to another.

Staff/Contact: Ramona Carter, P.E., MPA, Director of Pulic Works , 804-598-5764;
rcarter@powhatanva.gov

If Board members have questions, please call the staff / contact prior to the meeting.

**RESOLUTION
AMENDING THE FISCAL YEAR 2020 POWHATAN COUNTY OPERATING BUDGET
BY BUDGETING AND TRANSFERRING \$222,700 FROM EAST CONVENIENCE
CENTER TO SKAGGS ROAD OFFICE RENOVATIONS TO COVER THE LOW BID
RECEIVED**

WHEREAS, on May 9, 2019 and June 13, 2019, the Powhatan County Board of Supervisors adopted Resolution R-2019-25 and R-2019-26, respectively, which adopted the Fiscal Year 2020 Powhatan Operating Budget in the amount of \$114,022,945; and

WHEREAS, the Code of Virginia Section [15.2-2507](#) states that any locality may amend its budget and must first hold a public hearing which is advertised once in the newspaper if any such amendment exceeds one percent of the total expenditures of the currently adopted budget; and

WHEREAS, the amendment of the budget in this resolution is to transfer funds previously budgeted and appropriated and therefore a public hearing was not held.

NOW, THEREFORE, BE IT RESOLVED that the FY 2020 Powhatan County Operating Budget is hereby amended and the funds appropriated as shown:

CAPITAL PROJECTS FUND

EXPENDITURES

Skaggs Road Office Renovations	4-301-014100-0001	\$	222,700.00
East Convenience Center	4-301-014100-6010		(222,700.00)

ADOPTED BY THE POWHATAN COUNTY BOARD OF SUPERVISORS ON JUNE 22, 2020.

David T. Williams, Chairman
Powhatan County Board of Supervisors

ATTEST:

Recorded Vote:

Bret Schardein, Interim Clerk
Powhatan County Board of Supervisors

<i>David T. Williams</i>	
<i>Larry J. Nordvig</i>	
<i>Michael W. Byerly</i>	
<i>Bill L. Cox</i>	
<i>Karin M. Carmack</i>	



Powhatan County Board of Supervisors Agenda Item

Meeting Date: June 22, 2020

Agenda Item Title: Resolution R-2020-36 Authorizing the County Administrator to sign a water connection agreement with Robert E. Bellows, Jeffery and Beth Hooper, Chesterfield County and Powhatan County to allow Chesterfield County to provide water service to 14510 St. Stephens Place, Parcel Number: 032-56 in Powhatan County.

Motion: Move to approve Resolution R-2020-36 as presented

Dates Previously
Considered by Board: N/A

Summary of Item: This water connection agreement allows Chesterfield County to provide water service to the above noted parcel located in Powhatan County. The parcel in question is located outside of the Founders Bridge Utility Company service boundary and is a significant distance (greater than 500 ft) from any available water. The property owner has spent upwards of \$32,000 to drill a well only to have a production rate of 1 gallon per minute and intrusion of methane gas making the well unusable. Chesterfield County has agreed to allow the property owners to pay connection fees and connect to the Chesterfield County water supply directly.

Staff: Approve Disapprove See Comments

Commission/Board: Approve Disapprove See Comments

County Administrator: Approve Disapprove See Comments

Comments: None

Budget/Fiscal Impact: None

Attachments: Resolution

Staff/Contact: Ramona Carter, P.E., MPA, Director of Public Works, 804-598-5764,
rcarter@powhatanva.gov

**RESOLUTION
AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN A WATER
AGREEMENT PERMITTING 14510 ST. STEPHENS PLACE IN POWHATAN COUNTY
TO BE CONNECT TO AND SERVED WATER FROM CHESTERFIELD COUNTY
WATER SUPPLY**

WHEREAS, property owners at 14510 St. Stephens Place have constructed a second building on their property located at 14510 St. Stephens Place, Parcel Number: 032-56 located in both Chesterfield and Powhatan County; and

WHEREAS, property owner intended to obtain potable water by drilling a well on the property; and

WHEREAS, property is located outside of the Founders Bridge Utility Company service area and Powhatan County does not have water service available in the area; and

WHEREAS, property owners have invested upwards of \$32,000 to drill a 800 foot deep well and the well did not provide an adequate flow of potable water and the water was contaminated with methane gas, and

WHEREAS, Chesterfield County has drafted the attached water agreement, Public Works staff has approved and the Powhatan County Attorney has approved; and

NOW, THEREFORE, BE IT RESOLVED that the Powhatan County Board of Supervisors authorizes the County Administrator to sign the attached water agreement

ADOPTED BY THE POWHATAN COUNTY BOARD OF SUPERVISORS ON JUNE 22, 2020.

**David T. Williams, Chairman
Powhatan County Board of Supervisors**

ATTEST:

**Bret Schardein, Interim Clerk
Powhatan County Board of Supervisors**

Recorded Vote:

<i>David T. Williams</i>	
<i>Larry J. Nordvig</i>	
<i>Michael W. Byerly</i>	
<i>Bill L. Cox</i>	
<i>Karin M. Carmack</i>	

GIS Code: WCONN
Parcel Number: 032-56
Project No: 2020-0092
Document No: 2020-0257

WATER CONNECTION AGREEMENT

THIS AGREEMENT, dated as of _____, 20____, by and between, **ROBERT E. BELLOWS, JEFFREY L. HOOPER, and BETH B. HOOPER**, successors and assigns ("GRANTOR") and the **COUNTY OF CHESTERFIELD, VIRGINIA ("CHESTERFIELD") and the COUNTY OF POWHATAN, VIRGINIA ("POWHATAN")**, political subdivisions of the Commonwealth of Virginia ("GRANTEE").

WHEREAS, GRANTOR owns property in Huguenot Magisterial District, Powhatan County, Virginia, known as 14510 St. Stephens Place, Parcel Number: 032-56 and being the same property conveyed to GRANTOR by deed recorded in the Clerk's Office, Circuit Court, Powhatan County, Virginia on August 2, 2016, in Deed Book 893, Page 926, ("GRANTOR'S property"); and,

WHEREAS, GRANTOR wishes to obtain a supply of public water to serve a proposed residence at 14510 St. Stephens Place; and,

WHEREAS, CHESTERFIELD has agreed to supply water to the GRANTOR'S property under the terms and conditions set forth in this Agreement, and the GRANTOR has agreed to accept the terms and conditions set forth in this Agreement as the conditions under which CHESTERFIELD will make the supply of public water available to the GRANTOR'S property.

NOW, THEREFORE, GRANTOR and CHESTERFIELD and POWHATAN agree as follows:

1. CHESTERFIELD shall provide a supply of water to GRANTOR on the same terms as persons within CHESTERFIELD, with the following conditions:
 - A. As a user beyond CHESTERFIELD'S county limits, GRANTOR agrees that the Chesterfield Utilities Director may temporarily restrict or discontinue the supply of water to GRANTOR by reason of emergency or other reasonable cause in a manner different from that imposed upon users within CHESTERFIELD. CHESTERFIELD shall not be liable for any temporary disruption of the water supply
 - B. After giving GRANTOR 60 days written notice, CHESTERFIELD may permanently discontinue the supply of water to GRANTOR when the Chesterfield Utilities Director determines, in his sole discretion, that the water available to CHESTERFIELD'S system is or in the near future will be sufficient to serve only users within CHESTERFIELD.
 - C. CHESTERFIELD shall supply water to GRANTOR only until POWHATAN makes water available to GRANTOR pursuant to paragraph 6 of this Agreement and only as long as the POWHATAN consents to CHESTERFIELD supplying water service to GRANTOR.

- D. *At all points beyond the service connection between the GRANTOR's private water system and the CHESTERFIELD system, all facilities, licenses, easements, rights-of-way and other permits or property, real or personal, involved with the GRANTOR's private water system shall remain the property of the GRANTOR and all costs involved in developing and maintaining such facilities shall be borne by the GRANTOR.*
- E. *Except for CHESTERFIELD'S water system appurtenances and meter to be furnished and installed by CHESTERFIELD, GRANTOR shall furnish, at his expense, all labor, materials and equipment necessary to install and connect the private water plumbing line to the CHESTERFIELD system. All work shall be done by a contractor licensed in the Commonwealth of Virginia.*
- F. *The GRANTOR shall be solely responsible for maintaining water quality throughout the private water system.*

If the private portion of this water service will include a lawn and/or landscape irrigation system, the GRANTOR shall furnish and install a proper backflow prevention assembly acceptable to CHESTERFIELD on the private water plumbing line on the GRANTOR's side of the meter. GRANTOR shall test the backflow prevention assembly annually and submit test reports annually on forms provided by CHESTERFIELD.

The GRANTOR shall immediately notify CHESTERFIELD of any situation that may affect the quality of water in GRANTOR's or CHESTERFIELD's system.

- G. *The GRANTOR shall comply with all legal requirements in the private system's design and construction, including any standards CHESTERFIELD promulgates. CHESTERFIELD shall have the right to inspect GRANTOR'S private water system to guarantee compliance with such standards.*
- H. *GRANTOR'S private water plumbing line shall not be extended, nor shall new connections be made to it, without the approval of CHESTERFIELD'S Utilities Director. The private water system shall not be designed, constructed, or modified to serve a public purpose without CHESTERFIELD'S written consent.*
- I. *GRANTOR shall make application for and receive approval to connect to CHESTERFIELD'S system.*

CHESTERFIELD agrees to waive the connection fee as specified by Chesterfield County Code.

- J. *POWHATAN shall record this original, executed Agreement, at GRANTOR'S expense, in the Clerk's Office of the Circuit Court of Powhatan County, Virginia.*
 - 2. *When GRANTOR has complied with all requirements of this Agreement, CHESTERFIELD shall install a water meter and service at a location chosen by CHESTERFIELD within CHESTERFIELD and near the terminus of the St. Stephens Place right of way.*
 - 3. *GRANTOR shall pay all charges due for public water service pursuant to CHESTERFIELD'S ordinances and shall in all respects comply with and be subject to the provisions of POWHATAN'S and CHESTERFIELD'S applicable ordinances, as amended, or any ordinance adopted by the Powhatan County Board of Supervisors or the Chesterfield County Board of Supervisors as a successor thereto.*

4. *GRANTOR hereby agrees to save, hold harmless and indemnify CHESTERFIELD and POWHATAN from and against all liability, losses, claims, demands, costs and expenses arising from or out of the construction, maintenance, removal, relocation or reconstruction of the private water plumbing line constructed pursuant to this Agreement.*
5. *GRANTOR hereby covenants and agrees for themselves, their successors and assigns that, upon presentation by POWHATAN of a standard public water easement agreement, to convey to POWHATAN, without cost, a water easement for any future public water line across GRANTOR'S property.*
6. *If public POWHATAN water lines are extended to any location adjacent to or across GRANTOR'S property, the water meter installed by CHESTERFIELD, pursuant to this Agreement shall be removed by CHESTERFIELD, at GRANTOR'S expense, and a new water meter shall be placed on GRANTOR'S property, at GRANTOR'S expense. GRANTOR, at GRANTOR'S expense, shall be responsible to construct a new private water plumbing line connecting to the relocated water meter and pay to POWHATAN the applicable water connection fee. Upon completion of the requirements of this paragraph, this Agreement shall terminate and be of no further force and effect.*
7. *If CHESTERFIELD should, for any reason, institute any restrictions on the usage of public water by its customers in CHESTERFIELD, whether such restrictions are voluntary, mandatory, or emergency, GRANTOR agrees to conform to these restrictions.*
8. *Any violation of the terms of this Agreement by GRANTOR shall automatically terminate CHESTERFIELD'S obligation to provide water service to GRANTOR'S property.*
9. *Grantor and CHESTERFIELD agree that this Agreement shall be deemed to have been made in Virginia and that the validity and construction of this Agreement shall be governed by the laws of the Commonwealth of Virginia, excepting the law governing conflicts of laws. Grantor and the CHESTERFIELD further agree that any legal action or proceeding arising out of this Agreement shall be commenced and tried in the Circuit Court of the County of Chesterfield to the express exclusion of any otherwise permissible forum.*
10. *The terms of this Agreement shall constitute covenants that run with the land and shall inure to the benefit of, and shall be binding upon GRANTOR, GRANTOR'S successors and assigns, and all subsequent owners of GRANTOR'S property.*
11. *This Agreement contains all agreements between GRANTOR, CHESTERFIELD, and POWHATAN; and no representations or statements, verbal or written, have been made which modify, add to or change the terms of this Agreement.*

WITNESS the following signatures:

ROBERT E. BELLOWS

JEFFREY L. HOOPER

BETH B. HOOPER

State of _____,
City/County of _____, to-wit:

I, _____, a Notary Public in and for the City/County and State aforesaid,
do hereby certify that this day personally appeared before me in my jurisdiction aforesaid ROBERT E.
BELLOWS, whose name is signed to the foregoing writing and acknowledged the same before me.

Given under my hand _____ 20____.

My commission expires: _____.

Registration Number: _____.

NOTARY PUBLIC

I, _____, a Notary Public in and for the City/County and State aforesaid,
do hereby certify that this day personally appeared before me in my jurisdiction aforesaid JEFFREY L.
HOOPER, whose name is signed to the foregoing writing and acknowledged the same before me.

Given under my hand _____ 20____.

My commission expires: _____.

Registration Number: _____.

NOTARY PUBLIC

I, _____, a Notary Public in and for the City/County and State aforesaid, do hereby certify that this day personally appeared before me in my jurisdiction aforesaid BETH B. HOOPER, whose name is signed to the foregoing writing and acknowledged the same before me.

Given under my hand _____ 20_____.

My commission expires:_____.

Registration Number: _____.

NOTARY PUBLIC

APPROVED AS TO FORM: COUNTY OF CHESTERFIELD

ASSISTANT COUNTY ATTORNEY

BY: _____

TITLE: _____

EXEMPT FROM TAXATION
PER VIRGINIA CODE SECTION
58.1-811 A (3)

Commonwealth of Virginia,
County of Chesterfield, to-wit:

I, _____, a Notary Public in and for the City/County and State aforesaid, do hereby certify that this day personally appeared before me in my jurisdiction aforesaid, BY: _____, TITLE: _____ of the COUNTY OF CHESTERFIELD, VIRGINIA, whose name is signed to the foregoing writing and acknowledged the same before me.

Given under my hand _____ 20_____.

My commission expires:_____.

Registration Number: _____.

NOTARY PUBLIC

APPROVED AS TO FORM: COUNTY OF POWHATAN

COUNTY ATTORNEY

BY: _____

TITLE: _____

EXEMPT FROM TAXATION
PER VIRGINIA CODE SECTION
58.1-811 A (3)

Commonwealth of Virginia,
County of Powhatan, to-wit:

I, _____, a Notary Public in and for the City and State aforesaid, do hereby
certify that this day personally appeared before me in my jurisdiction aforesaid, BY:
_____, TITLE: _____ of the COUNTY OF
POWHATAN, VIRGINIA, whose name is signed to the foregoing writing and acknowledged the same
before me.

Given under my hand _____ 20_____.

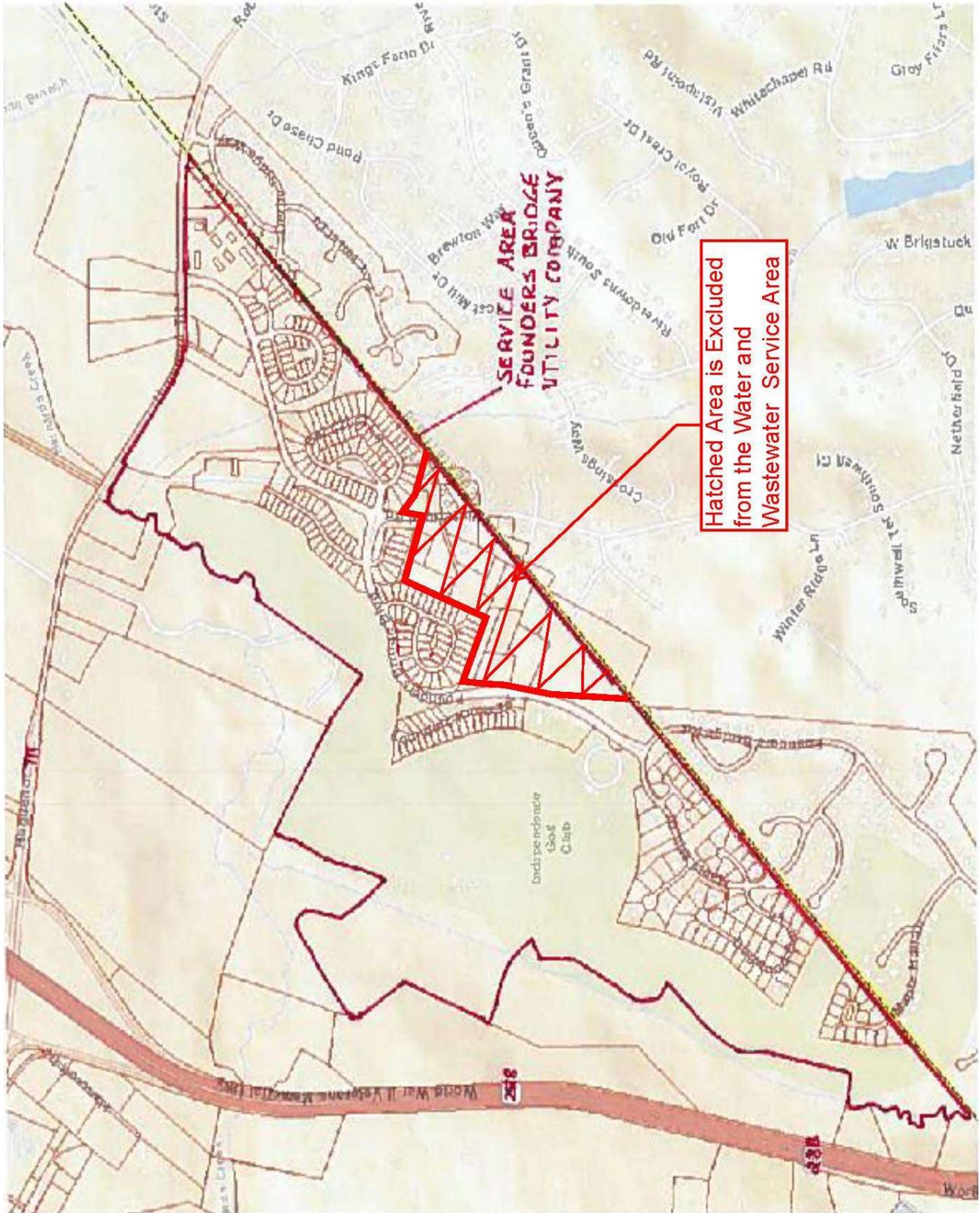
My commission expires: _____.

Registration Number: _____.

NOTARY PUBLIC

EXHIBIT 2

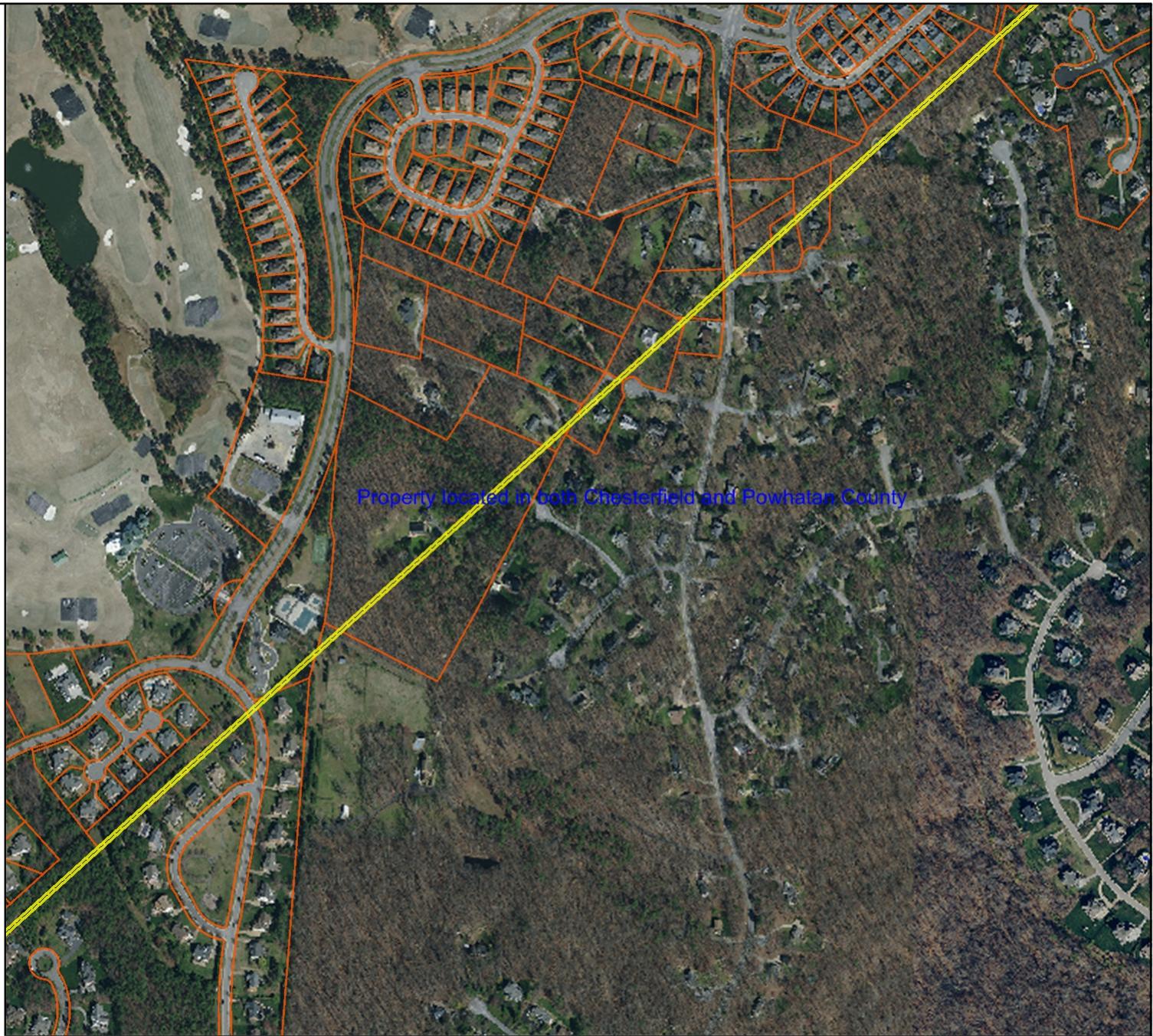
**FOUNDERS BRIDGE AND WINTERFIELD METERS
WATER AND WASTEWATER SERVICE AREA (To Be Updated)**



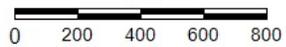
Powhatan County, Virginia

Legend

-  County Boundary
-  Parcels



Feet



Title:

Date: 6/4/2020

DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Powhatan County is not responsible for its accuracy or how current it may be.



Powhatan County Board of Supervisors Agenda Item

Meeting Date: June 22, 2020

Agenda Item Title: Approval of the funding allocation plan for the funds allocated through the CARES Act to Powhatan County administration.

Motion: Move to approve the CARES Funding plan.

Dates Previously
Considered by Board: N/A

Summary of Item: The CARES Act provided \$2,587,023 to Powhatan County in response to the COVID-19 pandemic. This does not include other CARES Act funds which may have been distributed to Schools or to individual departments through separate grants.

The proposed funding plan would give a framework for how the County might allocate these funds, in compliance with the numerous restrictions placed on the funds, which must be used by December 31, 2020 or returned.

Staff: Approve Disapprove See Comments

Commission/Board: Approve Disapprove See Comments

County Administrator: Approve Disapprove See Comments

Comments: None

Budget/Fiscal Impact: None

Attachments: CARES Funding plan

Staff/Contact: Bret Schardein, Interim County Administrator, 804-598-3639,
bschardein@powhatanva.gov



Proposal:

For the administration and management of the Powhatan County CARES Act allocation;

- A collaborative effort involving the Finance Department (FA) and Emergency Management Division (EM).
- The Finance Department is facing a significantly complex budget year that will require constant attention and facilitation.
- The CARES Act has a very short performance period. (Ends December 31, 2020)
- Proper administration and management of the CARES Act funds will pose an additional burden and attention that one department or division may not be able to handle on their own.
- Emergency Management is already collecting expenses and documentation associated with the FEMA Public Assistance program.
- Expense tracking, documentation and audit requirements of both programs are very similar.
- Emergency Management has significant experience in administering and managing multi-million dollar grants and PA applications.
- **Recommendation:**
 - EM administers and manages the CARES Act fund account in collaboration with FA.
 - EM receives and manages requests for use of the funds.
 - FA sets up the fund account and associated expenditure account codes.
 - FA generates the appropriate paperwork and required resolutions for the Board of Supervisors.
 - EM makes a determination of eligibility prior to encumbrance.
 - EM manages the fund budget. Encumbers approved and eligible expenses.
 - EM establishes minimum documentation requirements for each expense category.
 - EM receives all required documentation and forwards approved invoices to FA for payment.
 - FA processes invoices for payment.
 - FA maintains accounting of all invoices paid.
 - FA requests, for EM's documentation, copies of checks used to pay invoices from the Treasurer's Office.
 - EM and FA generate a monthly accounting report.
 - EM and FA reconcile the monthly accounting reports.
 - EM and FA respond to any requests for information by Administration or the Board of Supervisors.
 - FA serves as the main point-of-contact for all requests for information and audit activities.
 - EM participates in all audit activities.
 - Upon completion of the performance period, FA and EM generate a final report for the Board of Supervisors.



Budget Categories:

Force Account Labor – Straight and Overtime hours (including benefits) for any county or school division employee engaged in COVID related tasks or work activities. These activities or tasks must be properly documented and significantly different than their normal duties. *(As outlined in their current job description)*

Citizen Support Sub-Grants – Any Powhatan County organization or entity that possess a 501c3 Private-non-profit designation by the Internal Revenue Service, and who's primary mission is to provide support and services to the citizens of Powhatan County, may apply for a sub-grant. Maximum grant per proposal is \$25,000. Requesting organization may apply via email. The following information is required, at a minimum, with all applications.

- Name, address, phone # and email address of the organization
- Point-of-contact for the organization who is authorized to apply for the sub-grant. *(Name, address, phone #, email)*
- Intended purpose, and expected impact, of how the sub-grant will be used to support the citizens of Powhatan County impacted by the COVID incident.
- Copy of IRS 501c3 designation.
- Include a statement in your request, that indicates, if approved, the organization understands and agrees to providing copies of expenditure documentation and will participate in an audit of the sub-grant award, if required.

Economic Development Sub-Grants – Any licensed Powhatan County business may apply for a sub-grant. Maximum grant per proposal is \$25,000. Requesting business may apply via email. The following information is required, at a minimum, with all applications.

- Name, address, phone # and email address of the business
- Point-of-contact for the business who is authorized to apply for the sub-grant. *(Name, address, phone #, email)*
- Intended purpose, and expected impact, of how the sub-grant will be utilized as a result of the COVID incident.
- Indicate if the business is a franchise or not.
- Provide a six (6) month report of Gross Receipts for the period of January 1 – June 30, 2020.
- Include a statement in your request, that indicates, if approved, the business understands and agrees to providing copies of expenditure documentation and will participate in an audit of the sub-grant award, if required.



Materials and Supplies – Material and general operating supplies. The purpose of the expenditure must be specific to the COVID incident.

Personnel Protective Equipment (PPE) – Supplies of PPE used to protect county and school division employees from the transmission of the COVID virus. Only these categories of PPE are eligible:

- Surgical masks
- N95 masks
- Face shields
- Disposable latex/vinyl gloves
- Disposable gowns
- Disposable shoe coverings
- Hand sanitizing/disinfectant lotions
- Sanitizing/disinfectant wipes, chemicals, or sprays

Facility Improvements – Improvements or enhancements made to an office area, building, or infrastructure equipment that provides an additional level of protection from the spread of the COVID virus.

Contracts – Professional services by outside contractors. Scope of work must be COVID related.

Fund Administration – Hours (*non-Force Account Labor hours*), supplies/materials, and equipment necessary to administrator and manage the application of the CARES Act.

Other – Any expense, that can be determined a COVID related eligible expense, and does not fit into one of the above categories, may be considered an “Other” expense.

Minimum Required Documentation:

- An email or correspondence requesting to encumber CARES Act funds.
Important: This must be done prior to placing any order, entering into a contract, or grant
- Employee time sheet, including regular and overtime hourly rate and % of benefits.
- A description an employees work or task conducted that is COVID related and outside their normal duties.
- Copies of orders, contract quotes, or estimates.
- Receiving reports or shipping papers. (*if available*)
- Copy of Invoices, credit card receipts & statements.
- Proof of payment.



Budget:

Powhatan County allocation: \$ 2,587,023.00

Expense Categories: **

• Force Account Labor	1,034,809.20	40%
• Citizen Support Sub-Grants	517,404.60 <i>(20 – 25K sub-grants)</i>	20%
• Economic Development Sub-Grants	517,404.60 <i>(20 -25K sub-grants)</i>	20%
• Materials and Supplies	258,702.30	10%
• Personnel Protective Equipment	129,351.15	5%
• Facility Improvements	77,610.69	3%
• Contracts	25,870.23	1%
• Fund Administration	12,935.12	1%
• Other	12,935.12	1%

**Note: Balances remaining in any expense category may be adjusted or moved to another category based on expenditure activity and/or need.



Reimbursement process for COVID related expenses already incurred
(January 20 thru June 30, 2020)

1. The expense must be assigned to one of the following CARES Act Budget Categories:
 - Force Account Labor (County and School Division)
 - Materials and Supplies
 - Personnel Protective Equipment (PPE)
 - Facility Improvements
 - Contracts
 - Other

2. The Department Head responsible for the expense, must request reimbursement from the CARES Act.
(This request can be in the form of an Email (to cnellis@powhatanva.gov) with the required documentation included and attached. This email should, at minimum, have the following information,)
 - Department requesting reimbursement,
 - Amount of the expense being requested,
 - The Department operational account code that the expense came from,
 - CARES Act budget category to assign the expense to, *(see above list)*
 - Attached documentation for each expense. *(see below)*

3. The following documentation must be provided by the department for each expense reimbursement being requested:
 - For **Force Account Labor**, provide:
 - Copy of an Employee time sheet (County, School Division or FEMA Form 123),
 - Description of task or duty performed during the work hours,
(must be a COVID related duty or task that's outside the normal employees job description/duty/tasks)
 - Date of the work, Start time, End time, # of hours,
 - Regular hourly rate, or Overtime hourly rate,
 - The % of the hourly rate that is calculated for Benefits,
 - The departments account code to reimburse the expense to,
 - And, a document that proves payment for the hours worked to the employee.
(pay-stub, payroll report, etc.)



- For **Materials and Supplies**, provide:
 - A description of the material or supply purchased that also includes:
 - How the item was used to prepare for, respond to, or recover from the impact of the COVID incident.
 - A copy of the Invoice that clearly indicates what departmental account the expense was charged to.
 - A document that proves payment of the invoice for the material or supply.

- For **Personnel Protective Equipment** (PPE), provide:
 - A description of the PPE purchased that also includes:
 - How the PPE was used to prepare for, respond to, or recover from the impact of the COVID incident.
 - A copy of the Invoice that clearly indicates what departmental account the expense was charged to.
 - A document that proves payment of the invoice for the PPE.

- For **Facility Improvements**, provide:
 - A description of the improvement and or work performed that also includes:
 - How the facility improvement was used to prepare for, respond to, or recover from the impact of the COVID incident.
 - A copy of the Invoice that clearly indicates what departmental account the expense was charged to.
 - A document that proves payment of the invoice for the improvement.

- For **Contracts**, provide:
 - A description of the contract and or work performed that also includes:
 - How the contract was used to prepare for, respond to, or recover from the impact of the COVID incident.
 - A copy of the contract, including any statements of work.
 - A copy of the Invoice that clearly indicates what departmental account the expense was charged to.
 - A document that proves payment of the contracts invoice.

- For the **Other** category, provide:
 - A description of “Other” expense that also includes:
 - How the item(s) were used to prepare for, respond to, or recover from the impact of the COVID incident.
 - A copy of the Invoice that clearly indicates what departmental account the expense was charged to.
 - A document that proves payment of an invoice.



Request process for use of funds from the CARES Act

(July 1 – November 30, 2020)

If a county department, agency, business, or organization that supports citizen needs, wishes to use funds from the Powhatan County CARES Act allocation, they must request utilization of the funds by the following process:

IMPORTANT NOTE: *No department, agency, business, or organization, that supports citizen needs, should enter into any contract, make any facility improvements, purchase materials, supplies, PPE, or incur additional labor expenses assuming that the Act will pay for the expense without 1st making a request for use of the said funds. Once your request is approved, funds for your project will be encumbered to cover its costs and you may proceed.*

Supplanting – Supplanting means to “replace” or “take the place of.” Federal law prohibits recipients of federal funds from replacing state, local, or agency funds with federal funds. CARES Act funding guidance is very specific that the fund cannot be used to replace lost revenue or supplant any budget amount that is already in place at the time of the incident.

To request CARES Act funds:

1. The expense must be fall under one of the following CARES Act Budget Categories:

- Force Account Labor
- Citizen Support Sub-Grants
- Economic Development Sub-Grants
- Materials and Supplies
- Personnel Protective Equipment (PPE)
- Facility Improvements
- Contracts
- Fund Administration
- Other

4. Any County Department Head, Agency Administrator, Citizen Support Service Executive Director, and or Business Owner, responsible for incurring the expense, must request use of the CARES Act funds.

(This request can be in the form of an Email to cnellis@powhatanva.gov)



5. The requestor must provide the following information at the time of the request.
 - A description of the project, support, service, material, supply, PPE, facility improvement, labor costs, contract, or other expense.
 - Amount of the expense being requested
 - A description of how this project or expense prepares for, responds to, or recovers from the impact the COVID incident.
 - A statement that indicates that the requestor understands that the project or expense will be completed no later than November 30, 2020.

6. Once the project is complete, the following documentation must be provided for each expense that was requested:
 - For **Force Account Labor**, provide:
 - Copy of an Employee time sheet (County, School Division or FEMA Form ??),
 - Description of task or duty performed during the work hours, *(must be a COVID related duty or task that's outside the normal employees job description/duty/tasks)*
 - Date of the work, Start time, End time, # of hours,
 - Regular hourly rate, or Overtime hourly rate,
 - The % of the hourly rate that is calculated for Benefits,
 - The departments account code to reimburse the expense to,
 - And, a document that proves payment for the hours worked to the employee. *(pay-stub, payroll report, etc.)*

 - For **Materials and Supplies**, provide:
 - A description of the material or supply purchased that also includes:
 - How the item was used to prepare for, respond to, or recover from the impact of the COVID incident.
 - A copy of the Invoice that clearly indicates what departmental account the expense was charged to.
 - A document that proves payment of the invoice for the material or supply.

 - For **Personnel Protective Equipment** (PPE), provide:
 - A description of the PPE purchased that also includes:
 - How the PPE was used to prepare for, respond to, or recover from the impact of the COVID incident.
 - A copy of the Invoice that clearly indicates what departmental account the expense was charged to.
 - A document that proves payment of the invoice for the PPE.



- For **Facility Improvements**, provide:
 - A description of the improvement and or work performed that also includes:
 - How the facility improvement was used to prepare for, respond to, or recover from the impact of the COVID incident.
 - A copy of the Invoice that clearly indicates what departmental account the expense was charged to.
 - A document that proves payment of the invoice for the improvement.

- For **Contracts**, provide:
 - A description of the contract and or work performed that also includes:
 - How the contract was used to prepare for, respond to, or recover from the impact of the COVID incident.
 - A copy of the contract, including any statements of work.
 - A copy of the Invoice that clearly indicates what departmental account the expense was charged to.
 - A document that proves payment of the contracts invoice.

- For **Fund Administration**, provide:
 - Copy of an Employee time sheet (County, School Division or FEMA Form 123),
 - Description of Fund Admin task or duty performed during the work hours,
 - Date of the work, Start time, End time, # of hours,
 - Regular hourly rate, or Overtime hourly rate,
 - The % of the hourly rate that is calculated for Benefits,
 - The departments account code to reimburse the expense to,
 - And, a document that proves payment for the hours worked to the employee. (*pay-stub, payroll report, etc.*)
 - A description of any material or supply that also includes:
 - How the item was used to manage or administer the CARES Act funds
 - A copy of the Invoice that clearly indicates what departmental account the expense was charged to.
 - A document that proves payment of the invoice for the material or supply.

- For the **Other** category, provide:
 - A description of “Other” expense that also includes:
 - How the item(s) were used to prepare for, respond to, or recover from the impact of the COVID incident.
 - A copy of the Invoice that clearly indicates what departmental account the expense was charged to.
 - A document that proves payment of an invoice.



Powhatan County Board of Supervisors Agenda Item

Meeting Date: June 22, 2020

Agenda Item Title: One Recommendation for Reappointment to the Powhatan County Board of Zoning Appeals

Motion: Move to recommend reappointment of David Bradley to the Powhatan County Board of Zoning Appeals for a five-year term commencing July 1, 2020, and expiring July 31, 2025.

Dates Previously Considered by Board: N/A

Summary of Item: The mission of the BZA is to hear and decide appeals from any order, requirement, decision or determination made by an administrative officer in administering or enforcing the zoning ordinance; to authorize variances from zoning ordinance requirements under specific circumstances; and to hear and decide applications for interpretation of the district map where there is any uncertainty as to the location of a district boundary.

Members are not required to be appointed by electoral district but it is the practice of the Board to recommend appointment by district. Members shall not concurrently hold another public office in the County but one member may also be a member of the Planning Commission. Composition requirements are set forth in Code of Virginia §15.2-2308 and Article 34 of the Zoning Ordinance.

Staff: N/A Approve ___ Disapprove ___ See Comments

Planning Commission/Board: N/A Approve ___ Disapprove ___ See Comments

County Administrator: N/A Approve ___ Disapprove ___ See Comments

Comments: None

Budget/Fiscal Impact: None

Attachments: Matrix, Application

Staff/Contact: Bret Schardein, Interim County Administrator, (804) 598-5612,
bschardein@powhatanva.gov

If Board members have questions, please call the staff / contact prior to the meeting.

Board of Zoning Appeals					
Appointee	Appointed By	Term (Yrs)	First Appointment Date	Date Appointed	Expiration
Abel Harris 2303 Three Bridge Rd Powhatan, VA 23139 794-5209	Board of Supervisors	5	June 7, 1990	4/23/2018 effective 6 /1/2016	May 31, 2021
Steven Forrest 3161 Judes Ferry Road Powhatan, VA 23139 804-513-9398 sjforrest@verizon.net	Board of Supervisors	5	April 23, 2018	4/23/2018 effective 7/1/2017	July 31, 2022
Joey Paquette 1440 Morewood Drive Powhatan VA 23139 804-698-9424 joey@joeypaquette.com	Board of Supervisors	5	April 1, 2019	4/1/2019 (sworn in)	March 31, 2024
Carolyn White, Chair 6455 Blenheim Road Powhatan, VA 23139 carolyn.white@whitemccart hy.com 492-3233	Board of Supervisors	5	August 17, 2009	September 23, 2019	August 31, 2024
David R. Bradley 765 Clayville Road Powhatan, VA 23139 598-2187 bradleyd@acm.org	Board of Supervisors	5	June 14, 2010	June 1, 2015	June 30, 2020

Board of Zoning Appeals

Composition:

Five (5) County residents appointed by the Circuit Court judge with recommendations for appointments made by the Board of Supervisors. Members are not required to be appointed by electoral district but it is the practice of the Board to recommend appointment by district. Members shall not concurrently hold another public office in the County but one member may also be a member of the Planning Commission. Composition requirements are set forth in Code of Virginia §[15.2-2308](#) and Article 34 of the Zoning Ordinance.

The Circuit Court, upon the request of the County, may appoint a maximum of three (3) alternates to the BZA.

Sworn In:

All members must take an oath of office, given by the Clerk of the Circuit Court, to qualify.

Term:

Board members are appointed to five-year terms and can serve an unlimited number of terms. Initial appointments shall be made for a term to allow not more than one (1) membership to expire each year. Appointments to fill vacancies shall only be for the unexpired portion of the term. A member whose term expires shall continue to serve until a successor is appointed and qualifies. The secretary of the Board shall notify the Circuit Court promptly of any vacancy that occurs, and not less than thirty (30) days prior to the scheduled expiration of a current member's term.

Mission:

The mission of the BZA is

To hear and decide appeals from any order, requirement, decision or determination made by an administrative officer in administering or enforcing the zoning ordinance

To authorize variances from zoning ordinance requirements under specific circumstances

To hear and decide applications for interpretation of the district map where there is any uncertainty as to the location of a district boundary.

Where/When Meet:

The Board of Zoning Appeals meets on an as-needed basis as petitions are filed. Meetings are typically scheduled for the second Thursday of every month at 9:00 a.m. in the conference room of the County Library.

Board of Zoning Appeals

Notification Requirements:

All meetings are public hearings that must be advertised for two successive weeks in a local newspaper of record. Advertisements must run no sooner than five (5) days before the meeting date, and no later than twenty-one (21) days before the meeting date. Closed meetings may be held in accordance with the Virginia Freedom of Information Act (FOIA). (Reference Powhatan County Zoning Ordinance, Article 34; Code of Virginia § 15.2-2204, notice of public hearing). Also, adjacent landowners are notified if there are any issues pending which would affect them.

Compensation:

\$30.00 per meeting if member attends.



**COUNTY OF POWHATAN, VIRGINIA
APPLICATION FOR
COUNTY BOARDS, COMMISSIONS, COMMITTEES AND AUTHORITIES**

All appointments to County Boards and Commissions are made by the Board of Supervisors. Please complete this application in its entirety.

Print and return the application by fax to (804)598-7835, by e-mail to administration@powhatanva.gov or by mail to Deputy Clerk to the Board of Supervisors, Powhatan County Administration, 3834 Old Buckingham Rd, Powhatan, VA 23139. For additional information regarding this application, contact Bonni Gallion at (804)598-5612.

DISTRICT:	2 - Powhatan Station/Grace land	CURRENT DATE:	05 - 26 - 2020
NAME:	David R. Bradley, Sr.	EMAIL ADDRESS:	david.bradley14@yahoo.com
ADDRESS:	765 CLAYVILLE RD.	DAY PHONE:	804-306-3740
CITY/ST/ZIP:	Powhatan, VA 23139	EVENING PHONE:	804-598-2187

Please indicate which board/committee you are interested in being appointed to and complete the information below. A separate application must be submitted for each board/committee that you are interested in serving on. Additional and continued information can be included on an additional page.

BOARD/COMMITTEE	Board of Zoning Appeals
EDUCATION	A.A.S. Electronics Engineering Technology 1979 (JTCC) B.S. MATHEMATICS 1973 (VCU) M.S. Computer Science 1998 (VCU)
EMPLOYMENT AND/OR VOLUNTEER WORK EXPERIENCE	MATHEMATICS TEACHER - Secondary Education (4 yrs) DATA GENERAL Corp (21 yrs) IBM Corp (14 yrs, Retired 2014) MAINLINE INFORMATION SYSTEMS (3 yrs)
INVOLVEMENT	RETIRED ARMY NATIONAL GUARD ASST SCOUT MASTER - BSA BOARD OF Zoning Appeals AMERICAN Legion Post 301 BOARD MEMBER POWHATAN WM & LAC
SPECIAL SKILLS (please note any skills such as bilingual, multicultural interaction, youth outreach, etc.)	

By submitting this application to the Deputy Clerk to the Powhatan County Board of Supervisors, I hereby certify that all information contained herein is true and complete and I hereby consent to the dissemination of this document to the general public.

David R. Bradley, Sr.
Signature

5-26-2020
Date



Powhatan County Board of Supervisors Agenda Item

Meeting Date: June 22, 2020

Agenda Item Title: One Appointment to the Powhatan Community Policy and Management Team

Motion: Move to appoint Kara Brooks to the Powhatan Community Policy and Management Team for a two fiscal year term commencing July 1, 2020, and expiring June 30, 2022.

Dates Previously Considered by Board: N/A

Summary of Item: The minimum mandatory membership should include the local agency heads or their designees from the Juvenile Court Services Unit, local Health Department, Community Services Board (mental health), Department of Social Services and School Division; one parent representative; a private provider representative, if a private organization or an association of providers is located within or serves the locality; and at least one elected official or appointed official or his/her designee from the governing body. (Reference § 2.2-5204 – Code of Virginia)

Mission:

Coordinate and facilitate the implementation of the Virginia Children’s Services Act (CSA) and perform a variety of duties involving supervising the institution of the policies, procedures, and directives of the Community Policy and Management Team (CPMT).

Staff: N/A Approve _____ Disapprove _____ See Comments

Planning Commission/Board: N/A Approve _____ Disapprove _____ See Comments

County Administrator: N/A Approve _____ Disapprove _____ See Comments

Comments: None

Budget/Fiscal Impact: None

Attachments: Matrix, Application

Staff/Contact: Bret Schardein, Interim County Administrator, (804) 598-5612,
bschardein@powhatanva.gov

Powhatan Community Policy and Management Team

Appointee	Appointed By or Agency	Appointed	Term	First Appointment Date	Expiration Date
Rob Johnson, MA, CSOTP/Grafton Private Provider Representative robert.johnson@grafton.org 804-814-3136—Remove and add Ms Brooks:	Appointed by Board of Supervisors	3/27/17	2 fiscal years	3/27/17	6/30/18-1 st term 6/30/20-2 nd term
Kara Brooks, Program Director/Evidence-Based Associates (EBA) Private Provider Representative kbrooks@ebanetwork.com 804-433-7554	To be appointed by Board of Supervisors for appointment effective 7/1/2020		2 fiscal years		6/30/2022 – 1 st term
Phoebe Wright/Parent Representative	Appointed by Board of Supervisors	8/28/17 6/24/19	2 fiscal years	8/28/17	6/30/19-1 st term 7/1/19- 6/30/21-2 nd term
Bret Schardein bschardein@powhatanva.gov p: 804-598-3639 x 2005	Interim County Administrator	N/A	Unlimited	N/A	None
Charla Schubert/Treasurer cschubert@powhatanva.gov Ph: 804-598-5610, ext. 2033	County Director of Finance and Administration (2014)	N/A	Unlimited	N/A	None
Lynn Clayton-Prince Ph.D. Director of Special Education lynn.prince@powhatan.k12.va.us Ph: 598-5700	County Public Schools (eff 7/1/17)	N/A	Unlimited	N/A	None
Stacy Gill, LCSW/Secretary sgill@goochlandva.us Ph: 804-556-5400	Community Services Board Executive Director (eff 12/27/18)	N/A	Unlimited	N/A	None
Sharon Rochelle/Vice-Chair sharon.rochelle@dss.virginia.gov 804-598-5630, ext. 2405	Social Services Director (eff 7/2/18)	N/A	Unlimited	N/A	None
Colleen Hazard/Chair colleen.hazard@dji.virginia.gov Ph: 804-431-3278	11 th District Court Services Unit Director (eff 7/16/18)	N/A	Unlimited	N/A	None
Vicki Stamps, RN, BSN, Nurse Manager, Sr. vicki.stamps@vdh.virginia.gov Phone: 804-748-1706 Fax: 804-751-4497	Powhatan County Health Department (Chesterfield Health District)	N/A	Unlimited	N/A	None
Danny Smith dsmith@powhatansheriff.net Office#: (804) 598-5653 Fax#: (804) 598-5659	Sheriff's Office	N/A	Unlimited	N/A	None

Powhatan Community Policy and Management Team

Audra Morris audra.morris@dss.virginia.gov 804-598-5630, ext. 2401	Children’s Services Manager	N/A	Unlimited	N/A	None
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Composition:

The minimum mandatory membership should include the local agency heads or their designees from the Juvenile Court Services Unit, local Health Department, Community Services Board (mental health), Department of Social Services, and School Division; one parent representative; a private provider representative, if a private organization or an association of providers is located within or serves the locality; and at least one elected official or appointed official or his/her designee from the governing body. (Reference § 2.2-5204 – Code of Virginia)

Term:

Committee terms are unlimited for each team member representing an agency and will be appointed by the department head, who will serve as designee or will appoint one, if they are unable to attend. Parent and private provider representatives shall be appointed by the Board of Supervisors and may serve as many as two consecutive two-fiscal year terms.

Sworn In:

There is no swearing in.

Mission:

Coordinate and facilitate the implementation of the Virginia Children’s Services Act (CSA) and performs a variety of duties involving supervising the institution of the policies, procedures, and directives of the Community Policy and Management Team (CPMT).

Duties include: 1. Overseeing the State-mandated Family Assessment and Planning Team (FAPT) process of screening, referral, service planning, and case review to ensure cost-effective and equitable service provision-this includes periodic review of individual case reports for compliance with State mandates and local policies and procedures. 2. Sharing information and updates between interagency committees and the state office, including tracking legislative and regulatory changes, providing training and technical assistance to agencies, and developing procedural manuals. 3. Tracking and writing reports on the children served with CSA funds, including data entry into a Management Information System, providing analysis of service provision and producing quarterly State reports. 4. Providing staffing assistance to the Commissioners and Director including staffing the Children Needing Extensive Services Work Group, the CSA Committee, Case Authorization Review Team and other special projects as assigned.

Where/When Meet:

Powhatan County Village Building
CSB Conference Room, Main Floor
9 a.m., 4th Thursday of each month

Notification Requirements:

Handled by CSA

Compensation:

None

Update effective 7/1/19
Powhatan BOS approved 6/24/19



**COUNTY OF POWHATAN, VIRGINIA
APPLICATION FOR
COUNTY BOARDS, COMMISSIONS, COMMITTEES AND AUTHORITIES**

All appointments to County Boards and Commissions are made by the Board of Supervisors. Please complete this application in its entirety.

Print and return the application by fax to (804)598-7835, by e-mail to administration@powhatanva.gov or by mail to Deputy Clerk to the Board of Supervisors, Powhatan County Administration, 3834 Old Buckingham Rd, Powhatan, VA 23139. For additional information regarding this application, contact Bonni Gallion at (804)598-5612.

DISTRICT:		CURRENT DATE:	6/1/2020
NAME:	Kara Brooks	EMAIL ADDRESS:	kbrooks@ebanetwork.com
ADDRESS:	3280 Sherwood Ridge Way	DAY PHONE:	804-433-7554
CITY/ST/ZIP:	Powhatan VA 23139	EVENING PHONE:	804-433-7554

Please indicate which board/committee you are interested in being appointed to and complete the information below. A separate application must be submitted for each board/committee that you are interested in serving on. Additional and continued information can be included on an additional page.

BOARD/COMMITTEE	Community Policy and Management Team (CPMT) Private Provider Representative.
EDUCATION	B.S., Criminal Justice • Colorado Technical University
EMPLOYMENT AND/OR VOLUNTEER WORK EXPERIENCE	See Attached resume Working knowledge and understanding of governmental agencies, child serving agencies, Evidence-Based Program Models, service providers and Virginia funding streams. Currently manage and oversee 100+ Providers have experience in Foster care, residential and community-based services.
INVOLVEMENT	Generally involved in my community and church; life looks a little difference now, in light of COVID.
SPECIAL SKILLS (please note any skills such as bilingual, multicultural interaction, youth outreach, etc.)	

By submitting this application to the Deputy Clerk to the Powhatan County Board of Supervisors, I hereby certify that all information contained herein is true and complete and I hereby consent to the dissemination of this document to the general public.


Signature



Powhatan County Board of Supervisors Agenda Item

Meeting Date: June 22, 2020

Agenda Item Title: One Recommendation for Appointment to the Central Virginia Transportation Authority ("CVTA") and one appointment to the CVTA Technical Advisory Committee ("TAC").

Motions: Move to recommend appointment of _____ to the CVTA for a term commencing July 1, 2020, and expiring December 31, 2023, and the appointment of Andrew Pompei to the CVTA TAC as the primary member and Bret Schardein as the TAC alternate.

Dates Previously Considered by Board: N/A

Summary of Item: This year the General Assembly through HB1541 which created the Central Virginia Transportation Authority ("CVTA"), which is made up of the PlanRVA localities, a member of the House of Delegates, one member of Senate and one member of the Commonwealth Transportation Board who reside in a county or city in the CVTA.

The CVTA shall be responsible for prioritizing and allocating regional transportation funding sources to projects within the region.

The draft CVTA by-laws indicate the member shall be the chief elected officer, or his designee, of the governing body.

Staff: N/A Approve ___ Disapprove ___ See Comments

Planning Commission/Board: N/A Approve ___ Disapprove ___ See Comments

County Administrator: N/A Approve ___ Disapprove ___ See Comments

Comments: None

Budget/Fiscal Impact: None

Attachments: CVTA draft by-laws

Staff/Contact: Bret Schardein, Interim County Administrator, (804) 598-5612,
bschardein@powhatanva.gov

BYLAWS
OF
THE CENTRAL VIRGINIA TRANSPORTATION AUTHORITY

Approved:

ARTICLE I
POWERS AND DUTIES

The Central Virginia Transportation Authority (the “Authority”) shall have all of the rights, powers and duties, and shall be subject to the limitations and restrictions, set forth in Chapter 26 of Title 33.2 of the Code of Virginia of 1950, as amended (the “Virginia Code”), as such may be amended from time to time (the “Act”).

ARTICLE II
MEMBERSHIP

- A. Authority Members.** The Authority consists of sixteen (16) members (“Members” or “Member”) as follows:
1. The chief elected officer, or his designee, of the governing body of each of the seven (7) counties embraced by the Authority.
 2. The chief elected officer, or his designee, of the City of Richmond and the Town of Ashland.
 3. One member of the House of Delegates who resides in a county or city embraced by the Authority and appointed by the Speaker of the House.
 4. One member of the Senate who resides in a county or city embraced by the Authority and appointed by the Senate Committee on Rules.
 5. One member of the Commonwealth Transportation Board who resides in a locality embraced by the Authority and is appointed by the Governor.
 6. The following shall serve as nonvoting ex officio members of the Authority:
 - a. The Director of the Virginia Department of Rail and Public Transportation, or his or her designee,
 - b. The Commissioner of Highways, or his or her designee,

- c. The Chief Executive officer of the Greater Richmond Transit Company (GRTC), and
- d. The Chief Executive Officer of the Richmond Metropolitan Transportation Authority.

B. Designees. If a Member of the Authority described in Article II, section A, subsection (1) or (2) is unable to attend a meeting of the Authority, the Member may designate another current elected official of such governing body to attend the meeting of the Authority. Such designation shall be for the purposes of the one meeting that the Member will be unable to attend and shall be submitted in writing or electronically to the Chair of the Authority at least forty- eight (48) hours prior to the affected meeting.

C. Terms of Membership. All members of the Authority shall serve terms coincident with their terms of office

ARTICLE III

OFFICERS AND DUTIES

A. Officers. The Authority shall annually elect from its voting Members a Chair and a Vice-Chair. The Authority may further elect such other subordinate officers from among its Members as it may from time to time deem appropriate. The election of officers shall be conducted in accordance with the voting procedures set forth in Article IV, section K.

B. Terms of Office. Officers of the Authority shall be elected at the annual organizational meeting of the Authority, to serve for a term of one (1) year or until a successor is elected, unless sooner removed by the Authority or the person ceases to be a Member of the Authority. All officers shall be eligible for reelection; provided, however, no officer may serve more than two (2) consecutive one (1) year terms in succession. Any officer who serves a partial term shall not be considered as serving a full term for purposes of this limitation. Any vacancy occurring in an office will be filled for the unexpired term by the Authority at the next regular meeting (or at an earlier special meeting called for that purpose) following the occurrence of such vacancy.

C. Appointment. At a regular meeting held preceding the annual organizational meeting at which the election of officers will be held, the Chair shall appoint a nominating committee. At the annual organizational meeting, the nominating committee shall submit the name or names of one or more persons for each office to be filled. Further nominations may be made by any Member at the annual meeting.

D. Chair. The Chair shall preside over all meetings of the Authority at which he or she is present and shall vote as any other Member. The Chair shall be responsible for the implementation of the actions taken, and policies established by the Authority, shall have all of the powers and duties customarily pertaining to the office of Chair, and shall perform such other duties as may from time to time be established by the Authority.

E. Vice Chair. In the event of the absence of the Chair, or the inability of the Chair to perform any of the duties of the office or to exercise any of the powers thereof, the Vice Chair shall perform such duties and possess such powers as are conferred on the Chair, and shall perform such other duties as may from time to time be assigned to the Vice Chair by the Chair or be established by

the Authority.

ARTICLE IV

MEETINGS

A. Annual Organizational Meeting. The annual organizational meeting of the Authority shall be held by the Authority in the month of January for the purpose of electing officers and transacting such other business as may come before the meeting.

B. Regular Meetings. Regular meetings of the Authority shall be held on a periodic basis as determined by resolution of the Authority, but not less frequently than once per quarter, at a place to be determined by the Chair, or at such time and place as the Authority may determine. The regular meeting for the month of January shall serve as the annual organizational meeting.

C. Special Meetings. Special meetings shall be held when requested by two or more Authority members. Such request shall be in writing, addressed to the Chairman, and shall specify the matter(s) to be considered at the meeting. Upon receipt of such request, the Chairman shall immediately ensure the necessary coordination for a meeting site and time and cause notice to be provided to each member of the Authority to attend the special meeting at the time and place specified. Such notice shall specify the matter(s) to be considered at the meeting, and shall be sent by electronic (e.g., email) or telephonic means. No matter not specified in the notice shall be considered at such meeting unless all of the members of the Authority are present.

D. Adjourned Meetings. Any regular or special meeting may be adjourned to a date and time certain.

E. Public Notice. All meetings of the Authority shall be preceded by public notice given in accordance with the provisions of Section 2.2-3707 of the Virginia Code. Notice of all meetings shall be published on the Authority's website and available in the offices of the Authority.

F. Public Hearing. Public hearings may be held at the direction of the Authority and shall, unless otherwise specified by the Authority or these Bylaws, be upon notice published on the Authority's website and in a newspaper or newspapers having general circulation in the geographic area encompassed by the Authority.

G. Open Meetings. All Authority meetings shall be open to the public in accordance with the Virginia Freedom of Information Act (Virginia Code §2.2-3700 et seq.), provided that the Authority may meet in closed session for those purposes authorized by, and held in accordance with the requirements of the Virginia Freedom of Information Act, to include requirements for public notice.

H. Quorum. A majority of voting members of the Authority, or their designees pursuant to Article II, section B, shall constitute a quorum. Vacancies shall not be considered in the establishment of a quorum.

I. Temporary Absence. No action shall be voted upon by the Authority unless a quorum is present; provided, however, that the temporary absence from the meeting room of Members (or designees attending pursuant to Article II, section B) required to constitute a quorum shall not be

deemed to prevent presentations or deliberations regarding any matter that may be submitted to a vote. The Chair or any other Member may note the absence of a quorum during presentations or deliberations, but a failure to note the absence of a quorum during that period shall not affect the requirement that a quorum exist when any vote is taken.

J. Decisions of the Authority. The Authority shall act in one of the following ways:

1. Resolution – The Authority may act upon adoption of a resolution. Resolutions shall be in writing and a copy of any proposed resolution shall be provided to all Members of the Authority before the resolution is proposed for adoption.
2. Motion – The Authority may act on oral motion made by a voting Member of the Authority (or a designee attending pursuant to Article II, section B).

K. Voting.

1. Votes – Votes of the chief elected officers of localities or their designees, appointed to the Authority shall be weighed, based upon population of the locality, as follows:
 - a) The Counties of Chesterfield and Henrico and the City of Richmond shall each receive four (4) votes.
 - b) The County of Hanover shall receive three (3) votes.
 - c) The Counties of Goochland, New Kent, and Powhatan shall each receive two (2) votes.
 - d) The Town of Ashland and the County of Charles City shall each receive one (1) vote.
 - e) The Delegate, the Senator, and the member of the Commonwealth Transportation Board appointed to the Authority shall each receive one (1) vote.
2. Votes shall be taken only upon motions made and seconded. For the purposes of this section, each voting Member of the Authority refers to the Member or if a Member has a designee attending pursuant to Article II, section B, then that Member's designee. Each voting Member of the Authority shall be entitled to one vote in all matters requiring action by the Authority and those votes shall be weighted as described in K.1. Decisions of the Authority shall require the affirmative weighted vote of those present and voting whose weighted votes represent at least four-fifths of the population embraced by the Authority. However, no vote to fund a specific facility or service shall fail because of the aforesaid population criterion if such facility or service is not located or to be located, or provided or to be provided, within the county or city whose representative cast the sole negative vote that caused the facility or service to fail to meet the population criterion. For purposes of the foregoing, the population of the counties and cities embraced by the Authority shall be determined in accordance with the Act. The population of the counties and city embraced by the Authority shall be the population as determined by the most recently preceding decennial census, except that on July 1 of the fifth year following such census, the population of each county and city shall be adjusted based on population estimates made by the Weldon Cooper Center for Public Service of the University of Virginia.

3. Methods of Voting – All voting shall be taken by voice or by roll call if requested by any voting Member (or any designee attending pursuant to Article II, section B).
4. Restating the Question – The Chair shall restate the question prior to the taking of a vote, provided, however, that at the request of the Chair, a Member (or a designee attending pursuant to Article II, section B) may restate the question if it is the opinion of the Chair that such procedure will expedite the decision of the question.
5. Reconsideration – Action on a resolution or motion that has been approved may be reconsidered only upon motion of a Member (or a designee attending pursuant to Article II, section B) voting with the prevailing side on the original vote, which motion must be made at the same regular meeting. A motion to reconsider may be seconded by any Member (or a designee attending pursuant to Article II, section B). Any resolution or motion that failed as a result of a tie vote may be reconsidered upon motion by any Member (or a designee attending pursuant to Article II, section B) who voted against it, which motion must be made at the same meeting or the next regularly scheduled meeting.

L. Commencement of Meetings. At the times specified for the commencement of regular meetings, and at the hour specified for adjourned or special meetings, the Chair shall call the meeting to order, and shall ensure that the presence of Members (or their designees) or absence is noted. A quorum shall be required for the commencement of any meeting.

M. Agenda. The Chair shall prepare an agenda for each meeting. Any Member having matters to be considered by the Authority shall submit them to the Chair for inclusion on an appropriate agenda. The agenda for an upcoming meeting shall be sent to the Members prior to the meeting date (for regular meetings, the Chair should endeavor to provide the agenda at least seven (7) days in advance).

N. Minutes. Minutes of the meetings of the Authority, except closed sessions, shall be kept and be a public record. Copies of the minutes shall be provided to each Member prior to the meeting at which the minutes are to be presented for approval by the Authority.

O. Closed Sessions. If a closed session is required at a meeting, consistent with purposes permitted by Virginia law, the agenda shall specify a time or position on the agenda, generally after all public business has concluded, for such a closed session properly called and conducted in accordance with Virginia law. When so requested, the Chair may permit a closed session at any other time prior to consideration of any agenda item provided that the purpose of the closed session and the procedure used to go into closed session are in accordance with Virginia law.

P. Order in Conduct of Business.

1. Persons Addressing the Authority – Prior to public comment and public hearings, the Authority will provide guidelines for length of presentation by individuals and group representatives. Persons speaking at a meeting or public hearing shall confine their remarks to the subject of the meeting or public hearing. At the discretion of the Chair, the conduct of business by the Authority may be reordered to allow earlier consideration of matters about which a substantial number of persons desire

to address the Authority. Persons addressing the Authority may furnish the Chair and Members with a written copy of their remarks, at or before the meeting.

2. Recognition – Recognition shall be given only by the Chair. No person shall address the Authority without first having been recognized.
3. Questions – Questions by Members (or their designees) shall be reserved insofar as possible for the end of a presentation to avoid interrupting the speaker, disrupting the time-keeping process, and duplicating ground the speaker may cover.
4. Authority Discussion – Discussion and debate by the Authority shall be conducted following the presentation of the item of business pending. No Member (or designee) shall speak to the item until recognized by the Chair.

Q. Decorum.

1. Authority Members – Decorum of Members (and designees) shall be maintained in order to expedite disposition of the business before the Authority. Questions and remarks shall be limited to those relevant to the pending business. Members (and designees) shall address all remarks to the Chair.
2. Others – Decorum of persons other than Members shall be maintained by the Chair, who may request such assistance as may appear necessary. Persons addressing the Authority shall first be recognized by the Chair and shall audibly state their name and address, and, if applicable, who they represent. Speakers shall limit their remarks to those relevant to the pending items and to answering questions. They shall address the Authority as a whole unless answering a question of an individual Member (or designee). Persons whose allotted time to speak has expired shall be warned by the Chair to conclude after which such person shall leave, unless he or she is asked to remain to answer questions from the Authority. The Chair shall call the speaker to order if out-of-order remarks are made or other indecorous conduct occurs. If such persists, the Chair shall rule the speaker out-of-order and direct the speaker to leave. Groups or a person in the audience creating an atmosphere detrimental or disturbing to the conduct of the meeting will be asked to leave by the Chair.

ARTICLE V

COMMITTEES

A. Open Meeting Requirement. Authority appointed committees and subcommittees shall comply with the open meeting requirements of the Virginia Freedom of Information Act.

B. Finance Committee.

1. Charge. This committee shall be responsible for advising the Authority on all financial matters and overseeing financial activities undertaken by the Authority, including:
 - a. Reviewing, commenting on, and recommending the annual budget and adjustments to the budget,
 - b. Reviewing annual revenue estimates,
 - c. Recommending the Authority's financial policies (e.g., bond, investment, procurement, risk management, and small purchases) and making recommendations,
 - d. Monitoring the Authority's compliance with fiscal policies and procedures,
 - e. Reviewing GRTC's, or its successor's, expenditure of funds received through the Authority on a quarterly basis,
 - f. Reviewing each locality's expenditure of funds received through the Authority on a quarterly basis,
 - g. Reviewing financial statements, and
 - h. Working with the Auditor of Public Accounts or its legally authorized representatives in performing the annual audit of financial accounts of the Authority.
2. Membership. The Committee shall consist of five (5) Members of the Authority appointed by the Chair.
3. Chair. The chair and the vice chair of the Committee shall be appointed by the Chair of the Authority.
4. Staff Support. Staff support may be requested by the committee chair from CVTA personnel, VDOT, jurisdictional or other agency staff.
5. Quorum and Voting. A quorum shall consist of a majority (3) of the committee members. Approval of recommendations shall require an affirmative vote of a majority of the members present.

C. Technical Advisory Committee.

1. Charge. This committee shall be responsible for advising the Authority on all planning, project and program prioritization, selection, and programming matters, including:
 - a. Developing and recommending adjustments to the project and program eligibility, prioritization, and selection process for the regional allocations of funds received through the Authority,
 - b. Reviewing recommending projects and programs for funding identified through the prioritization process,
 - c. Reviewing, commenting on, and recommending GRTC's, or its successor's, annual plan for expenditure of regional public transportation funds received through the authority, and
 - d. Reviewing to confirm project and program eligibility and recommending each locality's plan for expenditure of funds received through the Authority.
2. Membership. The Committee shall consist of fourteen (14) members. Each of the nine (9) localities embraced by the Authority shall appoint one technical representative employed by the locality to the Committee. The Virginia Department of Rail and Public Transportation; the Virginia Department of Transportation; the Greater Richmond Transit Company (GRTC); the Richmond Metropolitan Transportation Authority, and the Richmond Regional Metropolitan Planning Organization shall each appoint a representative to serve as a nonvoting member of the Committee. Each member locality, agency, or organization may appoint an alternate to the Committee.
3. Chair. The chair and the vice chair of the Committee shall be appointed by the Chair of the Authority.
4. Staff Support. Staff support may be requested by the committee chair from CVTA personnel.
5. Quorum and Voting. A quorum shall consist of a majority five (5) of the voting committee members. Approval of recommendations or actions shall require an affirmative vote of a majority of the members present. Either Committee members or alternates will be considered in determining meeting quorums and voting on actions of the Committee.
6. The Committee shall meet as required in the performance of its duties.

D. Additional Committees. The Authority may, in its discretion, form such additional advisory committees as it may deem appropriate.

E. Ad Hoc Committees. As needed, the Chair of the Authority may appoint ad hoc

committees to pursue specific tasks (e.g., nominating committee; personnel committee). In the absence of an appointed personnel committee, the Finance Committee shall be responsible for conducting the Executive Director's annual review, reviewing employee compensation and recommending adjustments thereto.

ARTICLE VI

ADMINISTRATION

A. Executive Director. The Authority shall employ or contract with an Executive Director who shall have direct authority for the employment, retention, and supervision of all other employees of the Authority. The Executive Director shall have direct control, subject to the oversight and authority of the Authority, of the management of the day-to-day administrative affairs of the Authority. The Executive Director shall propose activities to the Authority and shall carry out policies, programs and projects approved by the Authority, and shall be responsible for preparing and presenting the annual budget. The Executive Director may not contemporaneously serve as a member of the Authority.

B. Staff. The Authority may employ or contract for such staff of qualified professional and other persons as the Authority determines to be necessary to carry out its duties and responsibilities. Staff of the Authority may not contemporaneously serve as a member of Authority.

C. Execution of Instruments. The Executive Director, on specific authorization by the Authority, shall have the power to sign or countersign in its behalf any agreement or other instrument to be executed by the Authority including checks and vouchers in payment of obligations of the Authority.

ARTICLE VII

FINANCES

A. Finances and Payments. The monies of the Authority shall be deposited in a separate bank account or accounts in such banks or trust companies as the Authority designates, and all payments (with the exception of those from petty cash) shall be made in the most practicable manner as determined by the Authority. Checks and drafts shall be signed and countersigned by the Chair (or, in the Chair's absence, the Vice Chair), and the Executive Director (or, in the Executive Director's absence, those authorized from time to time by vote of the Authority or, where the Vice Chair is acting solely as a countersigning party, the Vice Chair).

B. Audits. At least once each year, the Authority shall work with the Auditor of Public Accounts (APA) to have an audit to be made by an independent certified public accountant or by APA of all funds of the Authority.

C. Budget and Fiscal Year. After a duly convened public hearing held in accordance with the requirements of Virginia Code § 33.1-470(A), the Authority shall adopt an annual budget for each fiscal year which budget shall provide for all of the revenues and the operating, capital, and administrative expenses of the Authority for the fiscal year. The fiscal year of the Authority will commence on July 1st each year and will terminate on the following June 30th. The annual budget

for a fiscal year shall, except in the case of the Authority's first fiscal year, be adopted before such fiscal year begins. The Executive Director is authorized to administer the administrative budget approved by the Authority and may in the exercise of that authority, but subject to the advice and consent of the chair of the Finance Committee, implement adjustments to the amounts allocated to line items within the administrative budget, provided that, after giving effect to those adjustments, the aggregate amount of the administrative budget is equal to or less than the then applicable Authority-approved administrative budget.

D. Per Diem Payments. The Authority may pay its Members for their services to the Authority a per diem in either: (1) the amount provided in the general appropriations act for members of the General Assembly engaged in legislative business between sessions, or (2) a lesser amount determined by the Authority.

E. Bond of Officers and Others. The officers of the Authority and such employees as the Authority so designates, may, prior to taking office or starting contract or employment, respectively, be required by the Authority to give bond payable to the Authority conditioned upon the faithful discharge of that officer, contract employee or employee's duties, in such amount as the Authority may require. The premium for each such bond shall be paid by the Authority and the bond(s) shall be filed with the Authority.

ARTICLE VIII

AMENDMENTS

Any proposed amendment, repeal or alteration, in whole or in part, of these Bylaws shall be presented in writing and read for a first time at a regular meeting of the Authority. Such proposal may be considered and amended at such meeting, but shall not be acted on by the Authority until a subsequent regular meeting or a special meeting called for the purpose. At such subsequent meeting, such proposal shall be read a second time, shall be subject to further consideration and amendment germane to the section or sections affected by such proposal, and shall thereafter be acted on in accordance with the voting requirements of these Bylaws.

ARTICLE IX

PROCEDURES

Parliamentary Procedure. In all matters of parliamentary procedure not specifically governed by these Bylaws or otherwise required by law, the current edition of *Robert's Rules of Order, newly revised*, shall apply.



Powhatan County Board of Supervisors Agenda Item

Meeting Date: June 22, 2020

Agenda Item Title: Two appointments to the Economic Development Authority (EDA)

Motion: Move to appoint _____ and _____ to the EDA for four-year terms commencing July 1, 2020, and ending June 30, 2024.

Dates Previously Considered by Board: n/a

Summary of Item: Section 15.2-4903 of the Industrial Development and Revenue Bond Act, Chapter 49, Article 15.2 of the Code of Virginia of 1950, as amended, authorizes the Board of Supervisors of the County of Powhatan, Virginia to name its Industrial Development Authority the Economic Development Authority of the County of Powhatan, Virginia. Section 26-32 of the Powhatan County Code created the Powhatan County Economic Development Authority (EDA).

There are seven (7) members on the Economic Development Authority appointed by the Board of Supervisors. Currently, the Economic Development Authority by-laws do not specify that members be appointed by district.

Dan Jones has applied to refill his expiring term. Bob Gibson is not seeking re-appointment.

Staff: N/A Approve _____ Disapprove _____ See Comments

Commission/Board: N/A Approve _____ Disapprove _____ See Comments

County Administrator: N/A Approve _____ Disapprove _____ See Comments

Comments: None

Budget/Fiscal Impact: None

Attachments: Matrix, Applications for Appointment

Staff/Contact: Bret Schardein, Interim County Administrator, 804-598-3639, bschardein@powhatanva.gov

Economic Development Authority

Appointee	Appointed By	Term (Yrs)	First Appointment Date	Date Appointed	Expiration
<p>Andrea Weber 3554 Richards Run Powhatan VA 23139 804.338.8539 weber.andrea1@gmail.com</p>	<p>Board of Supervisors</p>	<p>4</p>	<p>July 1, 2017</p>	<p>June 26, 2017</p>	<p>June 30, 2021</p>
<p>Matthew Schiefer 3445 Brookland Manor Dr Powhatan, VA 23139 804-641-8061 mschiefer@luckstone.com</p>	<p>Board of Supervisors</p>	<p>4</p>	<p>August 28, 2017</p>	<p>August 28, 2017</p>	<p>June 30, 2021</p>
<p>Timothy Benusa 2430 Robert E. Lee Road Powhatan, VA 23139 (804)897-4583 (day) (804)349-9763 (evening) tbenusa@powhatanva.gov tim@benusacpa.com (Personal)</p>	<p>Board of Supervisors</p>	<p>4</p>	<p>February 22, 2016</p>	<p>June 24, 2019</p>	<p>June 30, 2023</p>

Russell E. Holland, Jr. 1898 A Norwood Creek Dr. Powhatan, VA 23139 (804) 316-0197 (cell) rholland@powhatanva.gov rehollandjr@gmail.com (Personal)	Board of Supervisors	4	February 22, 2016	June 24, 2019	June 30, 2023
Economic Development Authority					
John C. Watkins Chairman 19045 Founders Knoll Terrace Midlothian, VA 23113 (804)514-8338 (day) (804)794-6949 (evening) jwatkins@powhatanva.gov jnwatkins@johnwatkins.org (Personal)	Board of Supervisors	4	February 22, 2016	June 24, 2019	June 30, 2023
Daniel G. Jones Vice Chairman 3901 Old River Trail Powhatan, VA 23139 (804)432-3806 (day) (804-)598-4704 (evening) djones@powhatanva.gov djones@galliermeyer.com(Personal)	Board of Supervisors	4	June 27, 2016	June 27, 2016	June 30, 2020
Robert (Bob) Gibson 2378 Founders Creek Court Midlothian, VA 23113 804-794-8754 (Day) 804-240-9043 (Evening) bgibson@powhatanva.gov crgjr42@gmail.com (Personal)	Board of Supervisors	4	July 25, 2016	July 25, 2016	June 30, 2020

Section [15.2-4903](#) of the Industrial Development and Revenue Bond Act, Chapter 49, Article 15.2 of the Code of Virginia of 1950, as amended, authorizes the Board of Supervisors of the County of Powhatan, Virginia to name its Industrial Development Authority the Economic Development Authority of the County of Powhatan, Virginia. Section [26-32](#) of the Powhatan County Code created the Powhatan County Economic Development Authority (EDA).

Economic Development Authority

Composition:

There are seven members on the Economic Development Authority appointed by the Board of Supervisors. Currently, the Economic Development Authority by-laws do not specify that members be appointed by district.

Term:

Members are appointed to a four-year term. There are no specified term limits.

Sworn-In:

All members must take an oath of office, given by the Clerk of the Circuit Court, to qualify.

Mission:

The Economic Development Authority is empowered to identify, promote, and support new development projects and expand existing areas of development for the purpose of increasing the economic productivity of the State. The Economic Development Authority shall serve as a conduit for public funds for start-up development projects, including joint ventures and related activities which are not suitable for investment by the private sector and shall establish, subsidize, advise on, assist or promote, or participate in the establishment or promotion of, any enterprise, and manage or participate in the management, supervision, conduct or control of the business, or affairs of, any enterprise.

The Economic Development Authority shall expend funds for the study or implementation of projects determined by the Board to be of social or economic benefit to the inhabitants of the State and shall provide advisory extension services for the benefit of any enterprise. The Economic Development Authority shall make or guarantee loans to assist the acquisition, construction, development, administration or extension of any enterprise, and shall acquire property, or any interest in, or related to, property, and own, hold, improve or develop, conserve or rehabilitate any property, or prepare any property for development, conservation or rehabilitation.

They also shall form, or assist or participate in forming companies, corporations and joint ventures for the purpose of carrying on business enterprises, and shall borrow money and accept advances, contributions and other assistance in accordance with their bylaws. The Economic Development Authority shall make contracts and other instruments that the Board considers necessary or convenient for the exercise and performance of its powers and functions and shall insure, or provide for the insurance of, any property, project or operation against all or any risks with an insurer approved by the Board

with an insurer approved by the Board.

When/Where Meet:

Meetings are held on a called basis.

Notification Requirements:

All meetings shall be open to the public. Notification shall be sent to the local newspaper and posted on the Powhatan County website.

Economic Development Authority

Compensation:

None



**COUNTY OF POWHATAN, VIRGINIA
APPLICATION FOR
COUNTY BOARDS, COMMISSIONS, COMMITTEES AND AUTHORITIES**

All appointments to County Boards and Commissions are made by the Board of Supervisors. Please complete this application in its entirety.

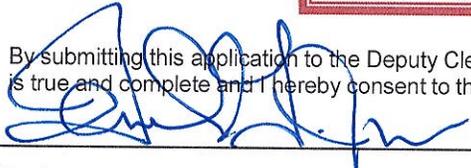
Print and return the application by fax to (804)598-7835, by e-mail to bgallion@powhatanva.gov or by mail to Deputy Clerk to the Board of Supervisors, Powhatan County Administration, 3834 Old Buckingham Rd, Powhatan, VA 23139. For additional information regarding this application, contact Bonni Gallion at (804)598-5612.

DISTRICT:	District Five (5)	CURRENT DATE:	May 30, 2020
NAME:	Daniel G. Jones	EMAIL ADDRESS:	djones@galliermeyer.com
ADDRESS:	3901 Old River Trail	DAY PHONE:	804/432-3806
CITY/ST/ZIP:	Powhatan, Virginia 23139	EVENING PHONE:	804/432-3806

Please indicate which board/committee you are interested in being appointed to and complete the information below. A separate application must be submitted for each board/committee that you are interested in serving on. Additional and continued information can be included on an additional page.

BOARD/COMMITTEE	Economic Development Authority of Powhatan
EDUCATION	M.A. Economics, University of Nebraska; B.S. Economics Va. Commonwealth University; Economic Development & EDA Certificates -- University of Oklahoma University of North Carolina & Va. Tech; Numerous Real Estate Sales Classes
EMPLOYMENT AND/OR VOLUNTEER WORK EXPERIENCE	Senior Economist/ Commonwealth of Va.; Econ Development Director Powhatan Co.; Business Development V.P. Central Va. Bank; Commercial Realtor Gallier Meyer; Economics Instructor John Tyler & Reynolds C.C.; Past EDA Chair
INVOLVEMENT	Funding member of PLT; Funding Board member of CRC; Capital Area Work Force Board member; Past Board member of Habitat, YMCA & Muncie Center; Past President of Powhatan Chamber & Rich Association of Business Economic
SPECIAL SKILLS (please note any skills such as bilingual, multicultural interaction, youth outreach, etc.)	Strategic & Long Range Planning; Coalition Building; Econ & Business Development; Econ & Statistical Research; Community Development; Non Profit Board Development & Fund Raising Skills & U.S. Bureau of Census Field Pop Interviewing

By submitting this application to the Deputy Clerk to the Powhatan County Board of Supervisors, I hereby certify that all information contained herein is true and complete and I hereby consent to the dissemination of this document to the general public.



May 30, 2020



Powhatan County Board of Supervisors Agenda Item

Meeting Date: June 22, 2020

Agenda Item Title: Five Appointments/Reappointments to the Powhatan Community Action Agency Advisory Board.

Motion:

Move to recommend reappointment of Donna Terry and Connie Moslow and Juan Hardy to the Powhatan Community Action Agency Advisory Board for a four-year term commencing July 1, 2020 and expiring June 30, 2024.

And recommend appointment of Zakiya Worsham and Arlene Booker to the Powhatan Community Action Agency Advisory Board for a four-year term commencing July 1, 2020 and expiring June 30, 2024.

Dates Previously
Considered by Board:

N/A

Summary of Item:

The Powhatan Community Action Agency (PCAA) mission is to advocate for those in need and serve the community by providing eligible individuals with information services and resources that will educate, empower, and promote self-sufficiency, self-esteem and personal dignity, through a range of services and referrals such as emergency assistance, advocacy, food pantry, housing and plumbing repair. The agency was established to receive and administer funding for the Community Services Block Grant (CSBG) and the General Assembly appropriated CSBG funds, through a contract with the Virginia Department of Social Services. That contract requires a 16 person advisory board consisting of representatives from elected government, the private sector and low-income citizens. PCAA works in collaboration with local government, the faith community, business and civic leaders, and the low-income community itself to find effective, local solutions to community problems.

Staff: N/A Approve Disapprove See Comments

Commission/Board: N/A Approve Disapprove See Comments

County Administrator: N/A Approve Disapprove See Comments

Comments: None

Budget/Fiscal Impact: None

Attachments: Matrix, Applications

Staff/Contact: Bret Schardein, Interim County Administrator,
(804) 598-5612, bschardein@powhatanva.gov

If Board members have questions, please call the staff / contact prior to the meeting.

Powhatan Community Action Advisory Board

Appointee	Appointed By	First Appointment Date	Date Appointed	Expiration
Elected Official or Designee				
Teresa Hash Dobbins Circuit Court Clerk 3880 Old Buckingham Road, C Powhatan, VA 23139 d)804- 598-5660 e)804-339- 1682 tdobbins@courts.state.va.us	Board of Supervisors	November 17, 2014	January 28, 2019	Coincides w/ term
Beverly Funn 3901 Maidens Road Powhatan, VA 23139 wfunn@msn.com 804-598-2612	Board of Supervisors	December 2, 2013	June 25, 2018	December 31, 2021
Tracey Holyfield 3834 Old Buckingham Road Powhatan, VA 23139 tholyfield@powhatanva.gov 804- 639-1805	Board of Supervisors	January 28, 2019	January 28, 2019	January 31, 2023
Brad Nunnally 1415 Donavon Mill Ln. Powhatan, VA 23139 804-393-1420 bwnunnally@powhatansheriff.n et	Board of Supervisors			Coincides w/ term

Powhatan Community Action Advisory Board

Business/Industry/Labor/Social Service/Education/Community/Religious Group representatives				
Arlene Booker 3322 Three Bridge Road Powhatan VA 23139 804-598-3322 arlenebkr1@gmail.com	Board of Supervisors			
Juan Hardy P O Box 460 Powhatan VA 23139 804-731-4902 jhardy1906@gmail.com	Board of Supervisors	no record exists	6/30/2016 - no record exists	June 30, 2020
Gayzelle Taylor 3100 Huguenot Trail Powhatan, VA 23139 d)804-598-4979 e)804-512-5926 taylor1946bucky@gmail.com	Board of Supervisors	November 6, 2008	January 28, 2019	January 31, 2022
Kathy Walkin 2807 Core View Lane Midlothian, VA 23112 804-363-3064 kathy.seal13@gmail.com	Board of Supervisors	March 26, 2018	March 26, 2018	March 31, 2022
Wayne Boese 423 Bel Bridge Circle Midlothian, VA 23113 804-527-1603 drwboese@gmail.com	Board of Supervisors	February 26, 2018	February 26, 2018	February 28, 2022

Powhatan Community Action Advisory Board

Representatives of the Poor

Connie Moslow 2364 Huguenot Trail Powhatan, VA 23139 ccmoslow@aol.com 804-379-6484	Board of Supervisors	January 11, 2010	December 19, 2016	March 31, 2020
Carol Krumpter 5550 Cartersville Road Powhatan VA 23139 804-536-3164 goodgrl89406@gmail.com	Board of Supervisors	January 11, 2020	January 1, 2020	December 31, 2023
Donna Terry 2545 Glenridge Circle Powhatan, VA 23139 804-928-3945 donnaterry@gmail.com	Board of Supervisors	February 26, 2018		March 31, 2020
Meghan Carroll 3908 Old Buckingham Road Powhatan VA 23139 804- 598-5630 megan.l.carroll@dss.virginia.gov	Board of Supervisors	January 28, 2019	January 28, 2019	January 31, 2023

Powhatan Community Action Advisory Board

Zakiya Worsham 3908-2 Old Buckingham Road Powhatan VA 23139 (D)804- 598-5630 (E)804-307- 1947 zakiya.worsham@dss.virginia.gov	Board of Supervisors			
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POWHATAN COMMUNITY ACTION ADVISORY BOARD **Internal Note: Send any aps to Rene VanNatter in Social Services first before taking to the BOS.**

Effective Date: July 1, 2020

The name of this organization shall be the Powhatan Community Action Advisory Board (PCAAB). It is a nonprofit organized for charitable purposes.

PURPOSE: The Powhatan Community Action Advisory Board will act as an advisor to the Board of Supervisors of Powhatan (BOS) to represent the low-income citizens of Powhatan County. The PCAAB shall be conducted in a manner without regard to race, color, creed, sex, gender, sexual preference or orientation, disability, or national origin.

FUNCTIONS, POWERS, AND DUTIES: The control and management of the PCAAB, as well as staff, will be the Department of Social Services. The Advisory Board shall work with the Community Services Coordinator assigned to the Program. At least one member of the current Board of Supervisors must serve on the Advisory Board. The chairman of the Advisory Board shall make a yearly report to the BOS.

The goal of the PCAAB is to address the need for community involvement and provide information regarding the needs of the community. These are citizens who fall within low-income HUD and Federal Poverty Guidelines. The PCAAB will provide new ideas, evaluate ideas, and make suggestions that will make programs available and effective to low income citizens.

PCAAB member's duties and responsibilities include attendance at regularly scheduled meetings, special meetings and advocating for the needs of the low-income population. Procedures governing PCAAB will be consistent with the directives passed by the Board of Supervisors or Powhatan and/or any other federal or state statutes, rules or regulations governing community action agencies. The PCAAB will work with other Agencies in the county to help solve the problems of the low-income residents.

MEMBERSHIP: The PCAAB shall consist of 15 members. Membership is open to any resident of Powhatan County. The PCAAB will consist of no less than 12 members and no more than 20 members.

Representatives from Local Government: Five (5) members shall be elected public officials or their appointed representatives from all three levels of government to be chosen by the local Board of Supervisors. The representatives from local government terms are to serve a period of four (4) years. However, they may be reappointed for one additional four-year term, but may not be reappointed after serving a total of eight (8) years. Terms shall begin on July 1 and end on June 30.

Representatives of Low Income: Five (5) residents of Powhatan County shall be selected from among low-income populations or those who represent low-income populations. The representatives of low-income terms are to serve a period of four (4) years. However, they may be reappointed for one

additional four-year term, but may not be reappointed after serving a total of eight (8) years. Terms shall begin on July 1 and end on June 30. Those interested in becoming members of the PCAAB should represent low-income (within the 125% poverty guidelines) populations and secure the signatures of ten people from the low-income community. Representatives from the Private Sector Organizations: Five (5) members may be selected from public and private, nonprofit organizations, the civic, the educational and the religious community. The

representatives of private sector organizations terms are to serve a period of four (4) years. However, they may be reappointed for one additional four-year term, but may not be reappointed after serving a total of eight (8) years. Terms shall begin July 1 and end on June 30. Vacancies are filled through petitions.

CONFLICT OF INTEREST: Any possible conflict of interest of any member shall be fully disclosed to the PCAAB and made a matter of record. Any member who is excluded from voting because of such possible conflict of interest may answer pertinent questions or other directors or committee members when the director's knowledge of the matter may assist the board or committee in making its determination.

ADVISORY BOARD YEAR: The Advisory Board year shall be from July 1 through June 30. Meetings shall be held quarterly at a time and place as the Advisory Board will designate. Meetings may be changed at the discretion of the membership. Special meetings of the Advisory Board may be called at any time by the Chairman and shall be called by written request of six (6) members of the Board. Notice of both regular and special meetings shall be sent by the secretary to each member at least five (5) days before the meeting. The Secretary shall notify any Advisory Board Member in writing whenever such a member has sustained two (2) consecutive absences or when a member has sustained three (3) absences of any kind. The quorum shall consist of a majority of the actual Advisory Board present at a regular meeting. Each member of the Board has one vote. The Chair will break any tie.

Action of the Board may be taken by unanimous consent of the Board members without a meeting. Consent may be given by email, telephone or facsimile when time does not pennit for a meeting to be called.

ORGANIZATION: Officers of the Board shall be a Chairman and Secretary. Officers shall be elected on July 1. The officers shall serve a term of four (4) years. However, they may be reelected for one additional four-year term, but may not be reelected after serving a total of eight (8) years. Terms shall begin at the beginning of the month appointed or elected and end on the last day of the month tenn expires.

Chairman: Shall give leadership and general direction to the Program for the citizens and have general charge of the affairs of the Advisory Board. The Chairman shall ensure execution of the mission of the PCAAB. Other duties may be assigned by the Board.

Secretazy: Shall record and preserve the minutes of regular meetings and attend to the giving and serving of all notices. The Secretary shall keep a record of all organizations participating with the Advisory Board and names of their represenatives.

Members of the Board shall not be entitled to compensation for his or her services.



**COUNTY OF POWHATAN, VIRGINIA
APPLICATION FOR
COUNTY BOARDS, COMMISSIONS, COMMITTEES AND AUTHORITIES**

All appointments to County Boards and Commissions are made by the Board of Supervisors. Please complete this application in its entirety. Use dropdown boxes where applicable.

Print and return the application by fax to (804) 598-7835, by e-mail to bjohnston@powhatanva.gov or by mail to Deputy Clerk to the Board of Supervisors, Powhatan County Administration, 3834 Old Buckingham Rd, Powhatan VA 23139. For additional information regarding this application, contact Bonni Johnston at (804) 598-5612.

DISTRICT:	<u>3</u>	CURRENT DATE:	<u>1-15-20</u>
NAME:	<u>ARLENE BOOKER</u>	EMAIL ADDRESS:	<u>arleneb1@gmail.com</u>
ADDRESS:	<u>3322 THREE BRIDGE RD</u>	DAY PHONE:	<u>804-598-3322</u>
CITY/STATE/ZIP:	<u>POWHATAN VA 23139</u>	EVENING PHONE:	

Please indicate which board/committee you are interested in being appointed to and complete the information below. A separate application must be submitted for each board/committee that you are interested in serving on. Additional and continued information can be included on an additional page.

BOARD/COMMITTEE	<u>COMMUNITY ACTION ADVISORY BOARD</u>
EDUCATION	<u>HIGH SCHOOL + SOME COLLEGE</u>
EMPLOYMENT AND/OR VOLUNTEER WORK EXPERIENCE	<u>LIFE INSURANCE CO-COMPENSATION DEPT CREDIT UNION MANAGER CHURCH VOLUNTEER COMMUNITY VOLUNTEER</u>
INVOLVEMENT	<u>HOPE PROJECT RIDE SERVICE</u>
SPECIAL SKILLS (please note any skills such as bilingual, multicultural interaction, youth outreach, etc.)	<u>I'M A PEOPLE PERSON HAVE SOME FINANCE BACKGROUND</u>

By submitting this application to the Deputy Clerk to the Powhatan County Board of Supervisors, I hereby certify that all information contained herein is true and complete and I hereby consent to the dissemination of this document to the general public.

Arlene Booker
Signature

1-15-20
Date



**COUNTY OF POWHATAN, VIRGINIA
APPLICATION FOR
COUNTY BOARDS, COMMISSIONS, COMMITTEES AND AUTHORITIES**

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DISTRICT:	District 5	CURRENT DATE:	4/22/2020
NAME:	Juan Hardy	EMAIL ADDRESS:	jhardy1906@gmail.com
ADDRESS:	P.O. Box 460	DAY PHONE:	804-731-4902
CITY/STATE/ZIP:	Powhatan, Va. 23139	EVENING PHONE:	SAME

Please indicate which board/committee you are interested in being appointed to and complete the information below. A separate application must be submitted for each board/committee that you are interested in serving on. Additional and continued information can be included on an additional page.

BOARD/COMMITTEE	Powhatan Community Action Agency
EDUCATION	Graduated from Dinwiddie High School 6/91 Bachelor of Theology Master of Divinity
EMPLOYMENT AND/OR VOLUNTEER WORK EXPERIENCE	Responsible Fathers and Families Inc.
INVOLVEMENT	Powhatan Fatherhood Program
SPECIAL SKILLS (please note any skills such as bilingual, multicultural interaction, youth outreach, etc.)	

By submitting this application to the Deputy Clerk to the Powhatan County Board of Supervisors, I hereby certify that all information contained herein is true and complete and I hereby consent to the dissemination of this document to the general public.

Signature Juan Hardy

Date 4/22/2020



**COUNTY OF POWHATAN, VIRGINIA
APPLICATION FOR
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Print and return the application by fax to (804)598-7835, by e-mail to _____ or by mail to Deputy Clerk to the Board of Supervisors, Powhatan County Administration, 3834 Old Buckingham Rd, Powhatan, VA 23139. For additional information regarding this application, contact Bonni Gallion at (804)598-5612.

DISTRICT: 3	CURRENT DATE: 2/16/20
NAME: Connie Moslow	EMAIL ADDRESS: ccmoslow@aol.com
ADDRESS: 2364 Huguenot Trail:	DAY PHONE: 598 5638
CITY/ST/ZIP: Powhatan, VA 23139	cell 804 874 2213

P: _____ EVENING PHONE: 379 6484

Please indicate which board/committee you are interested in being appointed to and complete the information below. A separate application must be submitted for each board/committee that you are interested in serving on. Additional and continued information can be included on an additional page.

BOARD/COMMITTEE

I am willing to serve on any committee that needs to be filled

EDUCATION

**EMPLOYMENT
AND/OR
VOLUNTEER WORK
EXPERIENCE**

INVOLVEMENT

SPECIAL SKILLS
(please note any skills
such as bilingual,
multicultural interaction,
youth outreach, etc.)

Health, low income



**COUNTY OF POWHATAN, VIRGINIA
APPLICATION FOR
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Print and return the application by fax to (804)598-7835, by e-mail to administration@powhatanva.gov or by mail to Deputy Clerk to the Board of Supervisors, Powhatan County Administration, 3834 Old Buckingham Rd, Powhatan, VA 23139. For additional information regarding this application, contact Bonni Gallion at (804)598-5612.

DISTRICT:		CURRENT DATE:	Feb. 17, 2020
NAME:	DONNA R TERRY	EMAIL ADDRESS:	DONNAR.TERRY@gmail.com
ADDRESS:	2545 Glenridge Circle	DAY PHONE:	804 928 3945
CITY/ST/ZIP:	Powhatan VA 23139	EVENING PHONE:	804 928 3945

Please indicate which board/committee you are interested in being appointed to and complete the information below. A separate application must be submitted for each board/committee that you are interested in serving on. Additional and continued information can be included on an additional page.

BOARD/COMMITTEE	Powhatan Community Action Agency Advisory Board
EDUCATION	Associate Degree in Criminal Justice - Liberty University
EMPLOYMENT AND/OR VOLUNTEER WORK EXPERIENCE	Supreme Court of Virginia - Exec. Secretary VA Sheriffs' Association - Exec Assn. Feeding Powhatan - Vice President Awesome Done - Volunteer
INVOLVEMENT	Current board member of Powhatan Community Action Agency Adv. Bd Feeding Powhatan - School Supplies
SPECIAL SKILLS (please note any skills such as bilingual, multicultural interaction, youth outreach, etc.)	

By submitting this application to the Deputy Clerk to the Powhatan County Board of Supervisors, I hereby certify that all information contained herein is true and complete and I hereby consent to the dissemination of this document to the general public.

Donna R Terry

Signature

Feb. 17, 2020

Date



**COUNTY OF POWHATAN, VIRGINIA
APPLICATION FOR
COUNTY BOARDS, COMMISSIONS, COMMITTEES AND AUTHORITIES**

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Print and return the application by fax to (804) 598-7835, by e-mail to bjohnston@powhatanva.gov or by mail to Deputy Clerk to the Board of Supervisors, Powhatan County Administration, 3834 Old Buckingham Rd, Powhatan VA 23139. For additional information regarding this application, contact Bonni Johnston at (804) 598-5612.

DISTRICT:		CURRENT DATE:	1-24-2020
NAME:	Zakiya Worsham	EMAIL ADDRESS:	zakiya.worsham@dss.virginia.gov
ADDRESS:	3908-2 Old Buckingham	DAY PHONE:	804-598-5630
CITY/STATE/ZIP:	Powhatan VA 23139	EVENING PHONE:	804-307-1947

Please indicate which board/committee you are interested in being appointed to and complete the information below. A separate application must be submitted for each board/committee that you are interested in serving on. Additional and continued information can be included on an additional page.

BOARD/COMMITTEE	Powhatan Community Action Board
EDUCATION	Bachelor's Degree - Interdisciplinary Studies AAS - Early Childhood
EMPLOYMENT AND/OR VOLUNTEER WORK EXPERIENCE	10+ years Human Services 9 years Chesterfield Mental Health Volunteer with Johnston Willis Hospital and YMCA
INVOLVEMENT	Family Services Specialist with Powhatan DSS Powhatan Christmas Mother & Triad
SPECIAL SKILLS (please note any skills such as bilingual, multicultural interaction, youth outreach, etc.)	

By submitting this application to the Deputy Clerk to the Powhatan County Board of Supervisors, I hereby certify that all information contained herein is true and complete and I hereby consent to the dissemination of this document to the general public.

Zakiya Worsham
Signature

1/24/2020
Date

Board of Supervisors
David T. Williams, Chairman
Karin M. Carmack, Vice Chairman
Larry J. Nordvig
Michael W. Byerly
Bill L. Cox



Interim County Administrator
Bret Schardein

3834 Old Buckingham Road
Powhatan VA 23139

The County Of
Powhatan

**PROCLAMATION
RECOGNIZING THE POWHATAN CLOTHES CLOSET
FOR ITS SERVICE TO THE COMMUNITY**

WHEREAS, the Clothes Closet of Powhatan has a long history of service to the community, providing low-cost clothing and household items to those in need; and

WHEREAS, members of the Women's Club of Powhatan have volunteered countless hours to run the shop; and

WHEREAS, this endeavor has benefitted many members of the community by providing necessary clothing, including coats, children's wear, interview apparel, and more; and

WHEREAS, the Clothes Closet of Powhatan contributed almost 100% of all monies earned to local schools, fire departments, Social Services, rescue squads, food pantries, the Free Clinic and at least 20 more worthy causes; and

WHEREAS, due to the restrictions placed on gathering places by the COVID-19 pandemic, the Clothes Closet of Powhatan can no longer function safely and must close permanently; and

WHEREAS, the Board of Supervisors, on behalf of the citizens of Powhatan County wish to honor and recognize them for thirty-plus years of service to the community;

NOW, THEREFORE, BE IT PROCLAIMED, that the Powhatan County, Virginia Board of Supervisors hereby expresses its sincere appreciation to the Clothes Closet of Powhatan and all its volunteers for their contribution to Powhatan County.

ADOPTED BY THE POWHATAN COUNTY BOARD OF SUPERVISORS ON JUNE 22, 2020.

David T. Williams, Chairman
Powhatan County Board of Supervisors

ATTEST:

Bret Schardein, Interim Clerk
Powhatan County Board of Supervisors

Recorded Vote:

David T. Williams _____
Larry J. Nordvig _____
Michael W. Byerly _____
Bill L. Cox _____
Karin M. Carmack _____



Powhatan County Board of Supervisors Agenda Item

Meeting Date: June 22, 2020

Agenda Item Title: **Ordinance #O-2020-08 (Case #20-01-REZC): Berk and Alp LLC (District #2: Powhatan Station/Graceland)** requests the amendment of the proffer statement for three parcels (Tax Map Parcels #43-33, 43-33A, and 43-35) zoned Light Industrial (I-1) with proffered conditions and Commerce Center (CC) with proffered conditions (Case #18-04-REZC: Ordinance #O-2018-28). The subject properties are located southwest of the intersection of U.S. Route 60 (Anderson Highway) and State Route 671 (County Line Road). The applicant is requesting that Proffered Condition #1 be amended to reference a revised conceptual plan, which shows a new location for a commercial entrance on U.S. Route 60 (Anderson Highway). The applicant is also proposing a new proffered condition related to transportation improvements. The 2019 Long-Range Comprehensive Plan designates the subject properties as Commerce Center and Natural Conservation (Route 60 Corridor East Special Area Plan) on the Countywide Future Land Use Map.

Motion: In accordance with Article II of the Powhatan County Zoning Ordinance and public necessity, convenience, general welfare, and good zoning practice, the Powhatan County Board of Supervisors (*approves / denies / defers*) the request submitted by Berk and Alp LLC to amend the proffer statement for Tax Map Parcels #43-33, 43-33A, and 43-35 (Case #18-04-REZC) by revising Proffered Condition #1 to reference an updated conceptual plan and adding a new proffered condition that addresses transportation improvements along U.S. Route 60 (Anderson Highway).

Dates Previously Considered by Board: May 18, 2020 (Deferred for 30 Days: 5 – 0)
(Original Rezoning Case Approved September 24, 2018)

Summary of Item: As part of Case #18-04-REZC (Approved September 24, 2018), Tax Map Parcels #43-33, 43-33A, and 43-35 were rezoned from General Commercial (C) with proffered conditions (Case #08-01-REZC) to Commerce Center (CC) with proffered conditions (10.64 acres) and Light Industrial (I-1) with proffered conditions (10.72 acres). These properties are located at the southwest corner of the U.S. Route 60 (Anderson Highway)/State Route 671 (County Line Road) intersection. Proffered conditions relate to a conceptual plan; building materials; dedication of a site for a pump station; and landscaping.

The applicant is proposing to amend Proffered Condition #1 to reference an updated conceptual plan/zoning exhibit, which shows a proposed site entrance farther west along U.S. Route 60 (Anderson Highway). The applicant is also proposing an additional proffered condition, which relates to transportation improvements at the intersection of U.S. Route 60 (Anderson Highway) and Oakbridge Drive.

Staff: Approve Disapprove See Comments

Commission/Board: Approve Disapprove See Comments

If Board members have questions, please call the staff / contact prior to the meeting.

County Administrator: Approve Disapprove See Comments

Comments: None

Budget/Fiscal Impact: None

Attachments: Staff Report
 Application

Staff/Contact: Andrew Pompei: Planning Director
 (804) 598-5621 x2006
 apompei@powhatanva.gov

ORDINANCE #O-2020-08

AN ORDINANCE TO AMEND THE PROFFER STATEMENT ASSOCIATED WITH THREE PARCELS (TAX MAP PARCELS #43-33, 43-33A, AND 43-35) ZONED LIGHT INDUSTRIAL (I-1) WITH PROFFERED CONDITIONS AND COMMERCE CENTER (CC) WITH PROFFERED CONDITIONS (CASE #18-04-REZC: ORDINANCE #O-2018-28) BY AMENDING PROFFERED CONDITION #1 TO REFERENCE A REVISED CONCEPTUAL PLAN AND ADDING A PROFFERED CONDITION REGARDING TRANSPORTATION IMPROVEMENTS

WHEREAS, the owner and applicant, Berk and Alp LLC, submitted a request (Case #20-01-REZC) to the Powhatan County Board of Supervisors to amend one (1) proffered condition approved as part of Case #18-04-REZC (Ordinance #O-2018-28), which rezoned the subject properties from General Commercial (C) with proffered conditions to Light Industrial (I-1) with proffered conditions and Commerce Center (CC) with proffered conditions; and

WHEREAS, the applicant has requested the amendment of Proffered Condition #1 (Case #18-04-REZC: Ordinance #O-2018-28) to reference a revised conceptual plan; and

WHEREAS, the applicant has offered an additional proffered condition related to improvements at the intersection of U.S. Route 60 (Anderson Highway) and Oakbridge Drive; and

WHEREAS, §15.2-1427 and §15.2-1433 of the *Code of Virginia*, 1950, as may be amended from time to time, enable a local governing body to adopt, amend and codify ordinances or portions thereof; and

WHEREAS, §15.2-2280, §15.2-2285 and §15.2-2286 of the *Code of Virginia*, 1950, as amended, enables a local governing body to adopt and amend zoning ordinances; and

WHEREAS, the Planning Commission advertised and held a public hearing regarding this request on May 5, 2020, and all of those who spoke on this topic were heard; and

WHEREAS, the Planning Commission voted to recommend approval of this request at its meeting on May 5, 2020; and

WHEREAS, public necessity, convenience, general welfare, and/or good zoning practice support approval of this request; and

WHEREAS, the subject properties are located southwest of the intersection of U.S. Route 60 (Anderson Highway) and State Route 671 (County Line Road) within the Route 60 Corridor East Special Area Plan, one of the designated growth areas identified in the *2019 Long-Range Comprehensive Plan*; and

WHEREAS, the Powhatan County Board of Supervisors caused to be published a notice of public hearing on this matter in the *Richmond Times-Dispatch* on May 9, 2020 and May 14, 2020 and in *Powhatan Today* on May 13, 2020; and

WHEREAS, the full text of this request was available for public inspection in the Powhatan County Administrator's Office, County Administration Building, 3834 Old Buckingham Road, Powhatan, Virginia 23139; and

WHEREAS, on May 18, 2020, the Powhatan County Board of Supervisors held a public hearing on this matter and all of those who spoke on this topic were heard.

NOW, THEREFORE, BE IT ORDAINED, that the proffer statement originally approved by the Powhatan County Board of Supervisors in connection with Case #18-04-REZC (Ordinance #O-2018-28) is hereby amended, and language associated with Proffered Condition #1, as submitted as part of Case #20-01-REZC, shall read as follows, and an additional proffered condition (Proffered Condition #5) shall be adopted, with all other originally-approved proffered conditions remaining unchanged:

1. *Development of the I-1 parcel shall be limited to 10.72 acres and shall be in substantial accord with the exhibit titled “Classic Granite and Marble Concept Plan ~~Zoning Exhibit~~” prepared by Balzer and Associates, Inc. last revised ~~August 22, 2018~~ 6/15/2020.*
2. Building development on the I-1 parcel shall have exterior wall surfaces constructed of glass, aluminum composited (ACM) panels; architectural CMU; metal panels; cementitious siding; stucco; E.I.F.S.; or other materials of comparable quality.
3. Prior to the issuance of the first Certificate of Occupancy for a new commercial, industrial, or mixed-use structure within the project, the owner shall dedicate 0.25 acres of land within the development to Powhatan County for a pump station at a location mutually agreed upon between the owner and the Department of Public Works, along with associated utility easements necessary to serve the site of the pump station.
4. Within the portion of the project zoned Commerce Center (CC), a minimum 30-foot-wide landscape buffer shall be provided along the perimeter of the development adjacent to the right-of-way of U.S. Route 60 (Anderson Highway). With an application for a Development Design Pattern Book (described in Sec. 83-477 of the zoning ordinance) for the portion of the project zoned CC, the applicant shall submit a conceptual design of the aforementioned landscape buffer (including the layout and planting schedule) that will be approved by the Planning Commission prior to site plan approval.
5. *Construction of additional pavement required for completion of a 200’ x 200’ left turn lane from Route 60 westbound on to Oakbridge Drive, with improvements to be complete prior to issuance of the first Certificate of Occupancy for the first building constructed in the Commerce Center (CC) zoned portion of the development.*

APPROVED BY THE POWHATAN COUNTY BOARD OF SUPERVISORS ON JUNE 22, 2020.

David T. Williams, Chairman
Powhatan County Board of Supervisors

ATTEST:

Bret Schardein, Interim Clerk
Powhatan County Board of Supervisors

Recorded Vote:

<i>David T. Williams</i>	
<i>Larry J. Nordvig</i>	
<i>Michael W. Byerly</i>	
<i>Bill L. Cox</i>	
<i>Karin M. Carmack</i>	



20-01-REZC Berk and Alp LLC

Request to Amend the Proffer Statement (Case #18-04-REZC) for
Tax Map Parcels #43-33, 43-33A, and 43-35
by Amending the Conceptual Plan (Proffered Condition #1) and
Adding a Proffered Condition Regarding Transportation Improvements

Staff Report Prepared for the Board of Supervisors
June 22, 2020

I. PUBLIC MEETINGS

Planning Commission	February 4, 2020	Workshop
	March 3, 2020	Public Hearing (Deferred at Applicant's Request)
	May 5, 2020	Public Hearing (Recommended Approval: 3 – 2)
Board of Supervisors	May 18, 2020	Public Hearing (Deferred for 30 Days: 5 – 0)
	June 22, 2020	Old Business

II. GENERAL INFORMATION

Request	Amendment of Proffer Statement (Case #18-04-REZC) <ul style="list-style-type: none"> • Amend Proffered Condition #1 (Conceptual Plan) • Add New Proffered Condition (Transportation Improvements)
Existing Zoning	Commerce Center (CC) with Proffered Conditions Light Industrial (I-1) with Proffered Conditions (Case #18-04-REZC: Ordinance #O-2018-28)
Parcel ID#	43-33, 43-33A, and 43-35
Total Area	Total Site: 21.36 acres <ul style="list-style-type: none"> • Portion Zoned CC: 10.64 acres • Portion Zoned I-1: 10.72 acres
Applicant	Berk and Alp LLC
Owner	Berk and Alp LLC
Location of Property	Southwest of Intersection of U.S. Route 60 (Anderson Highway) and State Route 671 (County Line Road)
Electoral District	(2) Powhatan Station/Graceland
2019 Land Use Plan Recommendation	Commerce Center and Natural Conservation (Route 60 Corridor East Special Area Plan)

III. EXECUTIVE SUMMARY

The applicant is requesting that one of the proffered conditions associated with Case #18-04-REZC (Ordinance #O-2018-28) be amended to reference a revised conceptual plan. The revised conceptual plan shows a new entrance on U.S. Route 60 (Anderson Highway) shared with Tax Map Parcel #43-34.

Since the Board of Supervisors reviewed this request on May 18, 2020, the applicant has proposed an additional proffered condition, which would require improvements to the existing left-turn lane from U.S. Route 60 (Anderson Highway) westbound onto Oakbridge Drive.

The proposed development (which will include light industrial and commercial uses) is in eastern Powhatan County, southwest of the intersection of U.S. Route 60 (Anderson Highway)/State Route 671 (County Line Road).

IV. PROPERTY DESCRIPTION

Location

The subject properties are located in eastern Powhatan County southwest of the intersection of U.S. Route 60 (Anderson Highway) and State Route 671 (County Line Road).¹

Existing Conditions

The subject properties total 21.36 acres. An existing commercial building is located on Tax Map Parcel #43-33A. An existing single-family dwelling is located on Tax Map Parcel #43-35, with the remainder of the subject properties undeveloped. An intermittent stream, which is a tributary to Swift Creek, flows across the northwestern portion of the properties.

Surrounding Properties

There is existing commercial and residential development in the surrounding area.

Direction	Zoning	Uses
North	Commerce Center (CC) Agricultural-10 (A-10)	<ul style="list-style-type: none">Commercial Uses (Gas Station, Daycare, Automobile Repair Business)
South	Agricultural-10 (A-10)	<ul style="list-style-type: none">Low-Density, Single-Family Residential Development
East	Chesterfield County <ul style="list-style-type: none">Agricultural (A)Neighborhood Business (C-2)Corporate Office (O-2)	<ul style="list-style-type: none">Low-Density, Single-Family Residential Development
West	General Commercial (C) Light Industrial (I-1)	<ul style="list-style-type: none">Commercial UsesLight Industrial Uses (Oakbridge)

¹ Note that portions of Tax Map Parcels #43-33A and 43-35 are located within Chesterfield County. This request would only apply to portions of the subject properties located within Powhatan County.

Community Character

The subject properties are located along the south side of U.S. Route 60 (Anderson Highway) in far eastern Powhatan County, where there is existing commercial development:

- Commercial uses, including a gas station, daycare, and automobile repair business, are located on the north side of U.S. Route 60 (Anderson Highway).
- Commercial and light industrial uses are located west of the subject properties. Some of these uses are within Oakbridge (an existing industrial park), which is located approximately 0.25 miles west of the subject properties.

Low-density residential development is located east and south of the subject properties along State Route 671 (County Line Road).

V. PROJECT ANALYSIS

Current Zoning

The subject properties are currently zoned Commerce Center (CC) with proffered conditions and Light Industrial (I-1) with proffered conditions (Case #18-04-REZC/Ordinance #O-2018-28: Approved September 24, 2018).

There are four (4) proffered conditions, which address the following issues (Attachment #4):

- Adherence to a conceptual plan;
- Building materials;
- Dedication of land for a pump station; and
- Landscaping/buffers.

Requested Proffer Amendment

Amend Proffered Condition #1 (Conceptual Plan)

The applicant is requesting an amendment to Proffered Condition #1 (Case #18-04-REZC/Ordinance #O-2018-28: Approved September 24, 2018) to reference a revised conceptual plan.

Proffered Condition #1 currently reads as follows:

Development of the I-1 parcel shall be limited to 10.72 acres and shall be in substantial accord with the exhibit titled “Classic Granite and Marble Zoning Exhibit” prepared by Balzer and Associates, Inc. last revised August 22, 2018.

The applicant is proposing to amend Proffered Condition #1 to read:

Development of the I-1 parcel shall be limited to 10.72 acres and shall be in substantial accord with the exhibit titled “Classic Granite and Marble Concept Plan ~~Zoning Exhibit~~” prepared by Balzer and Associates, Inc. last revised ~~August 22, 2018~~ 6/15/2020.

The revised conceptual plan shows a new shared entrance with Tax Map Parcel #43-34.² There is an existing commercial entrance near that location, but it would be upgraded and

² The applicant recently purchased Tax Map Parcel #43-34, which is zoned General Commercial (C).

reconfigured to meet current VDOT standards, with a lengthened right-turn lane and an acceleration lane. The entrance would be designed as right-in/right-out only.

The rest of the conceptual plan is similar to what was shown on the conceptual plan approved as part of the original rezoning request.

Revised Conceptual Plan: Key Design Concepts³	
1	Right-In/Right-Out Entrance (with Turn Lane and Acceleration Lane) Near Western Property Line
2	Cross-Access to Adjoining Properties Zoned to Permit Commercial Uses
3	Wetlands and Buffer Area Preserved Between U.S. Route 60 and Main Industrial Building
4	Parking Areas Distributed Around Main Industrial Building (No Large-Scale Parking Areas between Main Industrial Building and U.S. Route 60)
5	Main Industrial Building with Loading Areas to Side/Rear
6	Future Phase (Industrial Development)
7	Future Left-In/Right-In/Right-Out Entrance (with Turn Lane and Acceleration Lane) and Internal Road Network [with note stating the final design and spacing must be approved by Powhatan County and VDOT]
8	Corridor Buffer [Required per Zoning Ordinance: Sec. 83-461(f) and Proffered Condition #4]

³ The conceptual plan is intended to identify the general location of major site features (buildings, streets/driveways, parking areas, etc.), showing certain design concepts that will be incorporated into the site plan. As the site plan (which contains significantly more detail) is developed, there may be some minor adjustments to the site layout; however, the site plan must reflect critical design elements shown on the conceptual plan, as determined by the Zoning Administrator.

Add Proffered Condition (Transportation Improvements)

Since the Board of Supervisors reviewed this request on May 18, 2020, the applicant has proposed an additional proffered condition, which would require improvements to the existing left-turn lane from U.S. Route 60 (Anderson Highway) westbound onto Oakbridge Drive. These proposed improvements would be completed prior to occupancy of the first commercial building constructed within the portion of the project zoned Commerce Center (CC).

This additional proffered condition would read as follows:

Construction of additional pavement required for completion of a 200' x 200' left turn lane from Route 60 westbound on to Oakbridge Drive, with improvements to be complete prior to issuance of the first Certificate of Occupancy for the first building constructed in the Commerce Center (CC) zoned portion of the development.

Based on aerial photography, the existing left-turn lane has approximately 125 feet of storage and a taper that is approximately 110 feet long.

This proposed improvement addresses impacts identified in the traffic analysis submitted with the original rezoning request (Case #18-04-REZC). That analysis indicated that proposed development may impact operations at the intersection of U.S. Route 60 (Anderson Highway) and Oakbridge Drive, which is the closest existing crossover to the west. Upon the completion of Phase II (which would include a mix of industrial and commercial uses), that left-turn lane would begin operating at a level of service (LOS) F and have queues in the AM Peak Hour of approximately 100 feet. Extending that turn lane prior to occupancy of the first building within the portion of the project zoned CC would help mitigate negative impacts to traffic flow along westbound U.S. Route 60 (Anderson Highway), especially during the AM peak hour.

Anticipated Level of Service and Queuing: U.S. Route 60 (Anderson Highway) Westbound Left Turn at Oakbridge Drive				
Phase	AM Level of Service	AM Lane Queue	PM Level of Service	PM Lane Queue
Existing	D	65	B	10
I	E	75	B	10
II	F	103	B	13
Buildout	F	190	B	18
Source: Revised Traffic Assessment – Classic Granite (Green Light Solutions, Inc.: August 30, 2018) (Table 4, 5, 6, and 7)				
Phasing Schedule (per Traffic Analysis):				
<ul style="list-style-type: none"> • Phase I: Manufacturing (72,211 sq. ft.) + Offices (10,438 sq. ft.) + Retail (7,881 sq. ft.) • Phase II: Phase I + Manufacturing (17,918 sq. ft.) + Offices (44,562 sq. ft.) + Bank (4,500 sq. ft) • Buildout: Phase I/II + Offices (55,878 sq. ft.) + Fast Food Restaurant (3,500 sq. ft.) + Fueling Station 				

Environment/Natural Resources

Agency Comments: Environmental Review (Powhatan County)

These properties contain multiple water features, which, per the Powhatan County Zoning Ordinance, require specific riparian buffers associated with them. These buffers will be reviewed and enforced when the site plan and land disturbance permit applications are submitted.

On-Site Natural Resources

There is an intermittent stream (tributary to Swift Creek) that bisects the property, with some smaller branches extending from it. Wetlands are located along portions of the intermittent stream. Western portions of the subject properties were recently logged, with eastern portions remaining wooded.

Transportation

Agency Comments: Virginia Department of Transportation (VDOT)

VDOT provided the following comments regarding the conceptual plan (dated April 2, 2020):

- VDOT Land Use has been working with the applicant's engineer on the proffer exhibit for the appropriate entrance location only. While VDOT supports the exhibit for proffers, VDOT reserves additional comments and revisions to the Exhibit sheet when incorporated into site plan review.
- During site plan review, VDOT shall require turn lane warrants and vehicular turning movements to ensure adequate widths are provided for the ingress/egress movements. VDOT supports the location of the right-in/right-out entrance, but will require a raised channelization island to be installed to prevent attempted movement(s) as a left out (See Detail Road Design Manual – Appendix F, Figure 4-4, F-98 Commercial Entrance Channelization Island Options).

On June 16, 2020, VDOT provided additional information regarding the conceptual plan and proposed transportation improvements:

- It appears that the additional commercial development east of the Classic Granite site will trigger the improvements to the existing left turn lane at the Oakbridge crossover [based on the proposed proffered condition].
- Note that the future commercial access along U.S. Route 60 will be subject to both VDOT and Powhatan County access management spacing requirements. In addition, the proposed directional left turn on westbound U.S. Route 60 will also be subject to VDOT and Powhatan County access management spacing requirements. VDOT requires a minimum of 750 feet spacing for directional left turn lanes on a Principal Arterial with a posted speed limit of 55 miles per hour.

Local Road Network

The project’s primary access would be from U.S. Route 60 (Anderson Highway):⁴

Roadway Characteristic	U.S. Route 60 (Anderson Highway)
Functional Classification: VDOT	Other Principal Arterial
Functional Classification: Powhatan Co. Major Thoroughfare Plan	Major Arterial (Existing)
Traffic Volume Estimates	35,000 ⁵

Traffic Analysis

A traffic study was submitted with the original zoning request (Case #18-04-REZC). An addendum has been submitted analyzing the updated phasing and functionality of the proposed new entrance for the first phase of development (Attachment #4). This analysis found that, during Phase I of the development, trip generation will be as follows:

- AM Peak Hour: 67 Entering/20 Exiting
- PM Peak Hour: 32 Entering/66 Exiting
- Total Daily Vehicle Trips: 706

This analysis concluded that “the proposed site drive approach is expected to operate at acceptable levels of service under Phase 1 buildout (2020) peak hour traffic conditions. Based on analysis results, the northbound right-turn movement [exiting the site] is expected to operate at an LOS [level of service] D under AM peak hour traffic conditions and an LOS C under PM peak hour traffic conditions” (page 3).

Site Entrances

Per local requirements [Subdivision Ordinance: Table 68-175(e)(5)(d)], entrances along the adjacent segment of U.S. Route 60 (Anderson Highway) must be spaced 625 feet apart.⁶

According to the applicant and VDOT, the proposed entrance shared with Tax Map Parcel #43-34 will meet these requirements. The proposed restricted left turn from westbound U.S. Route 60 (Anderson Highway) into the portion of the site zoned CC may not meet local and/or VDOT spacing requirements, with additional review (and possible exception requests) required prior to site plan approval.^{7 8}

⁴ The subject properties’ frontage on State Route 671 (County Line Road) is in Chesterfield County.

⁵ Traffic volumes are calculated by VDOT (2018) and represent the segment of U.S. Route 60 (Anderson Highway) between State Route 634 (Stavemill Road) and the Chesterfield County line.

⁶ The adjacent segment of U.S. Route 60 (Anderson Highway) is classified as an *Other Principal Arterial* by VDOT, with a posted speed limit of 55 miles per hour.

⁷ According to the applicant, the proposed entrance that would be shared with Tax Map Parcel #43-34 will be approximately 627 feet from the nearest existing entrance, which serves 1403 Anderson Highway.

⁸ The revised conceptual plan includes the following note: *Final design of entrances to be approved by Powhatan County and the Virginia Department of Transportation during Site Plan Review. Entrance spacing shall meet current County and VDOT requirements or be otherwise approved through current County processes.*

Major Thoroughfare Plan

The Major Thoroughfare Plan (2019 Long-Range Comprehensive Plan: Chapter 9), establishes guidance regarding long-term development of the local transportation network. Per that plan, the adjacent segment of U.S. Route 60 (Anderson Highway) is classified as a *Major Arterial (Existing)*.

No specific improvements are recommended for the adjacent segment of U.S. Route 60 (Anderson Highway). There is a general recommendation that, along the entire U.S. Route 60 corridor, intersections be realigned, signals be modified, and turn lanes added to improve traffic flow (Map ID #22: p. 138). As part of the proposed development, turn lanes will be added along U.S. Route 60 (Anderson Highway), and an additional proffered condition (if accepted) will facilitate improvements to an existing left-turn lane at a nearby intersection.



View of Subject Properties (and Location of Proposed Entrance)
from U.S. Route 60 (Anderson Highway)

Development Requirements and Standards

Development Review: Next Steps

- *Site Plan Approval*

Prior to issuance of a building permit for new development, the applicant will be required to submit a site plan(s) for review and approval for all industrial and commercial uses [Sec. 83-123(g)].⁹ The site plan will include greater detail regarding site improvements than the conceptual plan.

All site plans are evaluated to ensure that proposed development adheres to standards set forth in Article VIII (Development Standards) of the zoning ordinance. These standards address several components of the development, including:

- Vehicular Access and Circulation [Sec. 68-175(e)];
- Off-Street Parking and Loading [Sec. 83-455];
- Landscaping and Buffers [Sec. 83-461];
- Exterior Lighting [Sec. 83-469];
- Open Space [Sec. 83-470]; and
- Signage [Sec. 83-488].

Site plan applications are reviewed by the Department of Community Development.

⁹ A site plan application (Case #18-16-SPA) has been submitted for review for a portion of the proposed project.

Due to the proffered conditions, the site plan will be reviewed to ensure that it generally aligns with the proffered conceptual plan.

- *Development Design Pattern Book and Site Architecture*

Commercial development must adhere to design standards set forth in Sec. 83-477 (Institutional, Commercial, and Mixed-Use Development Standards).¹⁰ Prior to approval of a site plan for the commercial portion of the project, a *Development Design Pattern Book* must be submitted and approved by the Planning Commission.

The purpose of the *Development Design Pattern Book* is to help ensure that the architecture of new buildings is compatible with surrounding development, the *2019 Long-Range Comprehensive Plan*, and the *Countywide Development Guidebook*.

With the original zoning case, elevations were submitted for buildings proposed within the portion of the site zoned I-1. A *Development Design Pattern Book* is not required for industrial development, but industrial buildings must meet design standards set forth in Sec. 83-482 (Industrial Development Standards).

VI. COMPREHENSIVE PLAN ANALYSIS

Countywide Future Land Use Plan

The *2019 Long-Range Comprehensive Plan* designates most of the subject properties as *Commerce Center* on the Countywide Land Use Plan Map. The properties are located within the Route 60 Corridor East Special Area Plan (one of three designated growth areas within Powhatan County). Portions of the site along an intermittent stream (tributary to Swift Creek) are designated *Natural Conservation*.

The planned development, which would incorporate a mix of light industrial (manufacturing), retail, and office uses within a unified project, generally aligns with recommendations made in the *2019 Long-Range Comprehensive Plan*.

Transportation (Major Thoroughfare Plan)

The proposed proffer amendment focuses primarily on changes to site access, with a relocated entrance shared with an adjoining property. An additional proffered condition proposes improvements to U.S. Route 60. The proposed improvements relate to the following objectives and strategies listed in the *2019 Long-Range Comprehensive Plan*:

- *Objective TR.8: Continue to develop Route 60 as the county's primary commercial and economic development corridor and provide transportation improvements to meet future travel demands for various types of trips and users.*

As part of this proposal, the applicant would reconfigure and upgrade an existing commercial entrance to meet current standards, with an extended turn lane and an acceleration lane.

A newly-proposed proffered condition will result in the extension of an existing left-turn lane along westbound U.S. Route 60 (Anderson Highway), which serves existing and proposed commercial and industrial development.

- *Strategy TR.8.b: Continue to implement the county's access management standards.*

¹⁰ Revisions to this section of the zoning ordinance were approved on June 25, 2018 (Ordinance #O-2018-18).

The proposed entrances shown on the conceptual plan accommodate shared access among different parcels and uses, minimizing access points to U.S. Route 60 (Anderson Highway).

VII. PUBLIC COMMENTS

Planning Commission: Public Hearing

At the public hearing before the Planning Commission (May 5, 2020), three members of the public provided comments (including two that submitted written comments):

- Two members of public expressed concerns regarding potential impacts the relocated entrance may have on the function and safety of U.S. Route 60 (Anderson Highway), including nearby crossovers.
- One member of the public expressed concerns regarding stormwater management.

Board of Supervisors: Public Hearing

At the public hearing before the Board of Supervisors (May 18, 2020), one member of the public provided written comments, expressing concerns regarding potential impacts the proposed project may have on the function and safety of U.S. Route 60 (Anderson Highway), including nearby crossovers.

Other Comments

One member of the public submitted written comments regarding this request, asking that pedestrian and bicycle infrastructure be provided along U.S. Route 60 (Anderson Highway).

Written comments are included as Attachment #9.

VIII. PLANNING COMMISSION REVIEW

The Planning Commission was introduced to this request at its workshop on February 4, 2020.

The Planning Commission held a public hearing regarding this request at its meeting on May 5, 2020. Some members of the Planning Commission expressed concerns regarding the proposed internal circulation (particularly the first internal intersection motorists would reach after turning off of U.S. Route 60 eastbound into the development). After discussion, the Planning Commission **recommended approval** of this request (Vote: 3 – 2).

Note:

Since the Planning Commission reviewed this request, the applicant amended the conceptual plan to address concerns presented by members. The revised conceptual plan (included within the agenda packet and referenced in the revised proffered condition) shows the internal intersection closest to U.S. Route 60 designed as a conventional four-way intersection.

IX. BOARD OF SUPERVISORS REVIEW

On May 18, 2020, the Board of Supervisors held a public hearing regarding this request. One member of the public submitted written comments, which were read during the public hearing (Attachment #9).

After the public hearing, members of the Board of Supervisors discussed the following issues:

- *Transportation*

There was discussion regarding the location of proposed entrances to U.S. Route 60 and possible improvements to the existing left-turn lane along westbound U.S. Route 60 (Anderson Highway) and Oakbridge Drive.

- *Conceptual Plan*

There was discussion regarding the revised conceptual plan and how the proposed development on the portion of the project zoned I-1 relates to development within the portion of the project zoned CC.

After discussion, the Board of Supervisors voted to **defer** this request for 30 days (Vote: 5 – 0).

X. STAFF RECOMMENDATION

The Department of Community Development **recommends approval** of this request for the following reasons:

- Upgrading an existing commercial entrance to meet current standards and accommodating shared access between multiple parcels reduces the number of conflict points along a major thoroughfare, improves existing infrastructure, and helps implement recommendations made in the *2019 Long-Range Comprehensive Plan*.
- Extending an existing left-turn lane along U.S. Route 60 (Anderson Highway) will help mitigate negative impacts this development may have on the local transportation network, and it will improve access to existing commercial and industrial development.
- This request, if approved, will facilitate phased commercial/light industrial development within a designated growth area (Route 60 Corridor East Special Area Plan) at a location where commercial/light industrial uses are recommended in the Countywide Future Land Use Plan.

XI. PROPOSED RESOLUTION

In accordance with Article II of the Powhatan County Zoning Ordinance and public necessity, convenience, general welfare, and good zoning practice, the Powhatan County Board of Supervisors (*approves / denies / defers*) the request submitted by Berk and Alp LLC to amend the proffer statement for Tax Map Parcels #43-33, 43-33A, and 43-35 (Case #18-04-REZC) by revising Proffered Condition #1 to reference an updated conceptual plan and adding a new proffered condition that addresses transportation improvements along U.S. Route 60 (Anderson Highway).

Attachment(s)

1. Application
2. Revised Conceptual Plan
3. Existing Conceptual Plan (Approved with Case #18-04-REZC/#O-2018-28)
4. Addendum to Revised Traffic Assessment: Classic Granite (December 20, 2019)
5. Ordinance #O-2018-28
6. Vicinity Map
7. Zoning Map
8. Countywide Future Land Use Map
9. Public Comments

Attachment #1
Application



**County of Powhatan,
Virginia**

**Proffer Amendment
Application**

For Office Use Only <i>received 12/23/19</i>	
Case Number	<i>20-01-REZC</i>

Powhatan County, Virginia
 Department of Community Development
 3834 Old Buckingham Road: Suite F
 Powhatan, VA 23139

Applicant Information	
Name of Applicant	BERK & ALP LLC
Mailing Address	14301 JUSTICE RD MIDLOTHIAN , VA 23113
Phone Number	(804) 658-9510
Email Address	tony@classicgranite.com

Owner Information (Complete this section if the applicant is not the current property owner)	
Name of Owner	SAME AS ABOVE
Mailing Address	
Phone Number	
Email Address	

If the applicant is not the owner, the applicant must provide written documentation that the current property owner consents to the application (see form entitled *Consent of Owner(s) to Request Rezoning*).

If there are multiple owners, all owners must sign the application or provide other documentation consenting to the application (see form entitled *Ownership Disclosure*).

Applicant Representative (Complete this section if correspondence should be directed to someone other than the applicant)	
Name of Representative	Christ Shust, Balzer & Associates Inc.
Mailing Address	15871 City View Drive, Suite 200 Midlothian, VA 23113
Phone Number	(804) 794-0571
Email Address	cshust@balzer.cc

Parcel Information	
Subdivision/Development Name	Classic Granite and Marble
Lot Number(s)	N/A
Tax Map Number(s)	043-33, 043-33A and 043-35
Physical Address(es)	17650 MIDLOTHIAN TPK 30 COUNTY LINE RD
Election District	2 - POWHATAN STATION/GRACELAND
Current Zoning	CC-Commerce Center & I-1 Light Industrial with Proffered Conditions
Original Rezoning Case	18-04-REZC
Acreage Involved in Request	21.36 ACRES
Countywide Future Land Use: Land Use Designation	CC - Commerce Center

Requested Proffer Amendment	
Subdivision/Development Name	Classic Granite and Marble
Original Rezoning Case	18-04-REZC
Original Condition to Be Amended	Development of the I-1 parcel shall be limited to 10.72 acres and shall be in substantial accord with the exhibit titled "Classic Granite and Marble Zoning Exhibit" prepared by Balzer and Associates, Inc. last revised August 22, 2018.
Proposed Amendment	Development of the I-1 parcel shall be limited to 10.72 acres and shall be in substantial accord with the exhibit titled "Classic Granite and Marble Concept Plan ." prepared by Balzer and Associates, Inc. last revised 06/15/2020
Proposed Amendment	Construction of additional pavement required for completion of a 200' x 200' left turn lane from Route 60 westbound on to Oakbridge Drive, with improvements to be complete prior to issuance of the first Certificate of Occupancy for the first building constructed in the Commerce Center (CC) zoned portion of the development.

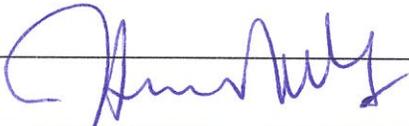
Status of Proffered Conditions			
As a requested proffered amendment is reviewed, the Department of Community Development will determine whether proffered conditions associated with the original rezoning case have been implemented.			
Have all of the proffered conditions associated with the original rezoning case been implemented?			
Yes	<input checked="" type="radio"/>	No	<input type="radio"/>
If no, identify which proffered conditions have not been implemented.			

Ownership Disclosure

List below the names and addresses of all owners or parties in interest of the land subject to this request.
 If this request is in the name of a corporation, artificial person, joint venture, trust, or other form of ownership, all officers, directors, and any stock holders owning ten percent or more of such stock must be listed.

Name	Address
Hasan Kilic, Sole Member	14301 JUSTICE RD MIDLOTHIAN , VA 23113

I, Hasan Kilic, do hereby swear and affirm to the best of my knowledge and belief, the above information is true and that I am the applicant requesting rezoning for Tax Map 043-33, 043-33A and 043-35.
 If the information listed above changes at any time while this request is being considered, I will provide Powhatan County with an updated list of owners.

Signature of Applicant 

Name of Applicant (Printed) **Hasan Kilic**

Commonwealth of Virginia
 County of Chesterfield, to wit:

Sworn and subscribed to before me a Notary Public in and for the jurisdiction aforesaid by Hasan Kilic, whose name is signed to the above, on this 12th day of December 20 19.

Notary Public	<u>Anne Garst Miller</u>
Commission Expires	<u>6/30/2023</u>
Notary Number	<u>7646240</u>



Attachment #2
Proposed Conceptual Plan
(Dated June 15, 2020)



Super Structures
 General Contractors, Inc.
 1417 Anderson Highway
 Powhatan, VA 23139
 (804) 379-9900



CGM

**CLASSIC
 GRANITE & MARBLE**

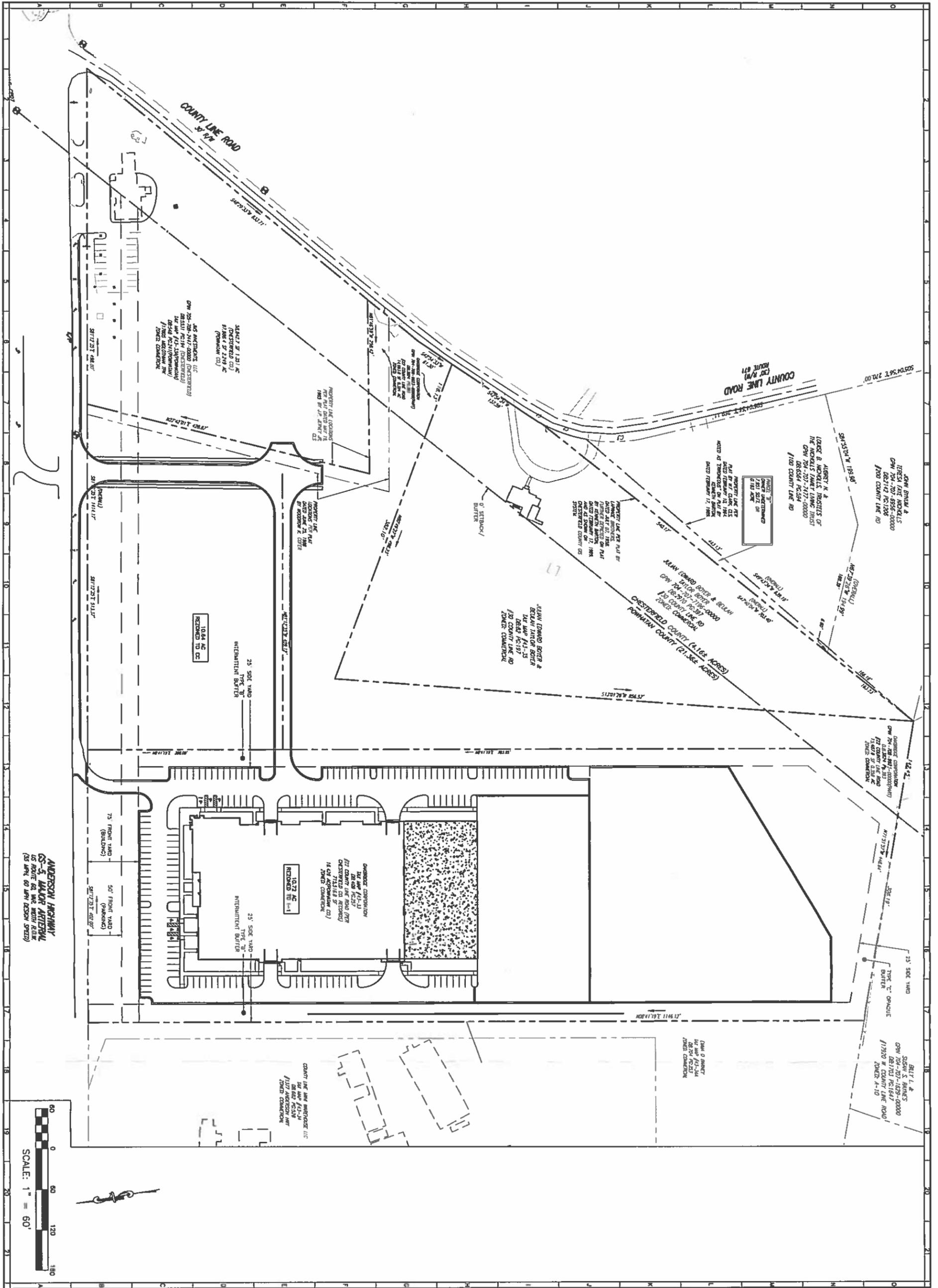
CLASSIC GRANITE AND MARBLE CONCEPT PLAN
 ANDERSON HIGHWAY
 POWHATAN COUNTY, VIRGINIA 23139
 06/15/2020



15871 City View Drive, Suite 200
 Midlothian, Virginia, 23113
 804-794-0571

56170086.00

Attachment #3
Existing Conceptual Plan
(Approved with Case #18-04-REZC/#O-2018-28)



CLASSIC GRANITE AND MARBLE
 ANDERSON HWY
 ZONING EXHIBIT
 HUGUENOT DISTRICT
 POWHATAN COUNTY, VIRGINIA

BA/MP
 PROFESSIONAL ENGINEER
 WWW.BA/MP.COM
 Richmond
 Powhatan
 New River Valley
 Staunton
 Henningburg
 Lynchburg

RESIDENTIAL ZONING DISTRICTS
 CITY DEVELOPMENT DEPARTMENT
 LAND USE PLANNING DIVISION
 LANDSCAPE ARCHITECTURE
 ARCHITECTURE
 ELECTRICAL ENGINEERING
 MECHANICAL ENGINEERING
 CIVIL ENGINEERING
 SURVEYING
 ENVIRONMENTAL ENGINEERING

Baker and Associates, Inc.
 15871 City View Drive
 Suite 200
 Middleburg, VA 22113
 804-794-0571
 FAX 804-794-2835

SHEET NO. **C01**
 JOB NO. 58170086

DRAWN BY: JMT
 DESIGNED BY: CWS
 CHECKED BY: CWS
 DATE: 06/06/18
 SCALE: N/A
 REVISIONS: 8-22-2018

Attachment #4

Addendum to Revised Traffic Assessment: Classic Granite
(December 20, 2019)



December 20, 2019

Mr. Andrew Pompei, AICP, CZA
Powhatan County
Planning Director
3834 Old Buckingham Road
Suite F
Powhatan, Virginia 23139

Re: Addendum to Revised Traffic Assessment – Classic Granite
Powhatan County, Virginia

Mr. Pompei,

This addendum to the revised Traffic Assessment (TA/dated 8/30/18) is in regards to changes in the land use/densities and plan of access proposed for phase 1 of the Classic Granite Site. Current plans indicate that phase 1 will include 148,343sf of commercial land uses with a single point of right-in/right-out site access.

Site densities in the revised Traffic Assessment (dated 8/30/18) indicated that phase 1 would include 90,530sf of commercial land uses with two points of access (left-in/right-in/right-out; right-out).

Executive Summary

Current proposals for phase 1 indicate that the proposed site will consist of a 133,582sf manufacturing land uses (83,582sf Classic Granite business operation; 50,000sf future expansion); 14,761sf furniture store. Access to the site is proposed to have one right-in/right-out site access on US 60. Refer to the technical appendix for a detailed site figure.

As part of the rezoning process for the approved site, a revised Traffic Assessment (dated 8/30/18) was prepared for and reviewed/approved by Powhatan County and VDOT. This study forms the basis for completing the analysis presented in this addendum.

Analysis indicates that the right-in/right-out site access is expected to operate at acceptable levels of service under AM and PM peak hour traffic conditions.

Existing/Background Peak Hour Traffic Conditions

Evaluation of the study intersection is based on traffic conditions determined in the original Traffic Assessment Report (TA). Existing (2018) peak hour traffic conditions have been utilized for this analysis. Refer to Figure 1 in the technical appendix for existing (2018) peak hour traffic conditions. Background (2020) peak hour traffic conditions have been determined based on a 2% annual growth rate. Refer to Figure 2 in the technical appendix for background (2020) peak hour traffic conditions.

Phase 1 Traffic Conditions

Phase 1 site development traffic conditions were determined by analyzing site trip generation numbers for phase 1 land uses and densities (133,582sf of manufacturing uses; 14,761sf of retail uses) utilizing the ITE Trip Generation Manual, 10th Edition. Refer to Table 1 for the trip generation results.

**TABLE 1
Phase 1 Site Trip Generation Results**

Land Use	Density	ITE Code	AM Peak Hour (vph)		PM Peak Hour (vph)		Daily (vpd)
			Enter	Exit	Enter	Exit	Total
Manufacturing	133,582sf	140	64	19	28	62	582
Retail	14,761sf	890	3	1	4	4	124
Total Buildout Site Trips			67	20	32	66	706

Site trips have been assigned to the proposed right-in/right-out site drive based on site distribution percentages determined in the original TA Report. Refer to Figure 3 in the technical appendix for the site distribution percentages used to assign total site trips to the study area. Refer to Figure 4 in the technical appendix for total phase 1 peak hour site trips.

Phase 1 buildout (2020) peak hour traffic conditions have been determined by combining background (2020) peak hour traffic conditions (Figure 2) with phase 1 total peak hour site trips (Figure 4). Refer to Figure 5 in the technical appendix for the phase 1 buildout (2020) peak hour traffic conditions.

Traffic Analysis

Proposed site drive improvements have been utilized for Site Drive #1. Based on discussions with VDOT and County staff, there are no future roadway improvements or approved development plans expected during the study period for this report.

Analysis has been conducted using Synchro macro-scopic modeling for this analysis. All analysis measures (delay, queues, volume-to-capacity) have been determined utilizing the Synchro modeling exclusively. Existing peak hour factors and heavy vehicle percentages have been utilized for the existing conditions analysis. Peak hour factors have been adjusted to utilize a 0.92 on all existing peak hours below 0.92, and heavy vehicle percentages have been adjusted to reflect a 2% rate on all existing percentages less than 2% for all future traffic analysis scenarios.

Phase 1 Traffic Analysis

Phase 1 buildout (2020) peak hour traffic conditions detailed in Figure 5 have been analyzed to assess the viability of the proposed plan of development. Refer to Table 2 for the Phase 1 buildout (2020) peak hour analysis results. Refer to the technical appendix for the computer printouts of the phase 1 buildout analysis.

TABLE 2
Analysis Summary
Phase 1 Buildout (2020) Peak Hour Traffic Conditions

	Intersection	Control	Lane Group	Available Storage ¹	Lane LOS	AM Peak Hour Lane Delay (sec/veh)	Lane Queue (ft) ²	Lane LOS	PM Peak Hour Lane Delay (sec/veh)	Lane Queue (ft) ²
1.	US 60 (E/W) and Site Drive #1 (N/S)	Stop	NBR	-	D	25.8	31	C	15.3	50

NOTES

- (1) – Indicates continuous lane.
- (2) Queues are average 95th percentile queues as reported by SimTraffic.
- (3) \$ Indicates Delay/Queue incalculable.

Analysis indicates that the proposed site drive approach is expected to operate at acceptable levels of service under phase 1 buildout (2020) peak hour traffic conditions. Based on analysis results, the northbound right turn movement is expected to operate at an LOS D under AM peak hour traffic conditions and an LOS C under PM peak hour traffic conditions.

Conclusions

Analysis indicates that the proposed site drive is expected to operate at acceptable levels of service with a right-in/right-out configuration under phase 1 buildout peak hour traffic conditions.

Therefore, it is recommended to approve the proposed plan of access for phase 1 of the Classic Granite plan of development.

If you need any additional information or have any questions regarding this submittal, please feel free to call or email.

Sincerely,
 Green Light Solutions, Inc.



Erich Strohhacker, PE
 President

Attachment #5
Ordinance #O-2018-28

AN ORDINANCE TO CONDITIONALLY REZONE APPROXIMATELY 21.36 +/- ACRES OF LAND, BEING TAX MAP PARCELS #43-33, 43-33A, AND 43-35 OWNED BY OAKBRIDGE CORPORATION AND JMS INVESTMENTS LLC, FROM GENERAL COMMERCIAL (C) WITH PROFFERED CONDITIONS TO COMMERCE CENTER (CC) (10.64 ACRES) AND LIGHT INDUSTRIAL (I-1) (10.72 ACRES) WITH PROFFERED CONDITIONS.

WHEREAS, Berk and Alp LLC., submitted a request (Case #18-04-REZC) to the Powhatan County Board of Supervisors to rezone approximately 21.36 acres of land, being Tax Map Parcels #43-33, 43-33A, and 43-35, from General Commercial (C) with proffered conditions to Commerce Center (CC) (10.64 acres) and Light Industrial (I-1) (10.72 acres) with proffered conditions; and

WHEREAS, §15.2-1427 and §15.2-1433 of the *Code of Virginia*, 1950, as may be amended from time to time, enable a local governing body to adopt, amend and codify ordinances or portions thereof; and

WHEREAS, §15.2-2280, §15.2-2285 and §15.2-2286 of the *Code of Virginia*, 1950, as amended, enables a local governing body to adopt and amend zoning ordinances; and

WHEREAS, the Planning Commission advertised and held a public hearing on the proposed rezoning on September 4, 2018, and all of those who spoke on this topic were heard; and

WHEREAS, the Planning Commission voted to recommend approval of the request to rezone the subject property with proffered conditions; and

WHEREAS, public necessity, convenience, general welfare, and/or good zoning practice support approval of this rezoning; and

WHEREAS, the Powhatan County Board of Supervisors caused to be published a notice of public hearing on this matter in the Powhatan Today on September 12, 2018 and September 19, 2018; and

WHEREAS, the full text of this request was available for public inspection in the Powhatan County Administrator's Office, County Administration Building, 3834 Old Buckingham Road, Powhatan, Virginia 23139; and

WHEREAS, on September 24, 2018, the Powhatan County Board of Supervisors held a public hearing on this matter and all of those who spoke on this topic were heard.

NOW, THEREFORE, BE IT ORDAINED, that the Powhatan County Board of Supervisors hereby approves Ordinance O-2018-28 to rezone approximately 21.36 acres of land, being Tax Map Parcels #43-33, 43-33A, and 43-35 owned by Oakbridge Corporation and JMS Investments LLC, from General Commercial (C) with proffered conditions to Commerce Center (CC) (10.64 acres) and Light Industrial (I-1) (10.72 acres) with the following proffered conditions:

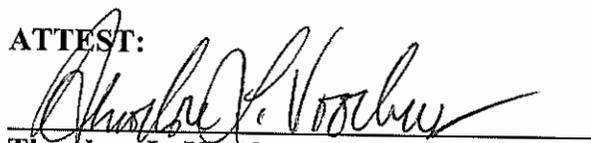
1. Development of the I-1 parcel shall be limited to 10.72 acres and shall be in substantial accord with the exhibit titled "Classic Granite and Marble Zoning Exhibit" prepared by Balzer and Associates Inc. last revised August 22, 2018.
2. Building development on the I-1 parcel shall have exterior wall surfaces constructed of glass, aluminum composited (ACM) panels; architectural CMU; metal panels; cementitious siding; stucco; E.I.F.S.; or other materials of comparable quality.
3. Prior to the issuance of the first Certificate of Occupancy for a new commercial, industrial, or mixed-use structure within the project, the owner shall dedicate 0.25 acres of land within the development to Powhatan County for a pump station at a location mutually agreed upon between the owner and the Department of Public Works, along with associated utility easements necessary to serve the site of the pump station.
4. Within the portion of the project zoned Commerce Center (CC), a minimum 30-foot-wide landscape buffer shall be provided along the perimeter of the development adjacent to the right-of-way of U.S. Route 60 (Anderson Highway). With an application for a Development Design Pattern Book (described in Sec. 83-477 of the zoning ordinance) for the portion of the project zoned CC, the applicant shall submit a conceptual design of the aforementioned landscape buffer (including the layout and planting schedule) that will be approved by the Planning Commission prior to site plan approval.

APPROVED BY THE POWHATAN COUNTY BOARD OF SUPERVISORS ON SEPTEMBER 24, 2018.



**Carson L. Tucker, Chairman
Powhatan County Board of Supervisors**

ATTEST:



**Theodore L. Voorhees, Clerk
Powhatan County Board of Supervisors**

Recorded Vote:

David T. Williams Aye
Larry J. Nordvig Aye
Angela Y. Cabell Aye
William E. Melton Aye
Carson L. Tucker Aye

Powhatan County, Virginia

Legend

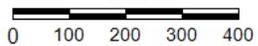
-  County Boundary
-  Parcels



Case #20-01-REZC: Aerial Map

DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Powhatan County is not responsible for its accuracy or how current it may be.

Feet



Powhatan County, Virginia

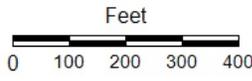
Legend

-  County Boundary
-  Parcels
- Zoning**
-  Agriculture A-10
-  Agricultural/Animal Confinement
-  Commerce Center Planned Development
-  Commerce Center
-  Commercial
-  Courthouse Square Center
-  Industrial - 1
-  Industrial - 2
-  Mining
-  Office
-  Residential - 2
-  Rural Residential 5
-  Residential Utility
-  Rural Residential
-  Village Center Planned Development
-  Village Center



Chesterfield County

Case #20-01-REZC: Zoning Map

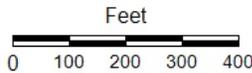
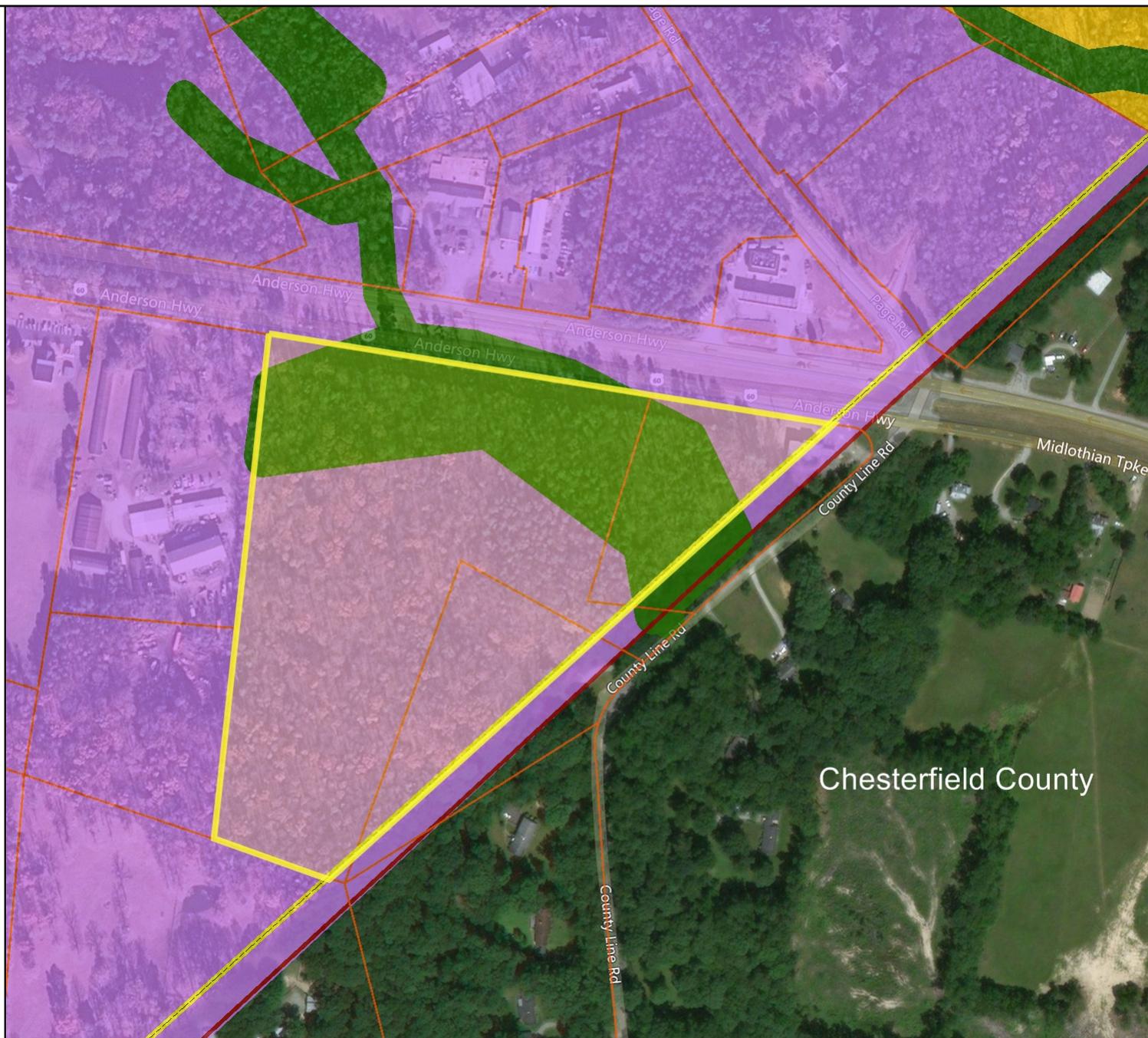


DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Powhatan County is not responsible for its accuracy or how current it may be.

Powhatan County, Virginia

Legend

-  County Boundary
-  Parcels
-  Crossroads
-  Growth Area Boundaries
-  Rural Enterprise Zone Boundary
- Future Land Use**
-  Public Lands
-  Natural Conservation
-  Rural Preservation
-  Rural Residential
-  Low Density Residential
-  Village Residential
-  Village Center
-  Commerce Center
-  Economic Opportunity
-  Industrial



Case #20-01-REZC: Countywide Future Land Use Plan

DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Powhatan County is not responsible for its accuracy or how current it may be.

Attachment #9
Public Comments

Andrew Pompei, CZA, AICP

From: Carl Schwendeman <schwendemaca@vcu.edu>
Sent: Tuesday, February 4, 2020 10:37 AM
To: Andrew Pompei, CZA, AICP
Subject: Zoning Case at the intersection of Route 60 and County Line Road
Attachments: Route 60 sidewalk at County Line 2.png; Route 60 sidewalk at County Line.png

Follow Up Flag: Follow up
Flag Status: Flagged

Good day, my name is Carl Schwendeman and I have a question about them building a new sidewalk along Route 60 for this project?

Could Powhatan County ask the builder of this project to build a 5 to 8 foot wide concrete sidewalk that is set back 20 to 30 feet back from Route 60's deadly river of flowing metal along the section of water main easement running along the front of this property.

The existing project also appears to have an internal sidewalk leading from one of the project's up to Route 60. The new sidewalk would give this internal sidewalk a main line to tap into.

The section of sidewalk could quickly grow very fast due to a 24 acre plot of land next door to this project and the Oakbridge Development

What makes this sidewalk personal is about 12 years ago when they built the water main easement along Route 60 and cleared land along Route 60.

I had made a story for the Powhatan Today about turning the water main easement into a bike path running from County Line Road to Flat Rock and on to Old Buckingham Road.

The bike path sidewalk would link Holly Hills and Oakbridge and future projects to the stores in Flat Rock.

Thank you

Andrew Pompei, CZA, AICP

From: Michael Herpin <mjherpin@verizon.net>
Sent: Thursday, April 30, 2020 5:34 PM
To: Andrew Pompei, CZA, AICP
Cc: HERPIN MICHAEL
Subject: Case # 20-01-REZC

Follow Up Flag: Follow up
Flag Status: Flagged

As an adjacent property owner to this project I have a concern. My property is located at 101 County Line Road Midlothian VA 23112, I have owned this property for approximately 25 years. In the last few years I have seen water flow across County Line Road that was very deep (12" plus). In all the time I have lived here I have never seen this before not even during hurricanes. I believe that construction out in the county of Powhatan has redirected water flow and I am concerned that this new project could seriously and adversely effect my property. What are the drainage plans for this new project, where will rain water be directed? I have attached a photo to show you what I have experienced. The photo shows water coming up my driveway from Powhatan across County Line Road. Please enter this communication into the record for this project. I thank you for your time and openness and look forward to your response and a solution that benefits all involved.



Michael Herpin
mjherpin@verizon.net
804-389-2931

Andrew Pompei, CZA, AICP

From: Debbie & Dennis Weir <dweir1976@gmail.com>
Sent: Friday, May 1, 2020 3:14 PM
To: Andrew Pompei, CZA, AICP
Subject: Public Comment for Case #20-01-REZC Berk and Alp LLC

Dear Mr. Pompei and members of the Powhatan Planning Commission,

My name is Deborah Weir. For 42+ years my husband and I have lived at 1501 Page Road, Powhatan, VA. I understand that the county needs commercial development to help expand it's tax-base which is great. However, currently, we are lacking the road infrastructure in the eastern end of the county on Route 60 to support extensive commercial development.

When this rezoning was approved in 2018, I am sure the plan was to realign Page Road and have a traffic light installed to support the project since Berk and Alp LLC owns property on both sides of Route 60. VDOT has made it perfectly clear that they will not install traffic lights in Powhatan even when they are warranted, but would rather implement R-Cut intersections instead which are not a satisfactory solution to increased development. Any entrance plan for this property on Route 60 that does not have a dedicated crossover for this commerce center is going to create traffic safety issues for both the Page Road crossover and the Oakbridge Industrial Park crossover. Right in and Right out on a hill for this property might (very doubtful) work in the short term for just the CGM traffic; however, in the long term when the entire commercial complex is developed with all of the potential commercial development that is possible on this 21.36 acres, the road infrastructure is just not there to support it. The U-turns that are going to be made by the CGM trucks/traffic wanting to head West on Route 60 at the peril of the residents of Page Road trying to head east is a major traffic safety issue. Not to mention that the existing turn lanes for the crossovers for extra traffic waiting to make those U-Turns are not long enough at both (Page and Oakbridge) crossovers to accommodate an increase number of large vehicles from this commerce center development. I cannot believe that it wasn't even looked at nor any changes were planned for Route 60 to support this commercial development. I should have taken a picture on Wednesday at 3:30 PM when I was waiting to get into the Page Road crossover to go east. There was extensive back up of commercial vehicles in the crossover turn lane just waiting to get into the crossover to make U-turns and to turn into Page Road. This is already a problem with the reduced traffic of a stay at home order and pandemic. What's it going to be like when everyone gets back to work? Currently, the turn lanes are not long enough and will cause vehicles making a U-turn or waiting to turn onto Page Road or one of the other businesses north of 60 to have to wait in the fast lane of Route 60 to be rear-ended.

We already have a lot of traffic at the Page Road crossover heading to the Shell station, Day Care Center and the Auto and Truck repair businesses just west of Page Road. There continues to be increased traffic in the Page Road crossover from all the additional businesses that have been approved over the years at the eastern end of Page Road i.e. Fox Cleaning, OCS, Arborscape, etc. VDOT has already called Page Road/Route 60 intersection a failed intersection in previous reports that have been presented to the boards for other proposed projects and now with this new commercial development on the south side of Route 60 at the county line starting to be developed, more industrial traffic will be in the Page Road crossover than ever.

I really think that another entrance plan needs to be created for this commerce center. Every commerce center of this size, should have its own crossover on Route 60 and not add to the traffic of existing busy crossovers. If there was another crossover, maybe some of the businesses on the north side of Route 60 would also benefit from it and take some of the burden off of the Page Road crossover. If CGM having its own crossover is not an option with VDOT, at the minimum, the turn lanes for the Page Road and Oakbridge Industrial Park crossovers need to be improved/lengthened for the increased volume during peak traffic times.

Thank you for your time and attention.

Sincerely,
Deborah Weir

From: Debbie & Dennis Weir <dweir1976@gmail.com>
Sent: Saturday, May 16, 2020 10:07 AM
To: Administration <administration@powhatanva.gov>
Subject: Public Comment for Case #20-01-REZC Berk and Alp LLC

Please read my entire email at the Board of Supervisors rather than summarizing it. Thank you.

Dear Members of the Board of Supervisors,

My name is Deborah Weir. For 42+ years my husband and I have lived at 1501 Page Road, Powhatan, VA. I understand that the county needs commercial development to help expand its tax-base which is great. However, currently, we are lacking the road infrastructure in the eastern end of the county on Route 60 to support the proposed modified entrance for this commercial development.

When this rezoning was approved in 2018, I am sure the plan was to realign Page Road and have a traffic light installed to support this commercial development project. Berk and Alp LLC owns property on both sides of Route 60 to make this happen. VDOT has made it perfectly clear that they will not install traffic lights in Powhatan even when they are warranted, but would rather implement R-Cut intersections instead which are not a satisfactory solution to increased commercial/residential development. Any entrance plan for this property on Route 60 that does not have a dedicated crossover for this commerce center is going to create traffic safety issues for both the Page Road crossover and the Oakbridge Industrial Park crossover. Right in and Right out on a hill for this property **may** (very doubtful) work in the short term for just the CGM traffic; however, in the long term when the entire commercial complex is developed with all of the potential commercial development that is possible on this 21.36 acre site, the current road infrastructure is just not there to support it. The U-turns that are going to be made by the CGM trucks and the future development's traffic wanting to head West on Route 60 at the peril of the residents of Page Road trying to head east is a major traffic safety issue. Not to mention that the existing turn lanes for these crossovers for extra traffic waiting to make those U-Turns are not long enough at both of the Page and Oakbridge crossovers to accommodate an increase number of large vehicles from this commerce center development. I cannot believe that it wasn't even looked at nor any changes are planned for Route 60 to support this extensive commercial development. I should have taken a picture on Wednesday, April 29th at 3:30 PM when I was waiting to get into the Page Road crossover to go east for a medical appointment. There was extensive back up of commercial vehicles in the crossover turn lane just waiting to get into the crossover to make U-turns and to turn into Page Road. This is already a **major** problem with the reduced traffic of a stay at home order at that time. What's it going to be like when everyone gets back to work? Currently, the turn lanes are not long enough and will cause vehicles making a U-turn or waiting to turn onto Page Road or one of the other businesses north of Route 60 to have to wait in the fast lane to be rear-ended.

We already have a lot of traffic at the Page Road crossover heading to the Shell station, Day Care Center and the Auto and Truck repair businesses just west of Page Road. There continues to be increased traffic in the Page Road crossover from all the additional businesses that have been approved over the years at the eastern end of Page Road i.e. Fox Cleaning, OCS, Arborscape, etc. VDOT has already called the Page Road/Route 60 intersection a failed intersection numerous times in previous reports that have been presented to the board for other proposed projects. Now with this new commercial development on the south side of Route 60 at the county line beginning to be developed, more industrial traffic will be in the Page Road crossover than ever.

I really think that another entrance plan needs to be created for this commerce center. Every commerce center of this size, should have its own crossover on Route 60 and not add to the traffic of existing busy crossovers unless there is a plan to majorly improve the traffic flow in those crossovers. If there was another crossover, maybe some of the businesses on the north side of Route 60 would also benefit from it and take some of the burden off of the Page Road crossover. If CGM having its own crossover is not an option with VDOT, at the minimum, the turn lanes for the Page Road and Oakbridge Industrial Park crossovers need to be improved by **marking and lengthening** them for the increased volume during peak traffic times that these crossovers will have.

Thank you for your time and attention.

Deborah Weir



Powhatan County Board of Supervisors Agenda Item

Meeting Date: June 22, 2020

Agenda Item Title: Resolution R-2020-33 Amending the Fiscal Year 2020 Powhatan County Operating Budget by Budgeting and Appropriating \$2,537,023 in Coronavirus, Aid, Relief and Economic Security (CARES) Act of 2020 in the Grants Fund

Motion: Move to approve Resolution R-2020-33 as presented

Dates Previously
Considered by Board: N/A

Summary of Item: The resolution budgets and appropriates \$2,537,023 in Cares Act funding to help in the additional costs of COVID-19. This revenue will be used specifically for the COVID-19 related expenditures. The funds will need to spent by December 30, 2020 and any remaining will be returned. The resolution was published in the Powhatan Today on June 10, 2020. This resolution budgets and appropriates these funds.

Staff: Approve Disapprove See Comments

Commission/Board: Approve Disapprove See Comments

County Administrator: Approve Disapprove See Comments

Comments: None

Budget/Fiscal Impact: Budget and Appropriate \$2,537,023

Attachments: Resolution

Staff/Contact: Charla W. Schubert, Director of Finance, 804-598-5780, cschubert@powhatanva.gov

**RESOLUTION
AMENDING THE FISCAL YEAR 2020 POWHATAN COUNTY OPERATING BUDGET
BY BUDGETING AND APPROPRIATING \$2,537,023 IN CORONAVIRUS, AID,
RELIEF, AND ECONOMIC SECURITY (CARES) ACT OF 2020 IN THE GRANTS
FUND**

WHEREAS, on May 9, 2019 and June 13, 2019, the Powhatan County Board of Supervisors adopted Resolution R-2019-25 and R-2019-26, respectively, which adopted the Fiscal Year 2020 Powhatan Operating Budget in the amount of \$114,022,945; and

WHEREAS, the Code of Virginia Section [15.2-2507](#) states that any locality may amend its budget and must first hold a public hearing which is advertised once in the newspaper if any such amendment exceeds one percent of the total expenditures of the currently adopted budget; and

WHEREAS, the amendment of the budget in this resolution in the amount of \$2,537,023 (2.225%) does exceed one percent of the adopted budget and a synopsis was published in the Powhatan Today on June 10, 2020 and;

NOW, THEREFORE, BE IT RESOLVED that the FY 2020 Powhatan County Operating Budget is hereby amended and the funds appropriated as shown:

GRANTS FUND

REVENUES

Cares Act Funding	3-116-033010-0006	\$	2,537,023.00
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EXPENDITURES

Cares Act Funding	4-116-012200-0001	\$	2,537,023.00
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ADOPTED BY THE POWHATAN COUNTY BOARD OF SUPERVISORS ON JUNE 22, 2020.

**David T. Williams, Chairman
Powhatan County Board of Supervisors**

ATTEST:

**Bret Schardein, Interim Clerk
Powhatan County Board of Supervisors**

Recorded Vote:	
<i>David T. Williams</i>	
<i>Larry J. Nordvig</i>	
<i>Michael W. Byerly</i>	
<i>Bill L. Cox</i>	
<i>Karin M. Carmack</i>	



Powhatan County Board of Supervisors Agenda Item

Meeting Date: June 22, 2020

Agenda Item Title: Public Hearing on the Fiscal Year 2021 Operating Budget

N/A; Public Hearing only

Motion:

Dates Previously

Considered by Board: Budget Workshops on March 2, 9, 30; April 16, 27; May 4 and June 1, 2020;

Summary of Item:

The BOS has held seven (7) budget workshops and meetings to discuss and consider staff's and the School Board's recommendations on the budget.

At the June 1, 2020 workshop, the BOS decided to advertise for the public hearing a total budget of \$116,757,477, which includes transfers between funds. The advertised budget net of transfers is \$88,015,716, an increase of 2.4% from the FY 2020 Adopted Operating Budget. The advertisement included the School budget with the full transfer for information purposes only. The BOS adopted the School Budget on 5/14/20 with a 10% reduction to the transfer. Discussions will be held to determine if any of the transfer will be restored. Notice of the public hearing with a synopsis of the budget was advertised in the Powhatan Today on June 10, 2020.

Staff: Approve Disapprove See Comments

Commission/Board: Approve Disapprove See Comments

County Administrator: Approve Disapprove See Comments

Comments: None

Budget/Fiscal Impact: FY2021 Operating Budget

Attachments: Legal Ads

Staff/Contact: Bret Schardein, Interim County Administrator, 804-598-5612,
bschardein@powhatanva.gov
Charla W. Schubert, Director of Finance, 804-598-5780, cschubert@powhatanva.gov



Powhatan County Board of Supervisors Agenda Item

Meeting Date: June 22, 2020

Agenda Item Title: Ordinance O-2020-09 Amending the Powhatan County Code of Ordinances, Appendix A Fee Schedule, to increase Convenience Center Fees, Court Fees and Other Administrative Changes

Motion: Move to approve Ordinance O-2020-09 as presented

Dates Previously Considered by Board: 2/24/20 and 3/2/20 BOS meetings and workshops

Summary of Item: For the FY 2021 Proposed Budget, all departments reviewed the Fee Schedule to ensure compliance with state law. Staff has proposed increases to the white goods with CFC's fee at the convenience center. The Senate Bill 149 was passed and allows the County to increase the courthouse security assessment fee from \$10 to \$20. All other changes are cleanup items.

Notice of the public hearing was advertised in the Powhatan Today on June 10 and 17, 2020.

Staff: Approve Disapprove See Comments

Commission/Board: Approve Disapprove See Comments

County Administrator: Approve Disapprove See Comments

Comments: None

Budget/Fiscal Impact: FY2021 Convenience Center budget

Attachments: Appendix A; Legal Ads

Staff/Contact: Charla W. Schubert, Director of Finance, 804-598-5780, cschubert@powhatanva.gov

ATTACHMENT TO ORDINANCE O-2020-09
POWHATAN COUNTY
FEE SCHEDULE
Adopted
Effective July 1, 2020

Chapter	Code Section	Department	Description	Current Fee
Administration	2-1	Treasurer	Bad Check Fee	\$35.00
Administration		Commissioner of the Revenue	Complete Map Set (11"x17" Maps; 170 Page Sets)	\$100.00
Administration		Commissioner of the Revenue	Complete Map Set (24"x36" Maps; 170 Page Sets)	\$9.00 Per Page or \$1,530.00
Administration		Commissioner of the Revenue	Digital Complete Map Set 11"x17"; 170 Pages/Set PDF Files	\$50.00
Administration		Commissioner of the Revenue	Index Listing: Without Addresses	\$150.00
Administration		Commissioner of the Revenue	Index Listing: With Addresses	\$250.00
Administration		Commissioner of the Revenue	Sales Sheets	\$0.25 Per Sheet
Administration		GIS	Map Maintenance	\$35.00 Plus \$10.00 Per Parcel/Acre
Administration		GIS	Large Format Print	\$20.00
Animal	10-117 (c)	Animal Control	Dog License - Adoption Fee	\$25.00
Animal		Animal Control	Owner Surrender	\$20.00
Animal	10-117(g)	Animal Control	Dog License - Confinement (Next business day after pick up)	\$10.00 per day
Animal		Animal Control	Dog License - Pickup Fee 1st – 3rd Pickup (each pickup)	\$30.00 per dog
Animal		Animal Control	Dog License - Pickup Fee 4 or More Pickups (each pickup)	\$50.00 per dog
Animal	10-140	Animal Control	Dangerous Dog Registration Certificate	\$150.00
Animal	10-140	Animal Control	Dangerous Dog Renewal	\$85.00 per year
Animal		Animal Control	Registered Dangerous Dog Transfer	\$85.00 per year
Animal	10-147 & 140-148	Animal Control	Hybrid Canines Annual Permit	\$50.00/ <5 hybrid permits to any one

ATTACHMENT TO ORDINANCE O-2020-09
POWHATAN COUNTY
FEE SCHEDULE
Adopted
Effective July 1, 2020

				person or residence
Animal	10-152	Animal Control	Hybrid Canines Temporary Permit (under 6 months)	\$20.00
Animal	10-151	Animal Control	Hybrid Canines Duplicate Permit	\$10.00
Business	18-56	Commissioner of Revenue	Business License Penalty	\$10.00
Business	18-106(a)	Commissioner of Revenue	Business License - Personal Services	\$50.00
Business	18-107(a)	Commissioner of Revenue	Business License - Professional Services	\$50.00
Business	18-108(a)	Commissioner of Revenue	Business License - Contractors	\$50.00
Business	18-109(b)	Commissioner of Revenue	Business License - Lodging & Dining	\$50.00
Business	18-110(b)	Commissioner of Revenue	Business License - Retail Merchants	\$50.00
Business	18-111(b)	Commissioner of Revenue	Business License - Wholesale	\$50.00
Business	18-112(a)	Commissioner of Revenue	Business License - Limitation on Direct Seller	\$50.00
Business	18-132	Commissioner of Revenue	Business License - Short Term Rental of Gross	\$50.00
Business	18-136	Commissioner of Revenue	Penalty and Interest: or \$10.00, Whichever is Greater	\$0.00
Business	18-158	Commissioner of Revenue	Public Service Corporations (See Tax Rate Schedule)	
Treasurer	10-73	Treasurer	Dog License - Up to 4 Dogs in Areas Zoned Residential	\$10.00/Dog or \$7.00 if Spayed or Neutered
Treasurer	10-73	Treasurer	Dog License - Individual Licenses for Dogs in Areas Zoned Agricultural	\$10.00/Dog or \$7.00 if Spayed or Neutered
Treasurer	10-73	Treasurer	Kennel License in Areas Zoned Residential under 2 acres in size with an Approved CUP	\$50.00
Treasurer	10-73	Treasurer	Dog License - Kennel License	\$50.00
Treasurer	10-77	Treasurer	Dog License - Duplicate Dog License	\$1.00
Treasurer	70	Treasurer	Administrative Fee	\$30.00

ATTACHMENT TO ORDINANCE O-2020-09

POWHATAN COUNTY

FEE SCHEDULE

Adopted

Effective July 1, 2020

Treasurer	70-333	Treasurer	Penalty on Delinquent Taxes	10%
Treasurer	70-333	Treasurer	Interest on Delinquent Taxes	10% annum
Treasurer		Treasurer	DMV Stop Fee	\$25.00
Treasurer	70-463	Treasurer	Annual License Fee on Each Motor Vehicle	\$35.00
Treasurer	70-463	Treasurer	Annual License Fee on Farm Vehicles	\$17.00
Treasurer	70-463	Treasurer	Annual License Fee on Active National Guard Tag	\$17.50
Treasurer	70-461	Treasurer	Annual License Fee on Antique Vehicles	\$0.00
Treasurer	70-463	Treasurer	Annual License Fee on Each Motorcycle	\$28.75
Courts	30-32	Clerk of Circuit Court	Law Library Assessment	\$4.00
Courts	30-62	Clerk of Circuit Court	Courthouse Maintenance Assessment	\$2.00
Courts	30-62	Clerk of Circuit Court	Courthouse Construction Fee	\$3.00
Courts	30-70	Clerk of Circuit Court	Courthouse Security Assessment	\$20.00 ^{\$10.00}
Courts	30-76	Clerk of Circuit Court	Jail Process Fee	\$25.00
Courts		Clerk of Circuit Court	Electronic Summons System Fee	\$5.00
Emergency Services	38-4	Fire and Rescue	Basic Life Support Transport	\$540.00
Emergency Services	38-4	Fire and Rescue	Advanced Life Support Transport Level 1	\$640.00
Emergency Services	38-4	Fire and Rescue	Advanced Life Support Transport Level 2	\$920.00
Emergency Services	38-4	Fire and Rescue	Advanced Life Support – NON-Transport	\$350.00

ATTACHMENT TO ORDINANCE O-2020-09

POWHATAN COUNTY

FEE SCHEDULE

Adopted

Effective July 1, 2020

Emergency Services	38-4	Fire and Rescue	Ground Transport Mileage	\$11.00 per mile
Emergency Services	38-67(a)	Sheriff	False Alarms - 1 st within 180 days	Free
Emergency Services	38-67(a)	Sheriff	False Alarms - 2 nd within 180 days	Free
Emergency Services	38-67(a)	Sheriff	False Alarms - 3 rd within 180 days	\$100.00
Emergency Services	38-67(a)	Sheriff	False Alarms - 4 th within 180 days	\$100.00
Emergency Services	38-67(a)	Sheriff	False Alarms - 5 th within 180 days	\$100.00
Emergency Services	38-67(a)	Sheriff	False Alarms – 6 th or more within 180 days	\$500.00
Environment	42-68(b)	Planning and Zoning	Erosion & Sediment Control	See Development Fees
Facility Usage		Facilities	Village Building - Auditorium - Per Day	\$250.00
Facility Usage		Facilities	Village Building - Auditorium - Per Two Days	\$350.00
Facility Usage		Facilities	Village Building - Auditorium - Per Three Days	\$450.00
Facility Usage		Facilities	Village Building - Auditorium - Per Day - Non Profit	\$50.00
Facility Usage		Facilities	Village Building - Conference Room - Per Day	\$50.00
Facility Usage		Facilities	Village Building - Conference Room - Per Two Days	\$75.00
Facility Usage		Facilities	Village Building - Conference Room - Per Three Days	\$100.00
Facility Usage		Facilities	Village Building - Conference Room - Non Profit	\$25.00
Facility Usage		Library	Meeting Room - Per Day	\$50.00
Facility Usage		Library	Meeting Room - Per Two Days	\$75.00

ATTACHMENT TO ORDINANCE O-2020-09

POWHATAN COUNTY

FEE SCHEDULE

Adopted

Effective July 1, 2020

Facility Usage		Library	Meeting Room - Per Three Days	\$100.00
Facility Usage		Library	Meeting Room - Per Day - Non Profit	\$0.00
Facility Usage		Parks and Recreation	Independent Youth & Adult Tournaments or Camps (Baseball, Softball, Soccer, Etc. Cost per Day, Per Field for 3+ hours)	\$75.00
Facility Usage		Parks and Recreation	Affiliated League Youth & Adult Tournaments or Camps (Benefit, Youth, & Adult Cost per Day, Per Field for 3+ Hours)	\$40.00
Facility Usage		Parks and Recreation	Independent Teams (Youth & Adult Cost Per Day, Per Field for a Max of 2 Hours with Lights Included)	\$20.00/\$30.00 (Practices/Games)
Facility Usage		Parks and Recreation	Tournaments & Camps Grooming per Occurrence after Initial Field Prep (Fees Apply to Independent & Affiliated Tournament Groups)	\$40.00
Facility Usage		Parks and Recreation	Non-Powhatan County Residents fee (Baseball, Softball, Soccer, Etc. per Participant, Per Season for Independent & Affiliated Teams, not for Tournaments or Camps)	\$10.00
Sale of Materials		County Administration	8 1/2 x 11 Copies Per Page	\$0.25
Sale of Materials		County Administration	11 x 14 Copies Per Page	\$1.00
Sale of Materials		County Administration	11 x 17 Copies Per Page	\$3.00
Sale of Materials		County Administration	> 11 x 17 Copies Per Page	\$20.00
Sale of Materials		County Administration	Audio CD's (70 Minutes)	\$5.00
Sale of Materials		County Administration	CD's	\$2.00
Sale of Materials		County Administration	County Code	\$100.00
Sale of Materials		County Administration	Powhatan County Flags	30.00

ATTACHMENT TO ORDINANCE O-2020-09

POWHATAN COUNTY

FEE SCHEDULE

Adopted

Effective July 1, 2020

Convenience Center Fees		Convenience Center	Disposal of Non-Household Waste Including Construction, Demolition Waste, Garage Materials - Small Pickup or Equivalent Size Load	\$30.00
Convenience Center Fees		Convenience Center	Disposal of Non-Household Waste Including Construction, Demolition Waste, Garage Materials - Regular Pickup or Equivalent Size Load	\$40.00
Convenience Center Fees		Convenience Center	Disposal of Non-Household Waste Including Construction, Demolition Waste, Garage Materials - Larger Than Pickup, Not to Exceed 10 cu Yards	\$70.00
Convenience Center Fees		Convenience Center	Tires Passenger and Wide Commercial - Per Tire	\$2.00
Convenience Center Fees		Convenience Center	Large Truck Tires Over 19"	\$13.00
Convenience Center Fees		Convenience Center	Large Truck Tires Over 19" on Rims	\$19.00
Convenience Center Fees		Convenience Center	Tractor and Off Road Tires	\$26.00
Convenience Center Fees		Convenience Center	Tire on Rim Surcharge	\$7.00
Convenience Center Fees		Convenience Center	White Goods with CFC's (1) e.g., Air Conditioners, Refrigerators, Freezers, Ice Machines	\$25 9.00
Convenience Center Fees		Convenience Center	White Goods Without CFC's (2) e.g., Dishwashers, Hot Water Heaters, Stoves, Washers	\$15.00
Development Review Fees	68-135	Planning and Zoning	Administrative Review of Non-Subdivision Plats	\$50.00
Development Review Fees		Planning and Zoning	Agricultural/Forestral District (Establishment, Addition of Parcel, and/or Withdrawal of Parcel)	\$300.00
Development Review Fees	68-145	Planning and Zoning	Subdivision Exception	\$300.00
Development Review Fees	83-123(f)	Planning and Zoning	Conditional Use Permits (for Conditional Principal Uses)	\$1,500.00

ATTACHMENT TO ORDINANCE O-2020-09

POWHATAN COUNTY

FEE SCHEDULE

Adopted

Effective July 1, 2020

Development Review Fees	<u>83-123(f)</u>	Planning and Zoning	Conditional Use Permits (for Conditional Accessory Uses)	\$600.00
Development Review Fees	<u>83-123(f)</u>	Planning and Zoning	Amend Conditions Associated with Approved Conditional Use Permit	\$600.00
Development Review Fees	<u>42-105</u>	Planning and Zoning	Land Disturbance Permit - Agreement in Lieu of an E&S Plan for a Dwelling	\$150.00
Development Review Fees	<u>42-106</u>	Planning and Zoning	Re-inspection Fee	\$50.00
Development Review Fees	<u>42-105</u>	Planning and Zoning	Erosion and Sediment Control Plan	\$750.00 Plus \$150.00 Per Acre
Development Review Fees	<u>42-105</u>	Planning and Zoning	Resubmittal of Erosion and Sediment Control Plans – Third and Subsequent Resubmittals	\$150.00
Development Review Fees		Planning and Zoning	Maps	\$5.00
Development Review Fees	<u>68-111</u>	Planning and Zoning	Private Road (Administrative Review Only)	\$100.00
Development Review Fees	<u>68-111</u>	Planning and Zoning	Private Road (Review by the Board of Supervisors Required)	\$500.00
Development Review Fees	<u>83-123(c)</u>	Planning and Zoning	Rezoning to Agricultural – 20 (A-20) or Agricultural-10 (A-10)	\$600.00 Per Application
Development Review Fees	<u>83-123(c)</u>	Planning and Zoning	Rezoning to Historic Overlay (H)	\$400.00 per Application
Development Review Fees	<u>83-123(c)-</u>	Planning and Zoning	Rezoning to Zoning Districts Other than A-20 or A-10, or H	\$1,500.00 Plus \$35.00 per Acre (-10% if the request involves rezoning 2 or more acres from a Transition Base District to a Village Growth Area District)
Development Review Fees	<u>83-123(c)-</u>	Planning and Zoning	Rezoning – Properties Previously Zoned R-C (Prior to Adoption of Ordinance O-2018-38 on April 24, 2019)	\$0.00 (if complete application submitted prior to January 1, 2025)

ATTACHMENT TO ORDINANCE O-2020-09

POWHATAN COUNTY

FEE SCHEDULE

Adopted

Effective July 1, 2020

Development Review Fees	<u>6-33</u>	Planning and Zoning	Temporary Event Permit	\$50.00 (<u>\$0.00 for Events Sponsored by Non-Profit Organizations</u>)
Development Review Fees	<u>8-123 (d)</u>	Planning and Zoning	Amend Proffered Conditions	\$1,200.00
Developmental Review Fees	<u>83-121 (f)(2)(b)</u>	Planning and Zoning	Deferral Request by Applicant After Public Hearing Advertised	\$225.00
Developmental Review Fees	<u>83-123 (j)</u>	Planning and Zoning	Permanent Sign Permits	\$100.00
Developmental Review Fees	<u>83-123 (i)</u>	Planning and Zoning	Temporary Sign Permits	\$0.00
Developmental Review Fees	<u>83-123(g)</u>	Planning and Zoning	Site Plan Review – First and Second Submittals	\$500.00 Plus \$25.00 Per Acre
Developmental Review Fees	<u>83-123(g)</u>	Planning and Zoning	Site Plan Review - Third and Subsequent Re-Submittals	\$250.00 per submittal
Developmental Review Fees	<u>83-123(g)</u>	Planning and Zoning	Low Impact (Minor) Site Plan Review	\$250.00
<u>Development Review Fees</u>	<u>83-477</u>	Planning and Zoning	<u>Development Design Pattern Book</u>	<u>\$0.00</u>
Development Review Fees	<u>68-11030-3</u>	Planning and Zoning	Preliminary and Final Subdivision Plat – 1 st submittal	\$500.00 Plus \$25.00 Per Lot
Development Review Fees	<u>68-11030-3</u>	Planning and Zoning	Preliminary and Final Subdivision Plat – 3 rd and subsequent submittals	\$250.00
Development Review Fees	<u>83-123(m), 83-123(g)30-3</u>	Planning and Zoning	Zoning Variance or Appeal	\$750.00
Development Review Fees	<u>30-3</u>	Planning and Zoning	Zoning Verification Letter	\$50.00
Development Review Fees	<u>30-3</u>	Planning and Zoning	Zoning Permit – (Residential New Dwellings)	\$100.00
Development Review Fees		Planning and Zoning	Zoning Permit – Residential (Improvements Other than New Dwellings)	\$50.00
Zoning Ordinance Fees	<u>83-123(i)30</u>	Planning and Zoning	Temporary Business Review	\$75.00

ATTACHMENT TO ORDINANCE O-2020-09

POWHATAN COUNTY

FEE SCHEDULE

Adopted

Effective July 1, 2020

Building Inspections		Building Inspections	Commercial/Multi-Family - Permits (building, pool, elevator, tent)	\$50.00 plus \$7.00 Per \$1,000.00 of Value of Work Performed
Building Inspections		Building Inspections	Commercial/Multi-Family – Trade Permits (plumbing, electrical, mechanical, range hood, fire suppression, alarm, , tanks)	\$50.00 Plus \$5.00 Per \$1,000.00 Value of Work Performed
Building Inspections		Building Inspections	Demolition Permit	\$100.00
Building Inspections		Building Inspections	Farm Structure Exemption Fee	\$100.00
Building inspections		Building Inspections	One and Two Family Dwellings Permits (<u>any detached building, carport, deck, shed, pool, elevator, tent</u>)	\$50.00 plus \$7.00 Per \$1,000.00 of Value of Work Performed
Building Inspections		Building Inspections	One and Two Family Dwellings – Trade Permits (plumbing, electrical, mechanical, range hood, fire suppression, alarm, , tanks)	\$50.00 plus \$0.04 Per Sq. Ft. of Finished Living Area
Building Inspections		Building Inspections	One and Two Family Dwellings – Building and Trade Permits for Additions, Alterations, Repairs and Demolitions (building, plumbing, electrical, mechanical, range hood, fire suppression, alarm, <u>solar system, tanks</u>)	\$100.00 plus \$7.00 Per \$1,000.00 of Value of Work Performed
Building Inspections		Building Inspections	Gas Permits, <u>per dwelling</u> (Inside and Outside to be separate permits, outside can include a tank)	\$80.00
Building Inspections		Building Inspections	Solar Energy Farms – Building Permits	\$.05 per square foot of solar panel
Building Inspections		Building Inspections	Additional sets of plans to be marked and/or stamped in addition to the two sets required for permitting	\$50.00

ATTACHMENT TO ORDINANCE O-2020-09

POWHATAN COUNTY

FEE SCHEDULE

Adopted

Effective July 1, 2020

Building Inspections		Building Inspections	State Fee Levy Imposed on All Building and Trade Permit Fees	2%
Building Inspections		Building Inspections	Re-inspection fee after 2 nd fail, or not ready on the first inspection	\$50.00
Building Inspections		Building Inspections	Administrative fee for services (estimates can be given prior to services upon request)	\$20.00 minimum-TBD based on time
Building Inspections		Building Inspections	Refund request for residential building and other related permits	County retains \$50.00 or 25% of original fee, whichever is greater
Building Inspections		Building Inspections	Refund request for commercial building and other related permits	County retains \$50.00 or 25% of original fee, whichever is greater
Building Inspections		Building Inspections	Annual operating permit for elevator, escalators, dumbwaiters and man lifts	\$50.00
Building Inspections		Building Inspections	Small Mechanical Ride or Inflatable Amusement Devices	\$35.00
Building Inspections		Building Inspections	Circular ride or flat ride less than 20' above the ground	\$55.00
Building Inspections		Building Inspections	Spectacular ride that cannot be inspected as a circular or flat ride	\$75.00
Building Inspections		Building Inspections	Coasters which exceed 30' in height	\$200.00
Building Inspections		Building Inspections	Amendments, extensions, transfers, ,modification requests, re-review plans, or re-stamp plans	\$50.00
Building Inspections		Building Inspections	Permit Job Card Replacement or Mechanic Lien Agent Amendment & Transfers	\$25.00
Building Inspections		Building Inspections	Review of Model Energy Code Compliance Alternative Worksheets (ICF or SIP, wall systems, spray foam calculations, etc.)	\$100.00
Building Inspections		Building Inspections	Stop Work Order (Fee due prior to any more inspections)	\$100.00
Building Inspections		Building Inspections	Building permits (working without a required permit)	\$100.00 or 25% of the applicable permit fee, if greater
Building Inspections		Building Inspections	Property maintenance abatement	Cost of advertisement

ATTACHMENT TO ORDINANCE O-2020-09

POWHATAN COUNTY

FEE SCHEDULE

Adopted

Effective July 1, 2020

Building Inspections		Building Inspections	Temporary Certificate of Occupancy	\$100.00
Building Inspections		Building Inspections	Certificate of Occupancy – Change of Occupant for Life Safety and Fire Safety Inspections	\$100.00
Building Inspections		Building Inspections	Certificate of Occupancy - Change of Use	\$100.00 plus \$25.00 per 1,000 square foot of building area
Fire Prevention	46-46.1	Fire Prevention Code	Permit Fee - Fireworks Permit: For the display of fireworks other than those defined by the VSFPC as "permissible fireworks"	\$100.00
Fire Prevention	46-46.1	Fire Prevention Code	Permit Fee – A permit fee shall be required for the sale of fireworks including those defined by the VSFPC as "permissible fireworks".	\$100.00
Fire Prevention	46-46.2	Fire Prevention Code	Permit Fee - Explosives Permit: For the manufacturer, storage, handling, sale or use of any quantity of explosive, explosive material, fireworks, or pyrotechnic special effects within the scope of the VSFPC, with the exception of those fireworks defined as "permissible fireworks"	\$100.00
Fire Prevention	46-46.3	Fire Prevention Code	Permit Fee - Burn Permit: For the kindling or maintaining of an open fire on any property, public or private, for disposal of debris waste, construction waste or demolition waste	\$100.00

ATTACHMENT TO ORDINANCE O-2020-09

POWHATAN COUNTY

FEE SCHEDULE

Adopted

Effective July 1, 2020

Fire Prevention	46-47	Fire Prevention Code	Permit Fee - Operation Permit: For inspection of premises or records pertaining to (i) maintenance of required fire protections systems such as, but not limited to, fire suppression systems, fire alarm/detection systems and smoke control systems or (ii) issuance or renewal of state required licenses for educational, adult or child day care facilities, residential care facilities, nursing care facilities and hospitals.	\$100.00
Fire Prevention	46-68	Fire Prevention Code	Fire Department Response Fee: Costs for any emergency response required to control or extinguish an open burn shall be charged to the responsible party when the Fire Official determines that inadequate measures were taken to maintain control of open burning activities. The costs shall be determined based on the actual cost to the County for all personnel, supplies, and equipment deployed as well as incidental costs incurred from non-county agencies and costs resulting from workers compensation and injury claims.	Equal to calculated actual cost
Utilities Service Deposits	80-56	Utilities Department	Service Deposit - Single Family Residential Customers	\$45/\$65 (water/wastewater)
Utilities Service Deposits	80-56	Utilities Department	Service Deposit - Non-Residential Customers - 5/8 inch and 3/4 inch meter size	\$150/\$250 (water/wastewater)
Utilities Service Deposits	80-56	Utilities Department	Service Deposit - Non-Residential Customers - 1 inch meter size	\$250/\$250 (water/wastewater)
Utilities Service Deposits	80-56	Utilities Department	Service Deposit - Non-Residential Customers - 1 1/2 inch meter size	\$350/\$275 (water/wastewater)
Utilities Service Deposits	80-56	Utilities Department	Service Deposit - Non-Residential Customers - 2 inch meter size	\$350/\$350 (water/wastewater)

ATTACHMENT TO ORDINANCE O-2020-09

POWHATAN COUNTY

FEE SCHEDULE

Adopted

Effective July 1, 2020

Utilities Service Deposits	80-56	Utilities Department	Service Deposit - Non-Residential Customers - larger than 2 inch meter size	Determined by the director based on the anticipated monthly water consumption
Utilities Connection Fees	80-66	Utilities Department	Meter Fee Charge - Meter Size - 5/8"	\$200.00
Utilities Connection Fees	80-66	Utilities Department	Meter Fee Charge - Meter Size - 3/4"	\$200.00
Utilities Connection Fees	80-66	Utilities Department	Meter Fee Charge - Meter Size - 1"	\$515.00
Utilities Connection Fees	80-66	Utilities Department	Meter Fee Charge - Meter Size - 1-1/2"	\$1,230.00
Utilities Connection Fees	80-66	Utilities Department	Meter Fee Charge - Meter Size - 2"	\$1,480.00
Utilities Connection Fees	80-66	Utilities Department	Meter Fee Charge - Meter Size - Larger than 2"	Charge Will Be Based On The Cost of The Materials Plus 15%
Utilities Connection Fees	80-66	Utilities Department	Facility Charge - Meter Size - 5/8" (1.00 ERU's/ Unit): For a Dwelling, Single-Family, Incl. Townhouses, Mobile Homes or Manufactured Homes That Are not Located in a Rental Community, and individually Metered Multi-Family Dwellings	\$4,100/\$8,100 (water/wastewater)
Utilities Connection Fees	80-66	Utilities Department	Facility Charge - Meter Size - 5/8" (1.00 ERU's/ Unit): For a Dwelling, Two Family (Per Unit)	\$4,100/\$8,100 (water/wastewater)
Utilities Connection Fees	80-66	Utilities Department	Facility Charge - For Mobile Homes or Manufactured Homes That Are Located in a Rental Community and for Master Metered Multiple-Family Dwellings (Per Unit) (0.85 ERU's/Unit)	\$3,490/\$6,890 (water/wastewater)

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POWHATAN COUNTY

FEE SCHEDULE

Adopted

Effective July 1, 2020

Utilities Connection Fees	80-66	Utilities Department	Facility Charge - Meter Size - 5/8" (1.00 ERU's/ Unit): For All Other Customer Classes	\$4,100/\$8,100 (water/ wastewater)
Utilities Connection Fees	80-66	Utilities Department	Facility Charge - Meter Size - 3/4" (1.5 ERU's/ Unit): For All Other Customer Classes	\$6,150/\$12,150 (water/ wastewater)
Utilities Connection Fees	80-66	Utilities Department	Facility Charge - Meter Size - 1" (2.5 ERU's/ Unit): For All Other Customer Classes	\$10,250/\$20,250 (water/ wastewater)
Utilities Connection Fees	80-66	Utilities Department	Facility Charge - Meter Size - 1 1/2" (5.0 ERU's/ Unit): For All Other Customer Classes	\$20,500/\$40,500 (water/ wastewater)
Utilities Connection Fees	80-66	Utilities Department	Facility Charge - Meter Size - 2" (8.0 ERU's/ Unit): For All Other Customer Classes	\$32,800/\$64,800 (water/ wastewater)
Utilities Connection Fees	80-66	Utilities Department	Facility Charge - Meter Size - 3" (16 ERU's/ Unit): For All Other Customer Classes	\$65,600/\$129,600 (water/ wastewater)
Utilities Connection Fees	80-66	Utilities Department	Facility Charge - Meter Size - 4" (25 ERU's/ Unit): For All Other Customer Classes	\$102,500/\$202,500 (water/ wastewater)
Utilities Connection Fees	80-66	Utilities Department	Facility Charge – Meter Size – 6" (50 ERU's/Unit): For All Other Customer Classes	\$205,000/\$405,000 (water/ wastewater)
Utilities Connection Fees	80-66	Utilities Department	Facility Charge - Meter Size - 8" (80 ERU's/ Unit): For All Other Customer Classes	\$328,000/\$648,000 (water/ wastewater)
Utilities Connection Fees	80-66	Utilities Department	Facility Charge - Meter Size - 10" (115 ERU's/ Unit): For All Other Customer Classes	\$471,500/\$931,500 (water/ wastewater)
Utilities Connection Fees	80-66	Utilities Department	Facility Charge - Meter Size - 12" (155 ERU's/ Unit): For All Other Customer Classes	\$635,500/ \$1,252,050 (water/ wastewater)
Utilities Connection Fees	80-66	Utilities Department	Facility Charge - Meter Size Larger than 12"	Determined by the Director based on the number of ERUs per unit
Utilities Fees	80-72	Utilities Department	Water Fee – Bi Monthly Commodity Cost Charge Per 1,000 gallons	\$6.73

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POWHATAN COUNTY

FEE SCHEDULE

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Effective July 1, 2020

Utilities Fees	80-72	Utilities Department	Wastewater Fee Bi Monthly Commodity Cost Charge Per 1,000 gallons	\$6.61
Utilities Fees	80-72	Utilities Department	Water Fee/ Wastewater Fee Bi Monthly Capacity Charge Meter Size - 5/8" (1.00 ERU's/ Unit): For a Dwelling, Single-Family, Incl. Townhouses, Mobile Homes or Manufactured Homes That Are not Located in a Rental Community, and individually Metered Multi-Family Dwellings	\$21.63 / \$27.26 (water/ wastewater)
Utilities Fees	80-72	Utilities Department	Water Fee / Wastewater Fee Bi Monthly Capacity Charge Meter Size - 5/8" (1.00 ERU's/ Unit): For a Dwelling, Two Family (Per Unit)	\$21.63 / \$40.88 (water/ wastewater)
Utilities Fees	80-72	Utilities Department	Water Fee / Wastewater Fee Bi Monthly Capacity Charge For Mobile Homes or Manufactured Homes That Are Located in a Rental Community and for Master Metered Multiple-Family Dwellings (Per Unit) (0.85 ERU's/Unit)	\$18.39 / \$23.16 (water/ wastewater)
Utilities Fees	80-72	Utilities Department	Water Fee / Wastewater Fee Bi Monthly Capacity Charge Meter Size - 5/8" (1.00 ERU's/ Unit): For All Other Customer Classes	\$21.63 / \$27.26 (water/ wastewater)
Utilities Fees	80-72	Utilities Department	Water Fee / Wastewater Fee Bi Monthly Capacity Charge Meter Size - 3/4" (1.5 ERU's/ Unit): For All Other Customer Classes	\$32.45 / \$40.88 (water/ wastewater)
Utilities Fees	80-72	Utilities Department	Water Fee / Wastewater Fee Bi Monthly Capacity Charge Meter Size - 1" (2.5 ERU's/ Unit): For All Other Customer Classes	\$54.08 / \$68.13 (water/ wastewater)
Utilities Fees	80-72	Utilities Department	Water Fee / Wastewater Fee Bi Monthly Capacity Charge Meter Size - 1 1/2" (5.0 ERU's/ Unit): For All Other Customer Classes	\$94.64 / \$119.24 (water/ wastewater)

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Utilities Fees	80-72	Utilities Department	Water Fee / Wastewater Fee Bi Monthly Capacity Charge Meter Size - 2" (8.0 ERU's/ Unit): For All Other Customer Classes	\$173.04 / \$218.03 (water/ wastewater)
Utilities Fees	80-72	Utilities Department	Water Fee / Wastewater Fee Bi Monthly Capacity Charge Meter Size - 3" (16 ERU's/ Unit): For All Other Customer Classes	\$346.08 / \$436.07 (water/ wastewater)
Utilities Fees	80-72	Utilities Department	Water Fee / Wastewater Fee Bi Monthly Capacity Charge Meter Size - 4" (25 ERU's/ Unit): For All Other Customer Classes	\$540.75 / \$681.35 (water/ wastewater)
Utilities Fees	80-72	Utilities Department	Water Fee / Wastewater Fee Bi Monthly Capacity Charge Meter Size - 6" (50 ERU's/ Unit): For All Other Customer Classes	\$1,081.50 / \$1,362.69 (water/ wastewater)
Utilities Fees	80-72	Utilities Department	Water Fee / Wastewater Fee Bi Monthly Capacity Charge Meter Size - 8" (80 ERU's/ Unit): For All Other Customer Classes	\$1,730.40 / \$2,180.30 (water/ wastewater)
Utilities Fees	80-72	Utilities Department	Water Fee / Wastewater Fee Bi Monthly Capacity Charge Meter Size - 10" (115 ERU's/ Unit): For All Other Customer Classes	\$2,487.45 / \$3,134.19 (water/ wastewater)
Utilities Fees	80-72	Utilities Department	Water Fee / Wastewater Fee Bi Monthly Capacity Charge Meter Size - 12" (155 ERU's/ Unit): For All Other Customer Classes	\$3,352.65 / \$4,224.34 (water/ wastewater)
Utilities Fees	80-72	Utilities Department	Portable Water Meter Deposit	\$1380.00
Utilities Fees	80-72	Utilities Department	Bacteriological Test for New Construction	The Customer Will Be Charged the Actual Cost of the Test
Utilities Fees	80-72	Utilities Department	Meter Testing Charges	The Customer Will be Charged the Actual Cost of the Test

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POWHATAN COUNTY

FEE SCHEDULE

Adopted

Effective July 1, 2020

Utilities Fees	80-72	Utilities Department	Meter Connection Fee Following Temporary Meter Disconnection	Bi-Monthly Base Fee Plus Capacity Costs Charge for Each Billing Period of Disconnection, Plus Service Reconnection Fee
Utilities Fees	80-72	Utilities Department	Excessive Strength Waste Surcharge	See Section 80-73
Utilities Fees	80-72	Utilities Department	Fee to Set Water Meter	\$65.00 Per Trip
Utilities Fees	80-72	Utilities Department	Service Application Fee, to Establish an Account	\$25.00
Utilities Fees	80-73	Utilities Department	Surcharges for Excessive Strength Waste CBOD ₅	Gallons used x 0.00008345 x [(CBOD ₅ mg/l-250) x \$8.62] x 0.30
Utilities Fees	80-73	Utilities Department	Surcharges for Excessive Strength Waste TSS	Gallons used x 0.00008345 x [(TSS mg/l-250) x \$8.62] x 0.35
Utilities Fees	80-73	Utilities Department	Surcharges for Excessive Strength Waste TKN	Gallons used x 0.00008345 x [(TKN mg/l – 25 mg/l) x \$8.62] x 0.25
Utilities Fees	80-73	Utilities Department	Surcharges for Excessive Strength Waste Oil and Grease	Gallons used x 0.00008345 x [Oil and Grease mg/l – 100 mg/l) x \$8.62 x 0.10]
Utilities Fees	80-76	Utilities Department	Penalty and Interest Charges	\$30.00 if total Utility bill is less than or equal to \$500; \$60.00 if total utility bill is over \$500.00
Utilities Fees	80-77	Utilities Department	Termination of Service for Nonpayment	\$30.00
Utilities Fees	80-79	Utilities Department	Administrative Fee - Establish or revise account	\$25.00
Utilities Fees	80-79	Utilities Department	Reinstallation of meters 2- inches or smaller	\$50.00
Utilities Fees	80-79	Utilities Department	Reinstallation of meters larger than 2-inches	Actual cost for labor, materials and equipment, plus 25%

ATTACHMENT TO ORDINANCE O-2020-09

POWHATAN COUNTY

FEE SCHEDULE

Adopted

Effective July 1, 2020

Utilities Fess	80-122	Utilities Department	Fines for failure to submit monitoring manhole test results by the required deadline	\$100 plus \$10/day for each day past the deadline
Utilities Fees	80-100	Utilities Department	Plan Review Fees Public water system extension	[RESERVED FOR FUTURE USE]
Utilities Fees	80-108	Utilities Department	Plan Review Fees Public wasterwater system extension	[RESERVED FOR FUTURE USE]

AN ORDINANCE AMENDING THE POWHATAN COUNTY CODE OF ORDINANCES, APPENDIX A FEE SCHEDULE, TO INCREASE CONVENIENCE CENTER FEES, COURT FEES AND OTHER ADMINISTRATIVE CHANGES

WHEREAS, Sections [15.2-1427](#) and [15.2-1433](#) of the Code of Virginia, 1950, as may be amended from time to time, enable a local governing body to adopt, amend and codify ordinances or portions thereof; and

WHEREAS, the Board of Supervisors has determined that all fees should be displayed in Appendix A (Fee Schedule) and referenced in the Powhatan County Code of Ordinances; and

WHEREAS, the provisions of Appendix A have been amended to increase the fee for white goods with CFC's at the convenience center and make other administrative changes; and

WHEREAS, the proper advertisement was placed in a newspaper of record on June 10 and June 17, 2020, and a public hearing was conducted on June 22, 2020, as required by law; and

WHEREAS, on June 22, 2020, the Powhatan County Board of Supervisors held a public hearing on this matter and all of those who spoke on this matter were heard.

NOW THEREFORE, BE IT ORDAINED BY THE POWHATAN COUNTY BOARD OF SUPERVISORS THAT:

1. the Powhatan County Code of Ordinances Appendix A is hereby amended and re-enacted as per the Attached Appendix A;
2. except as amended herein, all chapters, articles, sections, paragraphs and provisions of the County Code are readopted in their entirety as if set forth herein; and
3. this amendment shall take effect on July 1, 2020.

APPROVED BY THE POWHATAN COUNTY BOARD OF SUPERVISORS ON JUNE 22, 2020 AND EFFECTIVE ON JULY 1, 2020.

David T. Williams, Chairman
Powhatan County Board of Supervisors

ATTEST:

Bret Schardein, Interim Clerk
Powhatan County Board of Supervisors

Recorded Vote:

<i>David T. Williams</i>	
<i>Larry J. Nordvig</i>	
<i>Michael W. Byerly</i>	
<i>Bill L. Cox</i>	
<i>Karin M. Carmack</i>	