

**VIRGINIA: AT A SPECIAL MEETING OF THE BOARD OF SUPERVISORS HELD IN THE POWHATAN VILLAGE BUILDING CONFERENCE ROOM, 3910 OLD BUCKINGHAM ROAD IN POWHATAN COUNTY, VIRGINIA, ON MARCH 05, 2020, AT 6:00 P.M.**

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<b>Board of Supervisors Present:</b>	<b>David T. Williams, District 1, Chairman Larry J. Nordvig, District 2 Michael W. Byerly, District 3 Bill L. Cox, District 4 Karin M. Carmack, District 5, Vice Chairman</b>
<b>Board of Supervisors Absent:</b>	<b>None</b>
<b>County Staff Present:</b>	<b>Ramona Carter, Director of Public Works Jamie Timberlake, Commissioner of the Revenue</b>
<b>Constitutional Officers Present:</b>	<b>Brad Nunnally, Sheriff</b>
<b>Guests Present:</b>	<b>Mr. Ken Peterson of Good Government Ventures</b>

**1. Call to Order**

Chairman David Williams called the meeting to order at 6:00 PM.

**2. Pledge of Allegiance**

Mrs. Carmack led the Pledge of Allegiance.

**3. Invocation**

Mr. Williams led the Invocation.

**4. Requests to Postpone Agenda Items and Additions, Deletions or Changes in the Order of Presentation**

No requests were made to postpone, add, delete, or change agenda items.

**5. Formal Approval of Agenda**

Mr. Williams asked for a motion to approve the agenda as written. Mrs. Carmack made a motion to approve the agenda as written. Mr. Nordvig seconded the motion.

David T. Williams, Larry J. Nordvig, Michael W. Byerly, Bill L. Cox, Karin M. Carmack voted AYE

**VOTE 5-0**  
**MOTION Passed**

- 6. Public Comment** (time limit 3 minutes per individual/5 minutes per group, 30 minutes total time limit that can be extended by the Board)

Chairman Williams opened the first public comment period.  
Seeing no one come forward, Chairman Williams closed the first public comment period.

- 7. Strategic Planning workshop** – facilitated by Good Government Ventures, LLC.

Strategic Meeting facilitator, Mr. Ken Peterson of Good Government Ventures, reintroduced himself to the Board and the viewing public. He described the purpose of the meeting to continue work on the County's Strategic Plan. He first reviewed items 1-4 of his agenda before moving on to the new material for this meeting. Mr. Peterson said that tonight he and the Board would establish goals and objectives to accomplish those goals so that the Board's vision would be realized.

At that point, Mr. Williams apologized and interrupted Mr. Peterson to state that he would like to amend the agenda to add a closed session at the end of the meeting.

- 7.1 Requests to Postpone Agenda Items and Additions, Deletions or Changes in the Order of Presentation**

Mr. Williams requested to amend the agenda.

- 7.2 Formal Approval of Agenda**

Mr. Williams made a motion to add a closed session meeting at the end of the meeting. Mr. Nordvig seconded the motion.

David T. Williams, Larry J. Nordvig, Michael W. Byerly, Bill L. Cox, Karin M. Carmack voted AYE

**VOTE 5-0**  
**MOTION Passed**

- 7. Cont.**

Mr. Peterson resumed his presentation. The Board reviewed and discussed the Vision Statement.

Mr. Peterson said that the elements of the Vision Statement should be achievable yet aspirational. The Board discussed the language of the Vision Statement at length. The draft of the Vision Statement was, “A vibrant community that exemplifies blending a relaxed rural lifestyle with excellent public services in close proximity to urban amenities where business can prosper, and the stars are visible at night.”

Next, the Board and Mr. Peterson discussed the Mission Statement. The draft was, “To provide excellent public services in an efficient, effective, and accountable manner, and to protect the rights and freedoms of our citizens.”

The Board then reviewed the list of Core Values.

Mr. Peterson asked the Board to pull out the concepts in the Vision Statement and establish goals for each of those concepts. The Board and Mr. Peterson discussed goals, added objectives, and measures to realize their vision.

The goals, related objectives, and measures the Board identified were:

1. Rural lifestyle
  - a. Objectives
    - i. Maintain rural character
      1. Overall density
      2. Preservation on open spaces
      3. Conservation easements
      4. Zoning ordinance
    - ii. Promote rural lifestyle
      1. Outdoor recreation
2. Excellent public services
  - a. Objectives
    - i. Education
      1. Develop master plan for public education
      2. Develop good working relationship with School Board
      3. Support CTE
    - ii. Public safety
      1. Fire and EMS
        - a. Promote volunteerism
        - b. Benchmark response times
        - c. Track fire-related property losses
        - d. Education on fire prevention
        - e. Train firefighters
        - f. Properly equip

2. Sheriff
  - a. Crime rate
  - b. Number of calls
  - c. Retention and recruitment
  - d. Animal Control adoption rate
  - e. Substance abuse rate
3. Disaster Preparedness (the Board ended the addition of measures at this point, as the allotted meeting time had ended. They would resume at this point at the next strategic planning meeting).
  - iii. Parks and recreation
  - iv. Health
  - v. Infrastructure
  - vi. Transportation
  - vii. Voter Registration
3. Efficient, effective steward of finances
4. Economic development
  - a. Objectives
    - i. Business-friendly
    - ii. Retention and expansion
    - iii. Manage profile
5. Quality County government employees
  - a. Objectives
    - i. Recruit and retain.
    - ii. Professional development
    - iii. Positive work environment

Noting that the meeting time had elapsed, the Board ceased discussion at the point noted above.

8. **Public Comment** (time limit 3 minutes per individual/5 minutes per group, 30 minutes total time limit that can be extended by the Board)

Chairman Williams opened the second public comment period.

Seeing no one come forward, Chairman Williams closed the second public comment period.

## 9. Board Comments

No member of the Board made comments.

**10. Closed Meeting as authorized by the Code of Virginia, Section 2.2-3711(A)(5)**

Chairman Williams asked Ms. Carter to read the motion to go into closed session

Ms. Carter read: Whereas the Board of Supervisors of Powhatan County desires to discuss in closed meeting the following matters: Discussion concerning a prospective business or industry, or the expansion of an existing business or industry, where no previous announcement has been made of the business's or industry's interest in locating or expanding its facilities in the community with respect to broadband services. Whereas pursuant to section 2.2 3711(A)(5) of the Code of Virginia, such discussion may occur in closed session, now therefore be it resolved that the Board of Supervisors of Powhattan County does hereby authorize the discussion of the aforestated matters in closed session.

Mr. Williams made the above in the form of a motion. Mr. Nordvig seconded the motion.

David T. Williams, Larry J. Nordvig, Michael W. Byerly, Bill L. Cox, Karin M. Carmack voted AYE

**VOTE 5-0  
MOTION Passed**

**11. a. Certification of Closed Meeting**

Mr. Williams reconvened the meeting. Ms. Carter read the Certification of the Closed Meeting as follows: Do you certify to the best of your knowledge that:

The only matters discussed in the closed meeting were public business matters lawfully exempted from open meeting requirements, and

Only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting just conducted?

Mr. Williams asked Ms. Carter to take a roll call vote:

Mr. Williams Aye  
Mr. Nordvig Aye  
Mr. Byerly Aye  
Mr. Cox Aye  
Mrs. Carmack Aye

**VOTE 5-0  
MOTION Passed**

**12. Adjournment**

Chairman Williams adjourned the meeting at 9:15 pm.

These minutes were approved on date, 2020, with a motion, second, and 5/0 vote.



5/22/2020

**Bret Schardein, Interim Clerk**      **Date**  
**Powhatan County Board of Supervisors**



5/26/2020

**David T. Williams, Chairman**  
**Powhatan County Board of Supervisors**