

COUNTY OF POWHATAN
Building Inspections Department
3834 Old Buckingham Road, Suite F
Powhatan, VA. 23139
(804) 598-5622-Phone (804) 598-5877-Fax
www.powhatanva.gov

RESIDENTIAL
ELECTRICAL, MECHANICAL, and PLUMBING
Permit Application

This abbreviated application may be used to obtain the above permits when a Building Permit has already been issued. Provide permit number, owner's name, location of work and all other applicable information.

PERMIT NUMBER: _____ DATE OF APPLICATION: _____ RECEIVED BY: _____

OWNER NAME: _____
Last name First name Middle initial

SITE ADDRESS: _____

EMAIL: _____

ZIP: _____ PHONE: _____ FAX: _____

ELECTRIC SERVICE: (Check one) [] Southside Electric Co-Op [] Dominion Power; Inquiry Number: _____

WATER: (Check one) [] Public [] Private Well SEWAGE: (Check one) [] Public [] Private Septic

CHECK ONE [] NEW INSTALLATION [] REPAIR [] ALTERATION and/or EXTEND EXISTING SYSTEM

NATURE OF WORK: _____

COMMERCIAL Y/N: _____ DESCRIBE: _____

Note: Asbestos and Demolition Certification Form is required to be submitted with permit applications for all commercial repair, alteration, or demolition work.

CONTRACTOR: _____ STATE LICENSE NO. _____
Last name, First name Middle initial

TRADING AS: _____ CLASS: _____ EXPIRATION: _____

ADDRESS: _____ SPECIALTY CLASSIFICATION(S): _____

PHONE: _____

BUSINESS LICENSE: _____ ISSUED BY: _____ EXPIRATION DATE: _____

Note: Furnish copies of State Contractor license and Local Business license (even if licensed in another jurisdiction). County of Powhatan business license is required when the total amount of transactions in Powhatan exceed \$25,000 in a calendar year. Businesses within Powhatan are required to hold a current Powhatan business license when gross receipts are \$3,000 or more in a calendar year, regardless of where work is being conducted. Contact County of Powhatan Commissioner of the Revenue for business license information, (804) 598-5619. (Update required for changes of address or status and upon license renewal. Notify Virginia Board for Contractors within 10 days upon change of address.)

NOTE: If the permit applicant does **not** hold a Contractor's license issued by the Virginia Department of Professional and Occupational Regulation, submit a notarized Affidavit of Exemption from Contractor Licensing.

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CHECK EACH PERMIT TYPE FOR WHICH APPLICATION IS MADE AND PROVIDE REQUESTED INFORMATION

ELECTRICAL PERMIT Contract Value: \$ _____

#Panels	_____	#Circuit	_____	Service Ampacity	_____
#Receptacles	_____	#Switches	_____	#Fixtures	_____
#Clothes Dryer	_____	#Elec Range/Oven	_____	Base Board Heat Y/N	_____
Water Heater Y/N	_____	Heat Pump Y/N	_____	Available Fault Current	_____
Service Ent Conductor Size	_____	Aluminum or Copper	_____	(Obtain from power company)	
Change of service Y/N ...	_____				

Other Work (Specify): _____

MECHANICAL/HVAC Contract Value: \$ _____

Type of Equipment to be installed _____
 Fuel Type (Gas, Electric, Oil, Solar, Wood) _____ BTU Rating _____
 Location (Attic, Crawlspace, Garage, etc) _____
 Duct Material (Rigid metal, Fiberglass, Flexible) _____
 Wood Stove Y/N _____ Listed & Labeled Y/N _____
 Installation of Gas Piping Y/N _____

Other Work (Specify): _____

PLUMBING PERMIT Contract Value: \$ _____

#Water Closets	_____	#Bath Tubs	_____	#Showers	_____
#Basins	_____	#Kitchen Sinks	_____	#Laundry Sinks	_____
#Clothes Washer	_____	#Dishwashers	_____	#Mop Sinks	_____
#Water Heaters	_____	#Floor Drains	_____	#Hose Bibs	_____
Boiler Y/N	_____				

Other Work (Specify): _____

PERMIT FEES:

Refer to the separate FEES SCHEDULE document for complete list of fees. All fees plus state levy are to be paid upon application for a permit. *Only cash or check are acceptable payment methods.*

The Commonwealth of Virginia requires every jurisdiction to collect a 2% fee levy on each permit issued. This amount is added to the permit fee collected by the county at the time of application for a permit (i.e., \$50 permit fee + \$1.00 levy = \$51.00 total).

By signing this application the applicant acknowledges responsibility for the above matters.

I certify that I am legally authorized to make this application. I also certify that all construction will be executed in accordance with the applicable provisions of the Virginia Uniform Statewide Building Code and the Ordinances of Powhatan County. No portion of the work executed under this permit will be used or occupied until a Final Inspection and/or Certificate of Occupancy is granted.

Applicant Signature

Date

Print Name

Applicant is Building Owner Owner's Agent Contractor/Contractor's Agent