

Powhatan County Public Library

Board of Trustees Minutes

January 8, 2020

Present: Susan Ash, Karen Bradbury, Pat Dewey, Joanne Fico, Geri Venable, Randy Schulkers, Holly Stallworth, and Library Director, Whitney Berriman

Call to Order: The meeting was called to order by Holly Stallworth at 5:13 PM. This was an abbreviated meeting held following the retreat.

Budget: Whitney Berriman handed out the Trustee meeting schedule for 2020 and the draft budget proposal for FY 2021. The FY21 State Aid projection for Powhatan is \$119,580. This is a decrease of \$7,000. State Aid allocations are typically finalized in June. The County's initial budget target for the Library is \$164,724. Trustees reviewed and discussed the three personnel requests. Whitney Berriman will meet with county staff at end of the month to discuss the budget. Trustees voted to move forward with the proposed budget.

Policies and Procedures: Library staff are reviewing and revising prior to submitting to County Attorney.

New Strategic Plan: This will be worked on throughout the year. Whitney Berriman will send guidance to trustees.

Library Survey: Staff are working on a user survey that will give information on what the community wants from the library.

Next Meeting: Trustees set the next meeting for February 12, 2020 at 6PM.

Adjournment: The meeting was adjourned at 5:46 PM.

Submitted by Pat T. Dewey, Secretary