



# Powhatan County Board of Supervisors Agenda Item

Meeting Date: January 4, 2016

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Agenda Item Title: Richmond Area Transportation Planning Organization (TPO)

Motion: Move to appoint \_\_\_\_\_ to the TPO.

Dates Previously  
Considered by Board: n/a

Summary of Item: Two (2) representatives are appointed by the Board of Supervisors – one elected official (Board member) and one Planning Commission member. Two (2) alternates are also appointed – by practice, the Director of Planning and a Planning Commissioner. Alternate does not have to be Board of Supervisor member.

No specific term (two year term recommended by the Richmond Regional Planning District Commission), but by practice members serve an unlimited term coinciding with term of office. No term limits.

TPO is the federally designated regional transportation planning organization that serves as the forum for cooperative transportation decision-making in the Richmond area. The TPO's geographic coverage extends to that area which is projected to be urbanized within the next 20 years; it includes approximately two-thirds of the Richmond Regional Planning District. The RRPDC serves as the contracting agent for the TPO, and provides the administrative and technical staff.

Staff: N/A Approve \_\_\_\_\_ Disapprove \_\_\_\_\_ See Comments

Planning  
Commission/Board: N/A Approve \_\_\_\_\_ Disapprove \_\_\_\_\_ See Comments

County Administrator: N/A Approve \_\_\_\_\_ Disapprove \_\_\_\_\_ See Comments

Comments: None

Budget/Fiscal Impact: None

Attachments: Matrix

Staff/Contact: Patricia A. Weiler, County Administrator, (804) 598-5612, [pweiler@powhatanva.gov](mailto:pweiler@powhatanva.gov)

*If Board members have questions, please call the staff / contact prior to the meeting.*

**Richmond Area Transportation Planning Organization (TPO)**

<b>Appointee</b>	<b>Appointed By</b>	<b>When Appointed</b>	<b>Term</b>	<b>First Appointment Date</b>	<b>Expiration Date</b>
David Williams 2301 Flint Hill Rd. Powhatan, VA 23139 598-5187 <i>Board of Supervisor</i>	Board of Supervisors	January 9, 2012	Unlimited	January 9, 2012	N/A
Karin Carmack 4111 Old River Trail Powhatan, VA 23139 598-0632 <i>Planning Commission Representative</i>	Board of Supervisors	February 23, 2012	Unlimited	February 23, 2012	N/A
March Altman 598-5621 <i>Alternate</i>	Board of Supervisors	October 7, 2013	Unlimited	October 7, 2013	N/A
Carson Tucker 3845 Old River Trl. Powhatan, VA 23139 598-2213 <i>Alternate</i>	Board of Supervisors	January 14, 2008	Unlimited	April 11, 2005	N/A

**Composition:**

TPO By-Laws – two (2) voting members – 1 of which must be elected official. By practice, the Planning Commission member serves as the 2<sup>nd</sup> voting member.

Two (2) representatives are appointed by the Board of Supervisors – one elected official (Board member) and one Planning Commission member. Two (2) alternates are also appointed – by practice, the Director of Planning and a Planning Commissioner. Alternate does not have to be Board of Supervisor member.

**Term:**

No specific term (Two year term recommended by the Richmond Regional Planning District Commission), but by practice members serve an unlimited term coinciding with term of office. No term limits.

**Sworn In:**

No oath of office is required.

**Mission:**

Richmond Area Transportation Planning Organization (TPO) is the federally designated regional transportation planning organization that serves as the forum for cooperative transportation decision-making in the Richmond area. The TPO's geographic coverage extends to that area which is projected to be urbanized within the next 20 years; it includes approximately two-thirds of the Richmond Regional Planning District. The RRPDC serves as the contracting agent for the Richmond Area Metropolitan Planning Organization, and provides the administrative and technical staff.

The TPO is organized under a Memorandum of Understanding and Bylaws. The TPO annually establishes a Unified Work Program (UWP) which defines work tasks for the upcoming fiscal year (July 1 to June 30) and shows staff assigned and funds allocated to the UWP's work tasks. The RRPDC provides lead staffing and primary administrative and technical support for TPO tasks. Based on these adopted plans, area local governments and transportation agencies prepare detailed and specific transportation projects.

The primary products of the TPO are a regional long-range 20-year transportation plan, a 3-year transportation improvement program, and related plans and studies. Within this regional framework, local governments and state and local transportation agencies refine these project proposals which are submitted to the TPO for review and approval as part of its Transportation Improvement Program (TIP). For fiscal year 2000-02, the TPO coordinated the development of a \$302 million transportation improvement program.

The TPO is charged under Section 134 of the Federal Aid Highway Act of 1973, as amended, for maintaining and conducting a "continuing, cooperative and comprehensive" (i.e., "3C") transportation planning process that results in plans and programs consistent with the comprehensively planned development of the Richmond urbanized area. The TPO and the Virginia Department of Transportation (VDOT) annually certify the TPO's compliance with federal requirements for the "3C" process, and other federal rules and regulations, as a condition for the Richmond area receiving federal capital and operating assistance funds.

Various federally funded highway and transit projects that are located within the TPO study area must be approved by the TPO prior to their becoming eligible for federal funds.

Voting membership on the TPO includes nine local governments, four transportation/planning agencies, and VDOT. Consultants, local government, VDOT, and other staffs are also utilized as detailed in the UWP. Standing and special TPO committees review, comment, and advise the TPO on various work tasks and other matters and issues related to the region's transportation needs, plans, programs, and projects.

**When/Where Meet:**

The Richmond Regional Planning District Commission TPO meets on the fifth Thursday of each month in the large conference room at the RRPDC office, 9211 Forest Hill Avenue, Suite 200, Richmond, VA.

**Notification Requirements:**

Meetings are organized and managed by the Richmond Regional Planning District Commission.

**Compensation:**

None