

June 13, 2022

**MEETING OF THE POWHATAN COUNTY ECONOMIC DEVELOPMENT AUTHORITY
HELD IN THE VILLAGE BUILDING CONFERENCE ROOM, 4290 ANDERSON HIGHWAY
IN POWHATAN COUNTY, VIRGINIA, JUNE 13, 2022 AT 6:00 PM**

EDA Members Present: Dan Jones, Chairman
Frank Rennie, Vice-Chairman
Tim Benusa, Treasurer
Matt Schiefer

Staff Members Present: Bret Schardein, Deputy County Administrator
Roxanne Salerno, Economic Development Manager

Absent: Russ Holland, Jr.

A. Call to Order

Chairman Jones called the meeting to order at 6:00 p.m. and noted that all members were present with the exception of Mr. Holland. A quorum was established.

B. Meeting minutes from May 9th, 2022 – Mr. Rennie motioned to approve the meeting minutes. Mr. Schiefer seconded the motion. Mr. Rennie, Mr. Benusa, Mr. Schiefer, and Chairman Jones voted AYE. **MOTION Passed (4/0).**

C. Treasurer's Report-

Mr. Benusa presented the board with the treasurer's report. The balances of the EDA accounts were \$3,523.58 for the checking account and \$57,197.49 in the Certificate of Deposit account.

D. Old Business-

- a. County Entrance Signage Discussion-** Mrs. Salerno gave the board an update on the county entrance sign which is needing additional quotes for construction work to remove the concrete in the median on Huguenot Trail.
- b. Revisiting sponsorship of Powhatan Farmers Markets-** The board discussed what level of funding could be supported by the EDA or Economic Development department. The Economic Development department donated three picnic tables with a total value of \$445. The EDA board discussed donating equivalent tables to the new farmers market at Independence Golf Club if they were needed and wanted.
The board also discussed donating \$1,000 to the farmers market organization if the funds could be solely dedicated to the benefit of the two Powhatan markets. The suggestion of a scholarship for first time Powhatan based businesses that could offset their costs for their first market appearance was discussed to donate funds while

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assisting local Powhatan businesses. The board requested staff to follow-up on the ideas with RVAg to determine the best use.

E. New Business- Mr. Schardein and Mrs. Salerno presented the 2022 Economic Development report to the board.

F. Closed Session-

WHEREAS, the Economic Development Authority of Powhatan County desires to discuss in Closed Meeting the following matter(s):

- Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body concerning one parcel along Route 60 and two parcels near South Creek.
- Discussion or consideration of the lease of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body concerning a parcel along Urbine Road.

WHEREAS, pursuant to: §2.2-3711(A)(1) (A)(3) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Economic Development Authority of Powhatan County does hereby authorize discussion of the aforesated matters in Closed Meeting. Mr. Rennie made a motion to approve a closed meeting by the state code of Virginia. Mr. Schiefer seconded the motion. Mr. Rennie, Mr. Benusa, Mr. Schiefer, and Chairman Jones voted AYE. **MOTION Passed (4/0).**

Certification of Closed Meeting as authorized by the Code of Virginia.

To the best of your knowledge, were the only matters discussed in the closed meeting public business matters lawfully exempted from open meeting requirements, and that only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting.

Director	Aye	Nay	Abstain	Absent from Meeting
Frank Rennie Jr.	X			
Timothy Benusa	X			
Russell E. Holland, Jr.				X
Matt Schiefer	X			
Daniel G. Jones	X			
Staff	Aye	Nay	Abstain	Absent from Meeting
Bret Schardein	X			
Roxanne Salerno	X			

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In open session, the board made the following motion in regards to the lease of the property at 1922 Urbine Road. The motion was made to extend the lease with a two-year renewal with a To-be-determined pro-rata amortization of lessee’s costs of expansion. Upon the extended lease end date in December 2025, a year-to-year lease will be offered at market rate rent. The lease will offer agreements of the following:

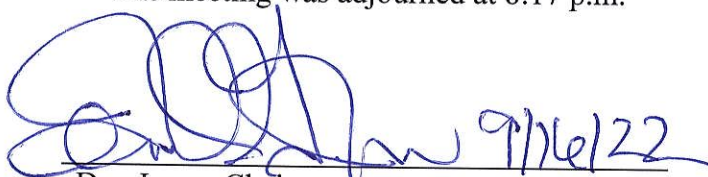
1. Lessee has the right to terminate anytime with written notice and be free of lease contract.
2. Lessor has the right to terminate with 180 days written notice.

Mr. Rennie made the motion and Chairman Jones seconded the motion. Mr. Rennie, Mr. Schiefer, Mr. Benusa, and Chairman Jones voted AYE. **MOTION Passed (4/0).**

G. Adjournment

There being no further business, Mr. Jones moved to adjourn the meeting. Mr. Rennie made the motion and Mr. Benusa seconded the motion. Mr. Rennie, Mr. Schiefer, Mr. Benusa, and Chairman Jones voted AYE. **MOTION Passed (4/0).**

The meeting was adjourned at 8:17 p.m.



Dan Jones, Chairman
Economic Development Authority



Roxanne Salerno, Secretary
Economic Development Authority