

**POWHATAN COUNTY CHILDREN'S SERVICES ACT  
COMMUNITY POLICY AND MANAGEMENT TEAM**

**DATE: September 23, 2021**

1. The meeting was called to order on September 23, 2021 at 9:06 a.m. Sharon Rochelle chaired the meeting.

**Present:**

Kara Brooks/Private Provider  
 Les Saltzberg/Vice-Chair, CSB  
 Cathy James/Parent Rep  
 Sharon Rochelle/DSS/Chair  
 Lynn Clayton-Prince/Schools, Secretary  
 Danny Smith/Sheriff's Department  
 Charla Schubert/Treasurer, Finance Director  
 Audra Morris, Children's Services Manager (via conference call)

**Absent:**

Tracy King/CSU  
 L. Katrell Dixon/FAPT Chair  
 Vicki Stamps/Health Department  
 Ned Smither /County Administrator

2. On a motion by Danny Smith and seconded Les Saltzberg, the Consent Agenda items were approved as presented or amended: a.) 6.24.2021 CPMT Minutes, b.) June, July, and August 2021 Pool Reports/all FY21, and c.) IEPs.

**3. FINANCIALS FY'22:**

<u>County Budget for CSA Services - \$2,000,000</u>	<u>Encumbrances &amp; Expenditures</u>
<u>State Allocations:</u>	
Medicaid Match (through July 2021):	\$ -
CSA Services FY'22 State Allocation: \$1,982,268	\$ 1,192,152
Wrap-Around FY'22 allocation-\$21,373	\$ 32,400
PSSF FY'22 allocation: \$18,000 svcs & \$715 Mthly CW Visits/Staff:	\$ -

**ADMINISTRATIVE ITEMS:**

All Admin items moved to October meeting. Audra Morris maintains authorization to continue management of the program as necessary until admin items are addressed.

The financial and administrative items were reviewed and on a motion by Les Saltzberg and seconded by Lynn Clayton-Prince, all items were approved as presented or amended.

4. Sharon Rochelle moved that CPMT go into Closed Session in accordance with the Code of Virginia 2.2-3711(A) (4) for the protection of the privacy of individuals in personal matters not related to public business. The Team approved.
  - a. Case Reviews, incl. service plans, FAPT/CPMT/IFSP/FC Plan Review & Funding Tables, case updates, purchase order requests, additional approvals, FAPT email approvals, parental co-pays, and any other case specific info, were discussed.
5. Sharon Rochelle moved that the CPMT open meeting be reconvened. The Team approved.

6. Sharon Rochelle moved that CPMT certify that in accordance with the Code of Virginia 2.2-3712(D); during the Closed Session only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act and only such public business matters as were identified in the motion for the Closed Session were discussed. The Team approved.
7. Upon a motion by Charla Schubert, seconded by Les Saltzberg, and carried by the majority, all cases were approved as presented or amended during closed session.

Name	Vote
Sharon Rochelle	Aye
Kara Brooks	Aye
Les Saltzberg	Aye
Lynn Clayton-Prince	Aye
Danny Smith	Aye
Cathy James	Aye
Charla Schubert	Aye

8. The CPMT meeting was adjourned at 10:04 a.m. The CPMT's next regular meeting will be held on Oct 21, 2021.

These minutes were approved at the 10/21/2021 CPMT meeting with a vote of 6 / 10.

*Charla Schubert*

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Powhatan CPMT Attending Officer or Member

*Les Saltzberg*

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Powhatan CPMT Attending Officer or Member