

**POWHATAN COUNTY CHILDREN'S SERVICES ACT
COMMUNITY POLICY AND MANAGEMENT TEAM**

DATE: February 28, 2019

1. The meeting was called to order on February 28, 2019 at 9:00 a.m. in the Goochland-Powhatan Community Services Board Room. Vicki Stamps chaired the meeting.

2. Present:

Colleen Hazard/Secretary, 11th District CSU
Charla Schubert/Treasurer, Finance Director
Vicki Stamps/Vice-Chair, Health Department
Sharon Bartley for Sharon Rochelle, DSS
Loretta Mabry for Lynn Clayton-Prince, Schools
Danny Smith, Sheriff's Department
Audra Morris, Children's Services Manager

Absent:

Stacy Gill/Chair, CSB
Ted Voorhees, County Administrator
Rob Johnson/Private Provider Rep, Grafton
Phoebe Wright/Parent Rep
Katie Wojcicki/FAPT Chair, Schools

3. On a motion by Danny Smith and seconded by Colleen Hazard, the Consent Agenda items were approved as presented or amended: a.) 1.24.19 CPMT Minutes and b.) January 2019 Pool Report.

4. Audra Morris reported the following FY19 Financials:

-Local Medicaid Match:	\$38,931
<u>Encumbrances and Expenditures:</u>	
-CSA:	\$ 1,601,571
-Wrap-Around:	\$ 21,763
-PSSF:	\$ 14,643

Audra Morris also reported requesting level funding for FY20.

The following administrative items were reviewed:

- a. Audra Morris provided the Team with the VJCCCA FY18 Annual Evaluation and program information and requested Team approval for the program continuance for FY20. Colleen Hazard informed the Team that the DJJ has approved using funds for assessments as the code was changing to reflect front-end provision with no court involvement. Audra Morris explained the Team could consider that use of funds for the next two year cycle once more information is obtained, and so long as other funding sources cannot be used at a lower local match rate (copies provided upon request).
- b. Audra Morris provided the Team with the PSSF Grant FY2020-2024 Community Needs Assessment, Budget Justification, and requested approval for the assessment and the 2020-2024 grant application (copies provided upon request).
- c. Audra Morris provided the Team with 2019 GA CSA Bills and Budget Amendment updates (copies provided upon request).

- d. Audra Morris provided the Team with Families First Act updates (copies provided upon request). Audra requested the Team read over the updates and provide any input she could share during upcoming meetings.

The financial and administrative items were reviewed and on a motion by Charla Schubert and seconded by Loretta Mabry, all items were approved as presented or amended.

5. Vicki Stamps moved that CPMT go into Closed Session in accordance with the Code of Virginia 2.2-3711(A) (4) for the protection of the privacy of individuals in personal matters not related to public business. The Team approved.
- a. Case Reviews, incl. service plans, FAPT/CPMT/IFSP/FC Plan Review & Funding Tables, case updates, purchase order requests, additional approvals, FAPT email approvals, parental co-pays, and any other case specific info., were discussed.
6. Upon a motion by Colleen Hazard and seconded by Charla Schubert, the CPMT meeting was reconvened.
7. Vicki Stamps moved that CPMT certify that in accordance with the Code of Virginia 2.2-3712(D); during the Closed Session only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act and only such public business matters as were identified in the motion for the Closed Session were discussed. Upon a motion by Charla Schubert and seconded by Loretta Mabry, the closed session was certified.
8. Upon a motion by Colleen Hazard, seconded by Charla Schubert, and carried by the majority, all cases were approved as presented or amended during closed session.

<u>Name</u>	<u>Vote</u>
Sharon Bartley for Sharon Rochelle	Aye
Charla Schubert	Aye
Danny Smith	Aye
Colleen Hazard	Aye
Loretta Mabry for Lynn Clayton-Prince	Aye
Vicki Stamps	Aye

9. The CPMT meeting was adjourned at 10:14 a.m. The CPMT's next regular meeting will be held on March 28, 2019.

These minutes were approved at the 3/28/19 CPMT meeting with a vote of 6/10.

Charla Schubert

Powhatan CPMT Attending Officer or Member

Vicki A. Stamps

Powhatan CPMT Attending Officer or Member