

*POWHATAN COUNTY BOARD OF SUPERVISORS  
EMERGENCY MEETING  
May 17<sup>th</sup>, 2023*



**AT AN EMERGENCY MEETING OF THE BOARD OF SUPERVISORS HELD IN THE VILLAGE BUILDING AUDITORIUM, AT 3910 OLD BUCKINGHAM ROAD IN POWHATAN COUNTY, VIRGINIA, AND REMOTELY BY ELECTRONIC MEANS ON MAY 17<sup>th</sup>, 2023, AT 3:00PM.**

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**Board of Supervisors Present:** David T. Williams, District 1,  
Steve W. McClung, District 2, Vice-Chair  
Mike W. Byerly, District 3, Chair  
Bill L. Cox, District 4,  
Karin M. Carmack, District 5

**Board of Supervisors Absent:** None

**County Staff Present:** Bret Schardein, County Administrator  
Tom Lacheney, County Attorney  
Will Hagy, Deputy County Administrator  
John Wood, IT/GIS Director  
Danny Smith, Captain

**Constitutional Officers Present:** Becky Nunnally, Treasurer  
Jamie Timberlake, Commissioner of the Revenue

**Guests Present:** None

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**1. Call to Order**

Chairman Byerly called the meeting to order at approximately 3:00 PM.

**2. Pledge of Allegiance**

Mr. Cox led the pledge of allegiance.

**3. Invocation**

Ms. Carmack led the invocation.

**4. Requests to Postpone Agenda Items and Additions, Deletions, or Changes in the Order or Presentation**



None.

## **5. Formal Approval of Agenda**

Ms. Carmack motioned to **approve** the agenda as presented.

Mr. McClung seconded the motion.

Chairman Byerly, Ms. Carmack, Mr. McClung, Mr. Cox, and Mr. Williams voted AYE.

**VOTE 5-0**

**MOTION PASSED**

## **6. Public Comment** (time limit 3 minutes per individual/5 minutes per group, 30 minutes total time limit that can be extended by the Board)

Chairman Byerly opened the public comment period.

Seeing no one wishing to speak, Chairman Byerly closed the public comment period.

## **7. New Business**

### **a. Emergency Ordinance O-2023-06, Extension of Tax Due Date**

Mr. Schardein gave a brief overview. He stated that the ordinance would extend the tax due date from June 5<sup>th</sup>, 2023, to June 20<sup>th</sup>, 2023. He explained that the extension resulted from the continued implementation of Keystone Software, and the County was working with them to find a solution. He added that a second public hearing would be held to ratify the ordinance at the next regular meeting.

Mr. Williams expressed concerns about the County's experience with the software vendor over the past two years. He requested that the County Administrator present a plan to bring closure to the situation. Chairman Byerly agreed with Mr. William's comments. He



added that he hopes a Board member will make a motion on the plan Mr. Schardein creates.

Ms. Carmack motioned to **approve** Ordinance O-2023-06.

Mr. Cox seconded the motion.

Chairman Byerly, Ms. Carmack, Mr. McClung, Mr. Cox, and Mr. Williams voted  
AYE.

**VOTE 5-0**

**MOTION PASSED**

- 8. Public Comment** (time limit 3 minutes per individual/5 minutes per group, 30 minutes total time limit that can be extended by the Board)

Chairman Byerly opened the public comment period.

Seeing no one wishing to speak, Chairman Byerly closed the public comment period.

- 9. Board Comments**

None.

- 10. Adjournment**

Chairman Byerly adjourned the meeting at approximately 3:07pm.

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**Bret Schardein, County Administrator**  
**Powhatan County Board of Supervisors**

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**Mike W. Byerly, Chairman**  
**Powhatan County Board of Supervisors**

**Recorded Vote:**

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<i>David T. Williams</i>	<i>Aye</i>
<i>Steve W. McClung</i>	<i>Aye</i>
<i>Michael W. Byerly</i>	<i>Aye</i>
<i>Bill L. Cox</i>	<i>Aye</i>
<i>Karin M. Carmack</i>	<i>Aye</i>

**Bret Schardein, County Administrator  
Powhatan County Board of Supervisors**