

**POWHATAN COUNTY CHILDREN'S SERVICES ACT  
COMMUNITY POLICY AND MANAGEMENT TEAM**

**DATE: June 25, 2020 via Zoom**

1. The meeting was called to order on June 25, 2020 at 9:06 a.m. via open meeting on Zoom. Vicki Stamps chaired the meeting.
2. **Present:**  
Vicki Stamps/Chair, Health Department  
Bret Schardein, Interim County Administrator  
Stacy Gill, CSB  
Sharon Rochelle/Secretary, DSS  
Colleen Hazard/Vice-Chair, 11<sup>th</sup> District CSU  
Phoebe Wright/Parent Rep  
Lynn Clayton-Prince, Schools  
Rob Johnson/Private Provider Rep, Grafton  
Audra Morris, Children's Services Manager  
**Absent:**  
Danny Smith, Sheriff's Department  
Charla Schubert/Treasurer, Finance Director  
Allison Meyer/FAPT Chair, CSB
3. Audra Morris made the request to have Sharon Rochelle and Phoebe Wright sign all necessary documentation approved during today's meeting. The Team approved.
4. On a motion by Sharon Rochelle and seconded by Phoebe Wright, the Consent Agenda items were approved as presented or amended: a) 2.27.2020 CPMT Minutes, b-e) Pool Reports-Feb 2020-May 2020, and f) IEPs.
5. Audra Morris reported the following Financials:  
County FY'20 Allocation - \$1,825,846 for services

|   |    |                       |
|---|----|-----------------------|
| Medicaid Match: thru March 2020                               | \$ | 75,420                |
| CSA Encumbrances & Exp (FY'20 State Allocation: \$1,842,162): | \$ | 1,654,812             |
| Wrap-Around Encumbrances & Exp (FY'20 allocation-\$26,490):   | \$ | 30,264                |
| PSSF (FY'20 allocation \$18,000 effective 6/12/19):           | \$ | 18,000 (zero balance) |

Audra Morris reported the following Administrative Items:

- a. Audra Morris provided the Team with the Private Day Funding agreement letter and the VJCCCA Plan for FY21 which were previously approved via email, and requested the Team ratify the previous approvals (copies available upon request).
- b. Audra Morris informed the Team that she would serve on SLAT's Leadership & Collection Action Workgroup. The goals of this four year workgroup include: 1) provide SEC and SLAT with defined core leadership competencies for local CSA leaders, CPMTs, and FAPTs, in order to build local implementation of competencies and assess training plans; and 2) assess and communicate to the SEC measurable outcomes, with SEC's goal to implement and support outcome-driven practices.
- c. Audra Morris requested the Team's approval to update the Parent Co-Pay Policy for CSB managed cases. CSB currently assesses and collects parental co-pays for all cases they manage. Audra Morris recommended having CSB continue to assess, collect, and then decrease the rate for Case Support Services funded by CSA by the amount of co-pays received by CSB. Audra Morris also explained this is the current practice for Goochland, and maintaining consistency with the two counties shared CSB is best practice.

- d. Audra Morris requested the Team approve Renee VanNatter as the FAPT Parent Representative. Ms. VanNatter is a Powhatan resident, parent, and brings a wealth of Human Services knowledge and resources to the FAPT.
- e. Audra Morris informed the Team that she had submitted the Annual Risk Assessment Survey to OCS on 5/7/2020 as required by the State (copies available upon request).
- f. Audra Morris informed the Team that Family's First implementation has been pushed back to January 2021 and that DSS will be submitting an implementation plan to the Team for discussion and approval.

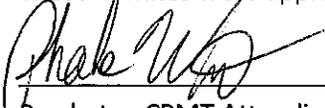
The financial and administrative items were reviewed and on a motion by Stacy Gill and seconded by Colleen Hazard, all items were approved as presented or amended.

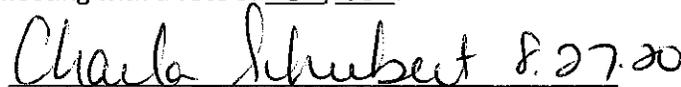
- 6. Vicki Stamps moved that CPMT go into Closed Session in accordance with the Code of Virginia 2.2-3711(A) (4) for the protection of the privacy of individuals in personal matters not related to public business. The Team approved.
  - a. Case Reviews, incl. service plans, FAPT/CPMT/IFSP/FC Plan Review & Funding Tables, case updates, purchase order requests, additional approvals, FAPT email approvals, parental co-pays, and any other case specific info, were discussed.
- 7. Vicki Stamps moved that the CPMT open meeting by reconvened. The Team approved.
- 8. Vicki Stamps moved that CPMT certify that in accordance with the Code of Virginia 2.2-3712(D); during the Closed Session only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act and only such public business matters as were identified in the motion for the Closed Session were discussed. The Team approved.
- 9. Upon a motion by Sharon Rochelle, seconded by Phoebe Wright, and carried by the majority, all cases were approved as presented or amended during closed session.

| <u>Name</u>         | <u>Vote</u>  |
|---------------------|--|
| Stacy Gill          | Aye  |
| Sharon Rochelle     | Aye  |
| Bret Schardein      | Aye  |
| Phoebe Wright       | Aye  |
| Vicki Stamps        | Aye  |
| Colleen Hazard      | Aye  |
| Lynn Clayton-Prince | Aye  |
| Rob Johnson         | Aye (Rob Johnson abstained from any decisions with regards to services provided by Grafton.) |

10. The CPMT meeting was adjourned at 10:41 a.m. The CPMT's next regular meeting will be held on August 27, 2020.

These minutes were approved at the 8/27/2020 CPMT meeting with a vote of 8/10.

 8/27/20  
 \_\_\_\_\_  
 Powhatan CPMT Attending Officer or Member

 8.27.20  
 \_\_\_\_\_  
 Powhatan CPMT Attending Officer or Member