

**VIRGINIA: AT A SPECIAL MEETING OF THE BOARD OF SUPERVISORS HELD IN THE POWHATAN VILLAGE BUILDING CONFERENCE ROOM, 3910 OLD BUCKINGHAM ROAD IN POWHATAN COUNTY, VIRGINIA, AND REMOTELY BY ELECTRONIC MEANS ON SEPTEMBER 1, 2021, AT 3:00 P.M.**

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- Board of Supervisors Present:** David T. Williams, District 1,  
Tom E. Berry, District 2  
Michael W. Byerly, District 3, Vice Chairman  
Bill L. Cox, District 4  
Karin M. Carmack, District 5, Chair
- Board of Supervisors Absent:** None
- County Staff Present:** Ned Smither, County Administrator  
Bret Schardein, Assistant County Administrator  
Alyson Oliver, Planner II  
Frank Hopkins, Planning Director

**Constitutional Officers Present:** None

**Guests Present:** None

**1. Call to Order**

Chairman Carmack called the meeting to order at 3:00 p.m.

- a. Identify Public Entity members physically and/or electronically present

Chairman Carmack identified the Board members and Mr. Smither, and their locations.

- b. Identify the persons responsible for receiving public comment

County Administration staff accepted emailed comments at [administration@powhatanva.gov](mailto:administration@powhatanva.gov). Any comments received until 5:00 pm, March 30th were entered into the meeting minutes.



- c. Identify opportunities for the public to access the electronic meeting

The public was able to participate in the meeting by using:

<https://zoom.us/j/398095011> by computer. Phone access was possible by dialing: US: 1-929-205-6099 or 1-312-626-6799. As always, the public could view the live feed from the County website.

- d. Identify opportunities for the public to participate in such an electronic meeting

The public was able to view and participate in the meeting live with the Zoom meeting link. During the public comment period, members of the public could raise their hands using the zoom controls on their screens, or press \*9 on their phone.

## 2. Pledge of Allegiance

Mr. Byerly led the Pledge of Allegiance

## 3. Invocation

Mr. Williams led the Invocation

## 4. Requests to Postpone Agenda Items and Additions, Deletions or Changes in the Order of Presentation

No requests were made to amend the Agenda.

## 5. Formal Approval of Agenda

Chair Carmack made a motion to approve the agenda as presented. Mr. Byerly seconded the motion.

David T. Williams, Tom E. Berry, Michael W. Byerly, Bill L. Cox, Karin M. Carmack voted AYE

**VOTE 5-0**  
**MOTION Passed**



**6. Public Comment** (time limit 3 minutes per individual/5 minutes per group, 30 minutes total time limit that can be extended by the Board)

Chairman Carmack opened the first public comment period.

1:47, Willie Martin, 2881 Anderson Highway

10:09, David Anderson, 2366 Bel Crest Circle

Since no other speakers, Chairman Carmack closed the public comment period.

**7. Workshop Discussion**

A. Continued Discussion of Comprehensive Plan Updates Forwarded from the Planning Commission

a. Review Updates to Chapter 5, Chapter 7 – Chapter 11

The members of the board along with Ms. Oliver and Mr. Schardein had an in-length discussion regarding Chapters 5, Chapter 7 – Chapter 11. Chair Carmack recommended skipping Chapter 9 and going to closed session and picking up Chapter 9 at the next Workshop meeting.

**8. Public Comment** (time limit 3 minutes per individual/5 minutes per group, 30 minutes total time limit that can be extended by the Board)

Chairman Carmack opened the second public comment period.

No speakers in person or on Zoom.

Chairman Carmack closed the public comment period.

**9. County Administrator Comments**

Mr. Smither presented to the board the Covid-19 numbers and presented information based on the Virginia Department of Health's website.



**10. Board Comments**

No Board Comments.

**11. Closed Meeting as authorized by the Code of Virginia**

Chairman Carmack asked Mr. Smither to read the motion to go into closed session

Mr. Smither read: Whereas, the Board of Supervisors of Powhatan County desires to discuss in closed meeting the following matters: Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body with respect to the County Administrator and County Attorney. Whereas, pursuant to: §2.2-3711(A)(1) (A)(3) of the Code of Virginia, such discussions may occur in Closed Meeting; Now, therefore, be it resolved that the Board of Supervisors of Powhatan County does hereby authorize discussion of the aforestated matters in Closed Meeting.

David T. Williams, Tom E. Berry, Bill L. Cox, Michael W. Byerly, Karin M. Carmack voted AYE

**VOTE 5-0  
MOTION Passed**

**12. Certification of Closed Meeting as authorized by the Code of Virginia**

Chairman Carmack asked Mr. Smither to take the board out of closed session. Mr. Smither read: The only matters discussed in the closed meeting were public business matters lawfully exempted from open meeting requirements, and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting

David T. Williams, Tom E. Berry, Bill L. Cox, Michael W. Byerly, Karin M. Carmack voted AYE

**VOTE 5-0  
MOTION Passed**




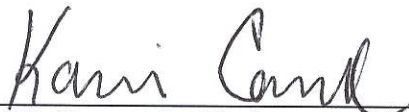
**13. Adjournment**

Chairman Carmack adjourned the meeting at 5:13 P.M.

These minutes were approved on September 27, 2021.

**ATTEST:**

  
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**Ned Smither, County Administrator  
Powhatan County Board of Supervisors**

  
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**Karin M. Carmack, Chairman  
Powhatan County Board of Supervisors**

**Recorded Vote:**

<i>David T. Williams</i>	<b>AYE</b>
<i>Tom E. Berry</i>	<b>AYE</b>
<i>Michael W. Byerly</i>	<b>AYE</b>
<i>Bill L. Cox</i>	<b>AYE</b>
<i>Karin M. Carmack</i>	<b>AYE</b>