

**POWHATAN COUNTY CHILDREN'S SERVICES ACT
COMMUNITY POLICY AND MANAGEMENT TEAM**

DATE: January 23, 2020

1. The meeting was called to order on January 23, 2020 at 9:00 a.m. in the Goochland-Powhatan Community Services Board Room. Vicki Stamps chaired the meeting.

2. Present:

Vicki Stamps/Chair, Health Department
Bret Schardein, Interim County Administrator
Stacy Gill, CSB
Sharon Rochelle/Secretary, DSS
Danny Smith, Sheriff's Department
Phoebe Wright/Parent Rep
Karen Gobble for Lynn Clayton-Prince, Schools
Audra Morris, Children's Services Manager

Absent:

Charla Schubert/Treasurer, Finance Director
Colleen Hazard/Vice-Chair, 11th District CSU
Rob Johnson/Private Provider Rep, Grafton
Allison Meyer/FAPT Chair, CSB

3. On a motion by Stacy Gill and seconded by Sharon Rochelle, the Consent Agenda items were approved as presented or amended: a.) 12.19.19 CPMT Minutes and b.) Pool Reports-November and December 2019.

4. Audra Morris reported the following Financials:

County FY'20 Allocation - \$1,825,846 for services

Medicaid Match:	\$	22,491	<\$1,606.34>
CSA Encumbrances & Exp (FY'20 State Allocation: \$1,842,162):	\$	1,559,661	
Wrap-Around Encumbrances & Exp (FY'20 allocation-\$26,490):	\$	5,452	
PSSF (FY'20 allocation \$18,000 effective 6/12/19):	\$	4,098	

Audra Morris reported the following Administrative Items:

- Audra Morris informed the Team that DSS could no longer supervise or house the VJCCCA program due to VDSS guidance that the program does not meet a VDSS mandate. CPMT determined the VJCCCA Planning Team Composition (copy available upon request) to move forward with planning the next two fiscal year plan. The plan will be submitted to CPMT during the March 2020 meeting for approval.
- The Team determined Small Board Rules according to Robert's Rules of Order will be implemented effective immediately. Audra Morris will update by-laws accordingly for the Team's approval.
- Audra Morris provided information about upcoming regional Evidence-Based Practice (EVP) learning sessions and discussed the importance with the Team. This event will work to bring together local teams in the children's services system to build leadership capacity, learn about EBP, current Virginia EBP initiatives, and to begin/continue local level planning for successful EBP implementation and sustainability. The Team directed Audra Morris to submit the application to participate in the EBP Learning Collaborative and to apply as a regional team with Goochland if the Goochland CPMT agreed.
- Audra Morris provided the Office of Children's Services Progress report on the CSA (copy available upon request).

The financial and administrative items were reviewed and on a motion by Sharon Rochelle and seconded by Danny Smith, all items were approved as presented or amended.

5. Vicki Stamps moved that CPMT go into Closed Session in accordance with the Code of Virginia 2.2-3711(A) (4) for the protection of the privacy of individuals in personal matters not related to public business. The Team approved.
 - a. Case Reviews, incl. service plans, FAPT/CPMT/IFSP/FC Plan Review & Funding Tables, case updates, purchase order requests, additional approvals, FAPT email approvals, parental co-pays, and any other case specific info, were discussed.
6. Upon a motion by Phoebe Wright and seconded by Sharon Rochelle, the CPMT meeting was reconvened.
7. Vicki Stamps moved that CPMT certify that in accordance with the Code of Virginia 2.2-3712(D); during the Closed Session only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act and only such public business matters as were identified in the motion for the Closed Session were discussed. Upon a motion by Danny Smith and seconded by Phoebe Wright, the closed session was certified.
8. Upon a motion by Sharon Rochelle, seconded by Stacy Gill, and carried by the majority, all cases were approved as presented or amended during closed session.

<u>Name</u>	<u>Vote</u>
Stacy Gill	Aye
Sharon Rochelle	Aye
Danny Smith	Aye
Phoebe Wright	Aye
Vicki Stamps	Aye
Bret Schardein	Aye
Karen Gobble for Lynn Clayton-Prince	Aye

9. The CPMT meeting was adjourned at 9:54 a.m. The CPMT's next regular meeting will be held on February 27, 2020.

These minutes were approved at the 2/27/2020 CPMT meeting with a vote of 6 / 10.

Sharon Rochelle
Powhatan CPMT Attending Officer or Member

Vicki A. Stamps
Powhatan CPMT Attending Officer or Member