

**VIRGINIA: AT A REGULAR MEETING OF THE POWHATAN COUNTY BOARD OF SUPERVISORS HELD IN THE POWHATAN VILLAGE BUILDING AUDITORIUM, 3910 OLD BUCKINGHAM ROAD IN POWHATAN COUNTY, VIRGINIA, DECEMBER 7, 2015 AT 7:00 PM**

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**Board of Supervisors Present:** William E. Melton, District 4, Chairman  
Carson L. Tucker, District 5, Vice-Chairman  
Barry C. Hodge, District 3  
Larry J. Nordvig, District 2  
David T. Williams, District 1

**Staff Members Present:** March Altman, Deputy County Administrator  
Tom Lacheney, County Attorney  
Charla Schubert, Director of Finance  
Ramona Carter, Public Works Director  
Steven Singer, Fire & EMS Chief  
Catherine Pemberton, Social Services Director  
Ed Howland, Planning Manager  
Mary Anne Woodel, Recreation Coordinator  
Kalli Jackson, Deputy Clerk

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**1. Call to Order**

Chairman Melton called the meeting to order at 7:00 p.m.

**2. Pledge of Allegiance**

Members of Boy Scout Troop 832 led the Pledge of Allegiance.

**3. Invocation**

Chairman Melton provided the invocation.

**4. Requests to Postpone Agenda Items and Additions, Deletions or Changes in the Order of Presentation**

There were no requests.

**5. Formal Approval of Agenda**

Mr. Williams moved to approve the agenda as presented. Mr. Tucker seconded the motion.

David T. Williams, Larry J. Nordvig, Barry C. Hodge, William E. Melton, Carson L. Tucker voted AYE.

**VOTE 5-0**  
**MOTION Passed**

**6. Certificates of Appreciation, Special Resolutions, Proclamations and Presentations**

**a. Resolution R-2015-116 Recognizing Sheriff Gregory A. Neal on his Retirement after 34 years of service**

Sheriff Neal joined Mr. Tucker at the podium as Mr. Tucker read the resolution aloud.

Carson L. Tucker moved to Approve Resolution R-2015-116 Recognizing Sheriff Gregory A. Neal on his Retirement after 34 years of service. David T. Williams seconded the motion.

David T. Williams, Larry J. Nordvig, Barry C. Hodge, William E. Melton, Carson L. Tucker voted AYE.

**VOTE 5-0**  
**MOTION Passed**

**b. Proclamation P-2015-19 Eagle Scout Recognition, Roy "Benjamin" Campbell, III**

Benjamin Campbell and his family joined Mr. Nordvig at the podium while Mr. Nordvig read the proclamation aloud and presented it to Benjamin.

Mr. Nordvig moved to approve Proclamation P-2015-19 Eagle Scout Recognition, Roy "Benjamin" Campbell, III. Mr. Tucker seconded the motion.

David T. Williams, Larry J. Nordvig, Barry C. Hodge, William E. Melton, Carson L. Tucker voted AYE.

**VOTE 5-0**  
**MOTION Passed**

**c. Proclamation P-2015-20 Recognizing the 25th Anniversary of Boy Scout Troop 832**

Members and Troop Leaders of Boy Scout Troop 832 joined Mr. Tucker at the podium to receive the proclamation.

Mr. Tucker moved to approve Proclamation P-2015-20 Recognizing the 25th Anniversary of Boy Scout Troop 832. Mr. Williams seconded the motion.

David T. Williams, Larry J. Nordvig, Barry C. Hodge, William E. Melton, Carson L. Tucker voted AYE.

**VOTE 5-0  
MOTION Passed**

**d. FeedMore Presentation**

Mr. Tim McDermott, Chief Development Officer for FeedMore, gave a short PowerPoint presentation to the Board showing Powhatan's return on investment in the program.

**7. Public Comment (time limit 3 minutes per individual/5 minutes per group, 30 minutes total time limit) - for anything not to be addressed later**

Chairman Melton opened the public comment period and the following persons spoke:

1. James Kunka, 1922 Moseley Rd., asked the Board to embrace and encourage garage apartments as a means of affordable housing in Powhatan.
2. Carl Loser, 1446 Donavon Mill Ln., asked the Board to adopt an ordinance to allow citizens to place referendums on ballots.
3. Robert Phelan, Lake Louise Dr., stated that the status of the Lake Louise issue has not changed and the neighborhood is still looking for a solution.

Seeing no one else who wished to speak, Chairman Melton closed the public hearing.

**8. Consent Agenda**

**All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by one resolution in the form or forms listed below. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.**

**a. Approve Meeting Minutes - November 16, 2015**

*Mr. Hodge abstained from voting on this item.*

**b. Resolution R-2015-112 Amending the Fiscal Year 2016 Powhatan County Operating Budget by Budgeting and Appropriating \$10,022 for the PSAP Wireless Education Program Grant and Litter Control Grant**

**c. Resolution R-2015-113 Amending the Fiscal Year 2016 Powhatan County**

**Operating Budget by Budgeting and Appropriating \$10,519 for Comcast PEG Fees Collected**

- d. Resolution R-2015-114 Amending the Fiscal Year 2016 Powhatan County Operating Budget by Budgeting and Appropriating \$10,000 from Dominion Power for the Economic Development Roadmap Pilot Project**
- e. Resolution R-2015-115 Amending the Fiscal Year 2016 Powhatan County Operating Budget by Budgeting and Appropriating \$1,431 in Donations for the Junior Emergency Technician Program**
- f. Resolution R-2015-117 Requesting State Road Acceptance by the Virginia Department of Transportation (VDOT) for the Streets in The Monastery Subdivision**
- g. Resolution R-2015-118 Requesting State Road Acceptance by the Virginia Department of Transportation (VDOT) for the Streets in Westlake at Mill Mount Subdivision, Section 2**

David T. Williams moved to Approve Consent Agenda. Carson L. Tucker seconded the motion.

David T. Williams, Larry J. Nordvig, Barry C. Hodge, William E. Melton, Carson L. Tucker voted AYE.

**VOTE 5-0  
MOTION Passed**

**Mr. Hodge abstained from Consent Agenda item 8.a. because he was not present at the November 16, 2015 meeting.**

**9. Appointment to Boards, Commissions, Committees, etc.**

**a. Local Board of Building Code Appeals**

Mr. Williams moved to reappoint Ryan Gorman to the Local Board of Building Code Appeals for a five year term commencing January 1, 2016 and ending December 31, 2020. William E. Melton seconded the motion.

David T. Williams, Larry J. Nordvig, Barry C. Hodge, William E. Melton, Carson L. Tucker voted AYE.

**VOTE 5-0  
MOTION Passed**

**b. Broadband Citizen Advisory Committee**

Mr. Nordvig moved to approve creation of the Broadband Citizen Advisory Committee. Mr. Tucker seconded the motion.

David T. Williams, Larry J. Nordvig, Barry C. Hodge, William E. Melton, Carson L. Tucker voted AYE.

**VOTE 5-0  
MOTION Passed**

Mr. Hodge moved to appoint Karla Curtis, Steve Somerville and Andrea Weber to the Broadband Citizen Advisory Committee. Mr. Tucker seconded the motion.

David T. Williams, Larry J. Nordvig, Barry C. Hodge, William E. Melton, Carson L. Tucker voted AYE.

**VOTE 5-0  
MOTION Passed**

Mr. Williams requested that Staff provide a purpose, mission statement and maximum member allowance for this newly created committee, and he requested that each new member read the 2011 needs assessment and recommendations provided by Design Nine.

**10. Public Hearings**

**a. Ordinance O-2015-35 Granting a conditional use permit to Todd and Lisa Hiltunen to maintain a temporary second dwelling for an elderly/infirm family member at 1900 Capeway Road**

Mr. Altman presented this item the Board. Chairman Melton opened the public hearing on this item. Seeing no one who wished to speak, he closed the public hearing.

Chairman Melton moved to approve Ordinance O-2015-35 Granting a conditional use permit to Todd and Lisa Hiltunen to maintain a temporary second dwelling for an elderly/infirm family member at 1900 Capeway Road. Mr. Williams seconded the motion.

David T. Williams, Larry J. Nordvig, Barry C. Hodge, William E. Melton, Carson L. Tucker voted AYE.

**VOTE 5-0  
MOTION Passed**

**b. Ordinance O-2015-32 Granting a conditional use permit to Jennifer D. White to operate a child daycare center at 3555 Goodwyn Road**

Mr. Altman presented this item the Board. Chairman Melton opened the public hearing on this item. Seeing no one who wished to speak, he closed the public hearing.

Mr. Hodge moved to approve Ordinance O-2015-32 Granting a conditional use permit to Jennifer D. White to operate a child daycare center at 3555 Goodwyn Road. Mr. Tucker seconded the motion.

David T. Williams, Larry J. Nordvig, Barry C. Hodge, William E. Melton, Carson L. Tucker voted AYE.

**VOTE 5-0  
MOTION Passed**

**c. Ordinance O-2015-30 Conditionally rezoning approximately 0.21+ acres of land located at 3558 Richards Run, from Light Industrial (I-1)to Residential-2 (R-2) District**

Mr. Altman presented this item the Board. Chairman Melton opened the public hearing on this item. Seeing no one who wished to speak, he closed the public hearing.

Mr. Hodge moved to approve Ordinance O-2015-30 Conditionally rezoning approximately 0.21+ acres of land located at 3558 Richards Run, from Light Industrial (I-1) to Residential-2 (R-2) District. Mr. Williams seconded the motion.

David T. Williams, Larry J. Nordvig, Barry C. Hodge, William E. Melton, Carson L. Tucker voted AYE.

**VOTE 5-0  
MOTION Passed**

**d. Ordinance O-2015-31 Conditionally rezoning approximately 4.87 acres of land located at 2613 Rocky Oak Road along the south line of Rocky Oak Road from Residential-Commercial (R-C) and Agricultural-10 (A-10) to Commerce Center (CC) District**

Mr. Altman presented this item the Board. Cameron Palmore spoke on behalf of the applicant and thanked Staff for keeping this case on its original approval timeline. Chairman Melton opened the public hearing on this item. Seeing no one who wished to speak, he closed the public hearing.

Chairman Melton moved to approve Ordinance O-2015-31 as presented. Mr. Nordvig seconded the motion.

David T. Williams, Larry J. Nordvig, Barry C. Hodge, William E. Melton, Carson L. Tucker voted AYE.

**VOTE 5-0  
MOTION Passed**

- e. **Ordinance O-2015-33 Amending and reenacting provisions contained in Section 83-361, Permitted Uses, and Section 83-362, Conditional Uses, for the Residential-Commercial Zoning District, Article V, Transitional Base Districts, of the Zoning Ordinance of the County of Powhatan**

Mr. Altman presented this item the Board. Chairman Melton opened the public hearing on this item. Seeing no one who wished to speak, he closed the public hearing.

Carson L. Tucker moved to Approve Ordinance O-2015-33 Amending and reenacting provisions contained in Section 83-361, Permitted Uses, and Section 83-362, Conditional Uses, for the Residential-Commercial Zoning District, Article V, Transitional Base Districts, of the Zoning Ordinance of the County of Powhatan. David T. Williams seconded the motion.

David T. Williams, Larry J. Nordvig, Barry C. Hodge, William E. Melton, Carson L. Tucker voted AYE.

**VOTE 5-0  
MOTION Passed**

- f. **Ordinance O-2015-34 Amending Section 70-123, Volunteer firefighter and rescue squad personnel, of the Powhatan County Code of Ordinances**

Mr. Tucker moved to approve Ordinance O-2015-34 Amending Section 70-123, Volunteer firefighter and rescue squad personnel, of the Powhatan County Code of Ordinances. Mr. Williams seconded the motion.

David T. Williams, Larry J. Nordvig, Barry C. Hodge, William E. Melton, Carson L. Tucker voted AYE.

**VOTE 5-0  
MOTION Passed**

**11. Action Items**

- a. **Resolution R-2015-110 Amending the Fiscal Year 2016 Adopted Staffing Plan**

Mr. Altman and Ms. Pemberton presented this item to the Board.

Mr. Tucker moved to approve Resolution R-2015-110 Amending the Fiscal Year 2016 Adopted

Staffing Plan. Chairman Melton seconded the motion.

David T. Williams, Larry J. Nordvig, Barry C. Hodge, William E. Melton, Carson L. Tucker voted AYE.

**VOTE 5-0**  
**MOTION Passed**

**12. Discussion Items**

**a. Parks and Recreation Update**

Ms. Woodel presented parks and recreation updates to the Board.

**13. Public Comment (Time Limit: 2 minutes per individual/3 minutes per group, with a 15 minutes total time limit)**

Chairman Melton opened the second public comment period and the following persons spoke:

1. Cameron Palmore, President of Powhatan Soccer Association, thanked the county for its provision of athletic fields and requested more field availability for all youth sports.
2. Matt Leynes, 1814 High Hill Drive, spoke on behalf of Powhatan Lacrosse for boys and stated that the sport is growing by leaps and bounds and as a school sport, will add more stress to the county's athletic field availability and conditions.
3. Mary Leet-Jeffs, 2019 Highland Drive, the director of Powhatan Lacrosse for girls, spoke about the growth of the sport and requested the County provide more fields for the growing youth sport teams.
4. Joe Walters, 4520 Mattox Crossing Court, spoke on behalf of Powhatan football and cheer, and asked the Board to invest in our future by identifying ways to provide more athletic fields for the County's youth sports.
5. Charlie Green Jr., 2115 Chestnut Oak Rd, spoke on behalf of Powhatan baseball and stated that the county needs more rectangular fields.

Seeing no one who wished to speak, he closed the public comment period.

**14. County Administrator Comments**

Mr. Altman announced that the guest wi-fi hot spot at the county administration building parking lot is now available for use by the public (Powhatan cmt guest wifi). He announced that the Board of Supervisors meetings are now being live-streamed and can be found on the County website. He addressed a citizen comment regarding uranium and thorium deposits particularly

at Fighting Creek Park and said he spoke to a gentleman with the Department of Minerals Mines and Energy regarding this issue who will be providing information regarding any concerns of radon gas being released into the atmosphere.

**a. Business License Authority (Tom Lacheny, County Attorney)**

Mr. Lacheny explained the license requirements for contractors who reside in the County and the \$25,000 threshold for contractors who reside outside the County. Mr. Hodge inquired about the threshold amount applied in other surrounding jurisdictions.

**b. Convenience Center Update (Ramona Carter, Public Works Director)**

Ms. Carter provided the Board with an update on its questions about the size of the containers at the convenience center. Ms. Carter stated that in July 2014 the County switched from 40 cubic yard containers to 20 cubic yard container at a cost savings of \$230,000 per year. She stated that there was one instance that the utilities manager remembers having to turn citizens away because the containers were full. She stated that the convenience center is closed on Mondays because that was the lowest traffic count day and provides the most cost savings for the County.

**15. Board Comments**

Mr. Tucker thanked Mr. Hodge for his service and for his dedication to his principles.

Mr. Williams wished everyone a Merry Christmas and thanked Mr. Hodge for his service.

Chairman Melton thanked Mr. Hodge for his service.

Mr. Nordvig thanked Mr. Hodge for his service. He commented on the swift creation of the new Broadband Citizen Advisory Committee, and thanked the athletic organization representatives for speaking at tonight's meeting. He congratulated the schools on the recent \$10,000 grant to Pocahontas Elementary School. He mentioned several ways to volunteer this season such as bringing in food items for Backpacks of Love. He also reminded the public about the Christmas parade on Saturday, December 12<sup>th</sup> at 1:00 p.m.

**16. ~~Closed Meeting~~**

**17. ~~Closed Meeting Certification~~**

**18. Adjournment**

Mr. Tucker moved to adjourn the meeting at 9:15 p.m. Mr. Williams seconded the motion.

David T. Williams, Larry J. Nordvig, Barry C. Hodge, William E. Melton, Carson L. Tucker voted AYE.

**VOTE 5-0**  
**MOTION Passed**

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